

For office use only

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**National Child Protection Authority**

Application for the Post of .....

**1. Personal Details**

Name in Full Rev./ Mr./Mrs./Miss			
Name with initials			
Date of Birth / Age	Date :	Month:	Year:      Age:
Sex	Male:	Female :	
National Identity Card No /Passport No			
Civil Status	Married:	Single:	
Nationality			
Permanent Address			
Contact Numbers			
E-mail Address			

**2. Education/Professional Qualifications (Please attach certified copies of certificates)**

**2.1 Degree Qualifications**

	<i>Degree</i>	<i>Name of the University/ Institution</i>	<i>Class/Grade obtained</i>	<i>Date of Award</i>	<i>Effective date of degree</i>
1					
2					

**2.2 Post Graduate Degree Qualifications**

	<i>Degree</i>	<i>Name of the University/ Institution</i>	<i>Date of Award</i>	<i>Effective date of degree</i>
1				
2				
3				
4				

**2.3 Professional Qualifications**

(Chartered Qualifications / Memberships / Registrations / Post graduate Diploma /Advanced Diploma/ Diploma / National Vocational Qualification (NVQ)/ Certificate Qualifications / (Including Computer, Language etc.)

	<i>Qualification</i>	<i>Field</i>	<i>Name of Institution</i>	<i>Date of Award</i>	<i>Duration</i>
1					
2					
3					
4					

**3. Working Experience (Please attach certified copies of certificates)**

	<i>Employer/ Institution</i>	<i>Designation</i>	<i>From –To</i>	<i>Number of Years</i>	
				<i>years</i>	<i>Months</i>
1					
2					
3					
4					

**4. Extra Curricular Activities**

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**5. Other Achievements (Including Leadership, Managerial, Research, Project Involvements, Experience, Publications etc.)**

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**6. Any other particulars (Not included above)**

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**7. Two Non Related Referees**

	<b>Name</b>	<b>Designation</b>	<b>Address</b>	<b>Contact Details (TP Number &amp; Email)</b>
1				
2				

8. I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

.....  
Signature of Applicant

.....  
Date

**9. Recommendation of the Head of the Institution**

(For the applicants who are already in the service of Government Departments/ State Corporations/ Statutory Boards)

I recommended and forwarded herewith the application of Mr/ Ms/ Mrs .....for the above post and agree/ do not agree to release him/her in case selected to the post applied for.

.....  
Date

.....  
Head of the Institution (Official Stamp)

10. Enclose the copies of the following documents & (Please insert “√” mark and Annexure Number )

Description of Document	Attached “√”	Annexure No
1. Certified copy of Birth Certificate		
2. Certified copy of NIC/Passport		
3. Certified copies of Degree Certificate & Transcript/ Detailed results sheet		
4. Certified copies of Masters/ (Postgraduate Degree) certificate & Transcript / Detailed results sheet		
5. Certified copies of certificates for Professional Qualifications		
6. Certified copies of certificates for Working Experience/ Service Certificates		
7. Certified copies of certificates for proof Extra Curricular Activities		
8. Certified copies of certificates for Other Achievements		
9. Certified copies of certificates for Any other particulars		
10. Authentication letter from U.G.C. (for foreign Degrees)		

I have enclosed copies of the following documents. Total number of the pages .....(Application and Annexure)

Date :.....

.....  
Signature of Applicant