



**UNIVERSITY OF PERADENIYA  
SRI LANKA**

**FORM OF APPLICATION**

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**Post Applied For: POST OF FARM MANAGER GRADE III**

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1. **Name in Full: Rev./Mr./Mrs./Miss** [Underline Surname]  
[If registered as a student in a University under any other name,  
please indicate such name within brackets]

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2. **Postal Address**  
[Any change should be communicated immediately]

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3. **Contact Telephone No.** E-Mail -  
Fax No. -

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4. **Date of Birth & Age**  
[Please attach copy of Birth Certificate]

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5. **Nationality**

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6. **Civil Status**

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7. **Whether Citizen of Sri Lanka**  
[State whether by descent or by registration;  
if by registration, give reference number and  
date of certificate of citizenship]

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**8. Educational Qualifications** *[Please attach copies of all relevant certificates]*

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**University Education**

<u>Degree/Diploma, etc. &amp; Name of the University</u>	<u>From</u>	<u>To</u>	<u>Course Followed</u>	<u>Date of Final Exam &amp; Results [Give Class /Grade]</u>
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**9. Special Qualifications**

*[Professional, etc. – Please attach copies of all relevant certificates]*

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**10. Postgraduate Qualifications**

*[State whether by course work or research, duration and effective date – Please attach copies of all relevant certificates]*

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**11. Academic Distinctions, Scholarships, Medals, Prizes, etc.,**

*[Indicate the Institution from which such awards have been obtained - Please attach copies of relevant certificates]*

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**12. Research Publications, if any**

*[If space is insufficient, please use a separate sheet - Please attach copies of relevant certificates]*

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**13. Proficiency on Languages : Highest Examination passed in,**

Sinhala -  
Tamil -  
English -

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**14. (a) Present Occupation :**

- 1. Post :**
- 2. Date of appointment to such post :**
- 3. Whether confirmed in the present post :**
- 4. Place of work :**
- 5. Salary scale of the post :**
- 6. Present salary : (a) Salary Step -  
(b) Allowances -**

*[Please attach copies of service certificates]*

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**(b) Previous Employment, if any (with experience), with dates and periods**

*[Please attach copies of service certificates]*

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<u>Department/ Institution</u>	<u>Post</u>	<u>From</u>	<u>To</u>	<u>Reasons for Leaving</u>
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**(c) Experience, if any**

*[Please attach copies of service certificates]*

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**(d) Particulars of Bond Obligations to Higher Educational Institutions/Institutes if any:**

- (i) Obligatory Period :
- (ii) Amount Due :

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**15. Commendations/Punishments, if any, during your career in the University/ Educational Institution** *[Please attach copies of all relevant certificates]*

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**16. Extra Curricular Activities** *[Please attach copies of all relevant certificates]*

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**17. Any other relevant particulars**

*[Not included above - Please attach copies of all relevant certificates]*

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**18. Names of two Non related referees**

*[With post and postal addresses, Email addresses & contact numbers]*

**Name and Post**

**Postal Address, Email Address & Contact No.**

1.

2.

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**19. Where a period of experience is a requirement for the post applied, state period of such experience with details:**

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**20.** I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

.....  
Date

.....  
Signature of Applicant

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**21. [TO BE COMPLETED BY THE HEAD OF THE DEPARTMENT WHERE APPLICABLE]**

- (a) **Is the applicant on probation?** Yes / No
- (b) **Was any disciplinary action taken against the applicant?** Yes / No
- (c) **I recommend/ not recommend the application.**

**Date**

.....  
**Signature of Head of Department**

**Note:** *If space not sufficient to enter the details under each column use a separate sheet and attach to the end.*

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