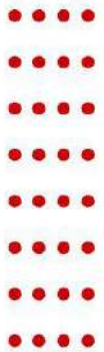
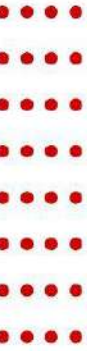


**User Guide for Submission of
Application for the Post of
“Customer Service Assistant”
People’s Bank-2025**



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Acronyms

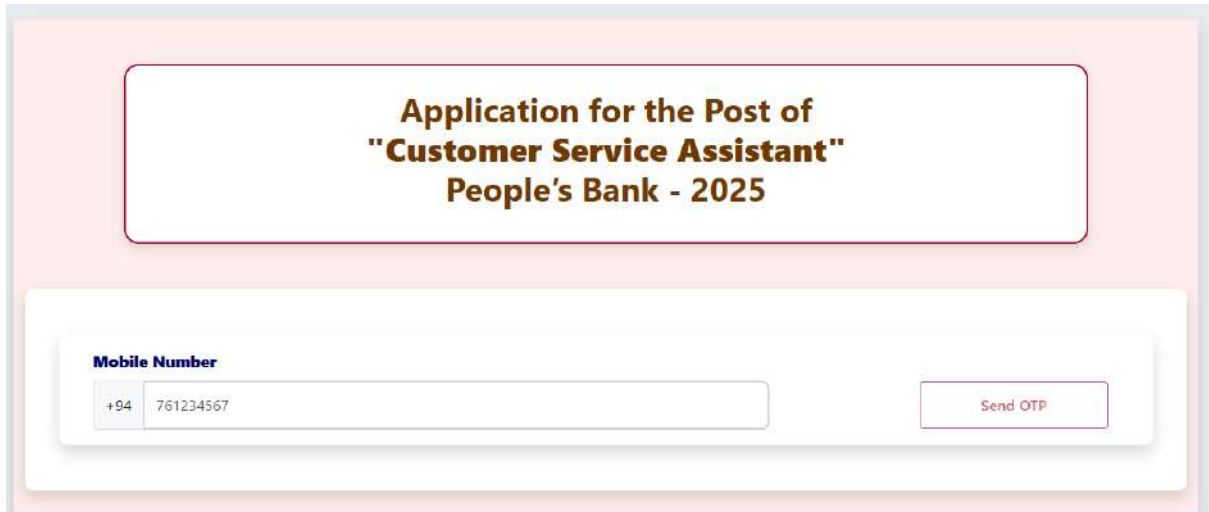
| | |
|-----|-------------------|
| OTP | One-time Password |
| | |



Mobile and Email Verifications

Mobile Verification

First, enter a valid mobile number. Then, click on "Send OTP" to receive an OTP for verification. (Upon entering a valid mobile number, an OTP will be sent to the provided number, which you must use to verify your mobile number.)

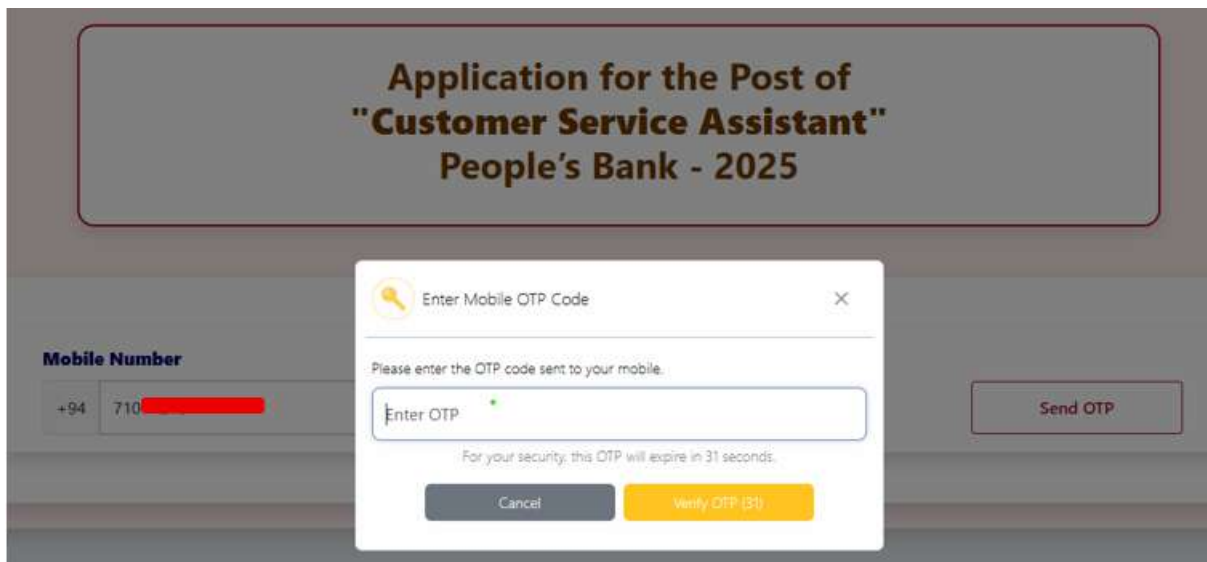


Application for the Post of
"Customer Service Assistant"
People's Bank - 2025

Mobile Number

+94 761234567

Send OTP



Application for the Post of
"Customer Service Assistant"
People's Bank - 2025

Enter Mobile OTP Code

Please enter the OTP code sent to your mobile.

