



**UNIVERSITY OF JAFFNA, SRI LANKA  
FORM OF APPLICATION**

<b>POST :</b>						
<b>DEPARTMENT / DISCIPLINE :</b>						
<i>(Indicate the name of the post and the Department/Discipline as given in the advertisement)</i>						
Whether you applied for the above post in response to our advertisement date of 26.01.2022				Yes/No		
1. Name in Full :						
*(See note below)						
2. Whether Rev./ Prof./ Dr./ Mr./ Mrs./ Miss.						
3. (a) Postal address :						
<i>(Any changes should be communicated immediately)</i>						
(b) Contact Telephone No :						
Fax :						
e-mail address :						
4. (a) Date of Birth:						
(b) Age at the closing date of Application:						
5. National Identity Card No:						
6. Civil Status :				Single / Married		
7. Gender :				Male/ Female		
8. State whether citizen of Sri Lanka State whether by Descent or Registration) If by registration, give reference No & date of certificate of citizenship:						
9. Education -Schools attached:						
			<b>From</b>			<b>To</b>
1.						
2.						
3.						
10. Qualifications - <i>(All qualifications to be considered should be indicated in the application)</i> <i><b>(Copies of Educational, Professional and All other Relevant Certificates/Transcripts should be attached)</b></i>						
<b>10.(a) University Education</b>						
<b>University and Registration No.</b>	<b>Degree/ Diploma etc.</b>	<b>**Subject/s offered</b>	<b>Duration with dates</b>	<b>Class</b>	<b>GPA</b>	<b>Effective date</b>
1.						
2.						

\* If you were registered as a student in University under any other name please indicate such name within brackets.

\*\* If the degree is a special degree, please indicate only the subject in which specialized.

<b>10.(b) Postgraduate Education</b>						
Postgraduate Degree/ Diploma etc. and University & Registration No.	Field of Study	Whether Full time or Part time	Whether by Course work / Course with Research component / By Research	Class/ Grade/ GPA	Durations with dates and No. of Academic years	Effective date
1.						
2.						
3.						
<b>10.(c) Professional /Special Qualifications</b>						
Institution	Qualifications obtained	Duration with dates		Effective date		
1.						
2.						
3.						
<b>11. Any other Academic Distinctions, Scholarships, Medals, Prizes etc.</b> <i>(Indicate the Institution from which such awards have been obtained)</i>						
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
<b>12. Research &amp; Publications if any:</b> The name of the Journal in which the Publications has been made and the date of the Journal should be mentioned. <b><i>(Please use annexed sheet)</i></b>						

13. Higher Examination passed in Tamil / Sinhala.			
14. <i>(The service certificates should be attached in order to prove the service experience. The appointment letters will not be considered for service experience.)</i>			
a) <b>Present Occupation</b>			
i. Designation :			
ii. Date of Appointment to such post :			
iii. Place of work with address :			
iv. Whether confirmed in the post :			
v. Nature of Appointment: Permanent / Contract / Temporary / Casual / .....			
vi. Salary scale :			
a. Basic Salary :			
b. Allowance :			
<b>(b) Previous appointments if any, with dates</b>			
<b>Post</b>	<b>Department/Institution</b>	<b>From</b>	<b>To</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
(c) If you are retired from Government Service, give date of retirement, the last salary drawn and the pension.			
(d) If your services in a Government Department, Higher Education or a Corporation were terminated, give reasons.			

**15. Extra-Curricular activities and any further relevant particulars (*University, National & International level*)  
(Please use annexed sheet)**

**16. Name of two non related referees with address & contact no.**

**Please Note that:-**

Submitting of two non-related referees reports are compulsory. You can send referees reports either along with the application under sealed envelop

**or**

Referees may requested to send referees reports directly addressed to the Vice-Chancellor of this University indicating "Name of the applicant, post applied & the Department" at the top left hand corner of the envelope.

**Name & Address**

**E-mail Address and Contact No.**

1. ....	.....
.....	.....
.....	.....
2. ....	.....
.....	.....
.....	.....

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware if any of the particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Date : ..... ..

**Signature of applicant**

**17. If the applicant is an employee in a Government / Corporation or Statuary Board this section should be filled by such Head of the Department / Institution.**

The applicant will / will not be released, if selected for appointment.

.....

Head of Institution

(Official Rubber Stamp)

Name : .....

Designation : .....

Date : .....

*The paid Bank Slip for the deposit of a sum of Rs.100/- credited to the Peoples Bank in favour of University of Jaffna Collection Account No: 970000090000387 of Bursar, University of Jaffna should be attached with the application form*

**Research & Publications if any:**

The name of the Journal in which the Publications has been made and the date of the Journal should be mentioned.

**Extra-Curricular activities and any further relevant particulars (University, National & International level)**