



# EASTERN UNIVERSITY, SRI LANKA

## APPLICATION FORM - NON-ACADEMIC POST

Application for the Post of

### I Personal Information

1.1 Full Name (Mr/Mrs./Ms.)

1.2 Name with Initial/s

1.3 Date of birth

YYYY	MM	DD
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1.4 Age on the closing date of the Application

YYYY	MM	DD
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1.5 Sex

1.6 Civil Status

1.7 a. Permanent Address

b. Telephone Number

*Residence-*

*Mobile-*

c. Fax Number

d. E-mail Address

1.8 Whether Citizen of Sri Lanka

Yes

No

Yes	No
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1.9 National Identity Card No.

**2. Educational Qualifications**

2.1

School attended	From	To	Last Class passed

**2.2 G.C.E (O/L) Exam Results**

Year & Index No.	Subject	Grade

**G.C.E (A/L) Exam Results**

Year & Index No.	Subject	Grade

**2.3 University/ Post Graduate Education (Degrees, Diplomas, Etc)**

University	From	To	Subject/Field of Study	Degree/ Diploma/ Certificate	Grades

**2.4 Professional Qualifications**


## Language Proficiency

Language	Highest Examination Passed

### 3. *Employment Record*

#### 3.1 Present Employment

Institution / Department	Post	Salary per month	With effect from

#### 3.2 *Previous Employment*

Institution / Department	Post	From	To	Salary per month

### 4. *Experiences relevant to the post*

### 5. *Extra Curricular Activities*

**6. Other relevant Particular**

I do hereby certify that the above particulars submitted by me are true and accurate. I am aware that if any of the particulars are found to be false or inaccurate I am liable for disqualification or dismissal without any compensation if the inaccuracy is detected after appointment.

Date:.....

.....  
*Signature of applicant*

**Recommendation of the Head of the Institute/ Department (If employed)**

Applicant can/ cannot be released, if selected for appointment.

Any Special Comments:

*Date* : .....

.....  
*Signature of the Head of Dept.*

**FOR OFFICE USE ONLY**

**Eligibility:** Yes  No

**If not, reasons:**

.....  
.....  
.....

**Checked by :**

**Subject Management Assistant**

Name : .....

Signature : .....

**Deputy Registrar/ Senior Assistant Registrar/Assistant Registrar, EST**

Name : .....

Signature : .....

Date : .....