Enter OTP

For your security, this OTP will expire in 31 seconds.

Cancel Verify OTP (31)

Mobile Number

+94 710 [redacted]

Send OTP

If you are unable to enter the OTP or do not receive it within 60 seconds, you can request a new one by clicking the “Resend OTP” option. Please note that you have 60 seconds to enter the OTP once it is received.

Application for the Post of "Customer Service Assistant" People's Bank - 2025

Mobile Number

+94 71 [REDACTED] Reset

NIC Number

200532503884 Save

If you wish to enter a different mobile number, click the "Reset" button and enter the new mobile number that you want to use.

If you are unable to enter the OTP or do not receive an OTP within 60 seconds, you can click on "Resend OTP" to request a new one.

Email Verification

Application for the Post of "Customer Service Assistant" People's Bank - 2025

Mobile Number

+94 71 [REDACTED] Reset

NIC Number

200532503884 Reset

Email Address

[REDACTED]@ou.ac.lk Send OTP



Email verification is required for future correspondence. The verified email address will be used to send the examination admission card in due course.

Please enter a valid email address and click on "Send OTP." An OTP will be sent to the provided email address for verification.

The screenshot shows the application form for the Post of "Customer Service Assistant" People's Bank - 2025. The form has three main sections: Mobile Number, NIC Number, and Email Address. A modal window titled "Enter Email OTP Code" is overlaid on the form. The modal contains the following text: "Please enter the OTP sent to your email (if you do not see it in your inbox, kindly check your spam or junk folders)". Below this text is a text input field containing the number "507787". Below the input field is a timer that says "For your security, this OTP will expire in 29 seconds." At the bottom of the modal are two buttons: "Cancel" and "Verify Email OTP". The background form shows the Mobile Number field with "+94 71" and a redacted number, the NIC Number field with "200532503884", and the Email Address field with a redacted email address. There are "Reset" buttons next to the Mobile Number and NIC Number fields, and a "Send OTP" button next to the Email Address field.

If you are unable to enter the OTP or do not receive an OTP within 60 seconds, you may request a new one by clicking on the "Resend OTP" option (You have 60 seconds to enter your OTP code).

The screenshot shows the application form for the Post of "Customer Service Assistant" People's Bank - 2025. The form has three main sections: Mobile Number, NIC Number, and Email Address. A modal window titled "Enter Email OTP Code" is overlaid on the form. The modal contains the following text: "Please enter the OTP sent to your email (if you do not see it in your inbox, kindly check your spam or junk folders)". Below this text is a text input field with the placeholder "Enter OTP". Below the input field is a timer that says "OTP expired." At the bottom of the modal are two buttons: "Cancel" and "Resend OTP". The "Resend OTP" button is highlighted with a red box. The background form shows the Mobile Number field with "+94 71" and a redacted number, the NIC Number field with "200532503884", and the Email Address field with a redacted email address. There are "Reset" buttons next to the Mobile Number and NIC Number fields, and a "Send OTP" button next to the Email Address field.

Basic Qualification Selection

Please select your O/L and A/L qualifications. Multiple selections are not allowed.

Please Select Your Qualifications

O/L Qualification

Should pass minimum of six (6) subjects at G.C.E (Ordinary Level) examination with 05 credits passes including Mathematics, English and Sinhala/Tamil in one and same sitting.

OR

Should pass Edexcel or Cambridge Ordinary Level (O/L) examination with 06 subjects with 06 “C” passes including English and Mathematics in one and same sitting.

AND

A/L Qualification

03 simple passes at the G.C.E (Advanced Level) examination in one and same sittings (excluding General English). However, passing General English is an added advantage.

OR

03 “E” passes at Edexcel or Cambridge Advanced Level (A/L) examination in one and same sitting.

After selecting your O/L and A/L qualifications, you will be required to enter your personal information.



Once you have completed entering your personal information, you should acknowledge the declaration.

