

# Ministry of Plantation and Community Infrastructure

## VACANCIES

### *Chilaw Plantations Limited*

Applications are invited from qualified citizens of Sri Lanka for the following posts of  
Chilaw Plantations Limited

**01. Superintendent - 02 Posts (Six Months Contract Basis)**

#### **Qualifications and Experience**

##### **External:**

A Degree in Agriculture / Plantation Management / Commerce from a recognized university with minimum 05 years experience in field activities of an Agricultural Project or Estate in Public / Corporate / Private sector enterprises

**OR**

G.C.E. Advanced level examination and Diploma in Agriculture / Plantation Management / Commerce from recognized institute with minimum 8 years junior managerial level experience in field activities of an Agricultural Project or Estate in Public / Corporate / Private sector enterprises.

**OR**

Diploma in Agriculture / Plantation Management / Commerce from a recognized institute with at latest 10 years junior managerial level experience in field activities of an Agricultural Project or Estate in Public / Corporate / Private sector enterprises.

**WITH**

- Good communication skills in Sinhala and English
- Good skills in Interpersonal Relations.

##### **Internal - Minimum:**

Diploma in Agriculture / Plantation Management / Commerce from a recognized institute with at latest 10 years junior managerial level experience in field activities

**WITH**

- Good communication skills in Sinhala and English
- Good skills in Interpersonal Relations.

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**Salary particulars, age and language for above Post**

**Nature of Appointment** : Contract (EPF and ETF )

**Salary Scale** : MM 1-1  
Salary Rs. 53,175.00 with other approved allowances for the position.

**Age** : Should be not less than 22 Years and not more than 45 years.  
The upper age limit will not apply to internal candidates.

Those who are performed in Plantation Section their application will be considered if have passed 45 years.

Management decision is final decision.

**02. Post Of Management Assistant (Non Technological) – 03 Posts  
(Six Months Contract Basis)**

( 02 Posts for CCTV camera monitoring / 01 Post for Secretariat works to the Chairman/CEO)

**Qualifications**

**External:**

- Having passed the G.C.E. (O/L) examination in one sitting in six subjects with credit passes for four subjects including Sinhala / Tamil / English Language and Mathematics

**AND**

- Having passed at least three subjects (other than the General paper) at the G.C.E. (A/L) examination

**Internal - Minimum**

- Having passed the G.C.E. (O/L) examination in six subjects with credit passes in the first language and Mathematics in one sitting.
- Having completed a minimum of five (5) years' service in permanent post of the company.

**Salary Scale** : MA 1-1 - 2016 Department of Management Service Circular No. **02/2016**  
Salary from Rs. 27,910.00  
with other approved allowances for the position.

**Nature of Appointment and Age for above Post**

**Nature of Appointment** : Contract. (EPF and ETF)

**Age** : Should be not less than 18 Years and not more than 45 years.  
The upper age limit will not apply to internal candidates.

**Note for Secretariat works to the Chairman/CEO :** Those who are having certificate for secretarial course at a recognized institute will be advantage.

***Every applicant***

- Should be citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties of post well and to serve in any part of the island
- Should be of excellent moral character.

***Selection***

Applicants from Government Department/Corporations/Statutory Boards should be forwarded through their head of department. A copy must be sent directly.

Application should forward their curriculum vitae giving all relevant information in details with certified copies of certificates and testimonials (certified by J P or attorney at law) together with names, addresses and telephone numbers of two non-related referees, under registered posts, indicating the post applying for on the top left hand corner of the envelop, to reach The Chairman/CEO, Chilaw Plantations Limited, No 165, Puttalam Road, Chilaw **on or before 25/02/2025**

***CANVASSING WILL BE A DISQUALIFICATION***

**The Chairman / CEO  
Chilaw Plantations Limited,  
165, Puttalam Road,  
Chilaw.**

Date : - 15/02/2025