Declaration

DECLARATIONS

- I confirm that I have not been, and am not currently, involved in any activities related to money laundering, terrorist financing, or any other financial crimes. I understand that People’s Bank reserves the right to conduct background checks and report any suspicious behavior to relevant authorities in compliance with applicable AML regulations.
- I confirm that I will truthfully disclose whether I am a Politically Exposed Person (PEP), which includes individuals who hold or have held prominent public functions, as well as their immediate family members or close associates. I understand that this information is required for risk assessment and compliance purposes only.
- I do hereby declare that the particulars furnished here are true according to my knowledge and belief. At any stage of the recruitment if it is revealed that I do not possess the required eligibility criteria, I am aware that I am disqualified and I cannot hold the position. I am aware that I will be dismissed from the service if it is revealed that I am not eligible to be appointed to this post after being selected to the post. Any information mentioned herein will not be altered later. Further, I agree to be bound by the rules and regulations imposed by the Open University of Sri Lanka on conducting the Examination, issuance of results and by the People’s Bank pertaining to the newspaper advertisement, conducting the interviews and awarding placement.
- I hereby declare that, to the best of my knowledge, I am not currently involved in any ongoing civil or criminal court cases, investigations, or legal proceedings that may affect my eligibility or ability to perform the duties of the role applied for.

Confirm the personal Details & Proceed to Payment

Reset Form

Once you acknowledge, you can click on “Confirm the Personal Details and Proceed to the Payment”. Here you can review and confirm whether the information you entered is correct.

To clear the form, please click the "Reset Form" button. This will erase all previously entered information, allowing you to re-enter your details from the beginning.

Upon selecting the “Confirm the Personal Details and Proceed to the Payment” option, you will be taken to the application summary page.



Application Summary



Application Summary

| | |
|--|--|
| Full Name | : KEERTHISINGHE MUDIYANSELAGE CHARITH CHANAKA PROMOD KEERTHISINGHE |
| Name with Initials | : KEERTHISINGHE K. M: C. C. P. |
| Date of Birth | : 21/11/2005 |
| Gender | : Female |
| Civil Status | : Single |
| NIC | : 200532503884 |
| Email | : [REDACTED]@ou.ac.lk |
| Mobile | : 9471 [REDACTED] |
| Other Phone Number | : 94775421154 |
| O/L Qualification(s) | : Should pass minimum of six (6) subjects at G.C.E (Ordinary Level) examination with 05 credits passes including Mathematics, English and Sinhala/Tamil in one and same sitting. |
| A/L Qualification(s) | : 03 simple passes at the G.C.E (Advanced Level) examination in one and same sittings (excluding General English). However, passing General English is an added advantage. |
| Permanent Address | : 61/3, SECOND LANE, ANAGARIKA DHARMAPALA MAWATHA MATARA |
| Electorate District | : Monaragala |
| Medium of Examination | : English |
| Examination Center (Open University Center) | : Matara |

➡ To continue, you must pay the application fee of Rs. 500.00

Review & Edit

By submitting this application, I acknowledge that the information provided is accurate and complete to the best of my knowledge, and I confirm that the submitted details will not be changed.

  [Proceed to Payment](#)

If you wish to edit any of the entered information, click the “Review and Edit” button to make the necessary updates.

Please ensure that all entered information is correct. Once the payment is made, no further changes can be made.

After confirming and acknowledging the details, you may proceed with the payment.

Payment Procedure

Here, you need to enter your payment details and click on "Pay."



Payment Details 🔒

* Required field

Card Type *

VISA Visa Mastercard

Card Number *

Expiration Month * Expiration Year *

CVN * This code is a three or four digit number printed on the back or front of credit cards.

Your Order

Total amount **500.00 Rs**

When you click on "Pay," you will be required to enter the OTP to proceed with the transaction. Enter OTP and click "Submit".



Purchase authentication

We just sent you a one-time password by Text to +9471 [REDACTED]. Your pass-code will expire in 05 minutes.

You are authorizing a payment to OPEN UNIVERSITY OF SL for LKR 500.00 on 6/27/2025 with your card [REDACTED]37..

OTP

[RESEND OTP](#)

[Need help?](#)



ශ්‍රී ලංකා විවෘත විශ්වවිද්‍යාලය
இலங்கை திறந்த பல்கலைக்கழகம்
The Open University of Sri Lanka

If the payment is successful, you will receive the payment details.

If you are unable to enter the OTP, you can click on “Resend OTP” to request a new one.

Application Status

| | |
|---------------------------|---|
| Application Status | Application Fee Paid - Processing |
| Application Number | : PB010000 |
| Name with Initials | : KEERTHISINGHE K. M. C. C. P. |
| Full Name | : KEERTHISINGHE MUDIYANSELAGE CHARITH CHANAKA PROMOD KEERTHISINGHE |
| Gender | : Female |
| Date of Birth | : 2005-11-21 |
| NIC | : 200532503884 |
| Address | : 61/3, SECOND LANE, ANAGARIKA DHARMAPALA MAWATHA MATARA |
| District | : Monaragala |
| Marital Status | : Single |
| Exam Medium | : English |
| Center | : Matara |
| Email | : [redacted]@ou.ac.lk |
| Mobile | : 9471 [redacted] |
| Alternate Phone | : 94775421154 |

A payment confirmation message will be sent to your registered email address and mobile number.

Please note:

Your admission card will be sent to your given email address.