

BUILD YOUR CAREER WITH US!

Sarvodaya Development Finance PLC is the pioneer in development finance in Sri Lanka. We are committed to provide financial solutions for the development of the most needed rural communities of the nation. Sarvodaya Development Finance provides finance solutions to domestic industries, SMEs and Agricultural sector through our 51 branches spread across the island covering all districts.

The following position is created for a dynamic, result oriented, proactive individual with a proven track record who wish to join with our growing workforce to lead them.



HEAD OF LEGAL

We are looking for an experienced professional individual for our Legal Department to report directly to The Chief Executive Officer.

Key Responsibilities

- Developing and leading corporate legal strategy to promote and protect the company's business affairs
- Maintaining proper corporate interactions with the relevant local, state and federal governmental bodies, legislatures and the community at large
- Conduct diligent research into legal issues and recommend revisions as needed across a range of legal documents and agreements
- Ensure the reliable and timely execution of the company's day-to-day legal activities
- Anticipate and plan for all legal risks, and develop strategies to mitigate those risks
- Advise the leadership team on legal matters critical to the growth of the business
- Ensure to review/update legal documents on par with legal compliance and provide both written and oral opinions on legal issues and intellectual property management
- Represent the company/management in judicial and quasi-Judicial proceedings and in negotiations with the relevant Authorities
- Review various types of agreements and pleading and handle various types of cases, such as Money Recovery Actions, Debt Recovery Actions, Mortgage Bond Actions, Cheque Return Actions, Missing Vehicle Actions, and Arbitrations etc.
- Take all necessary steps and filing documents in time for all Money Recovery, Debt Recovery Mortgage Bond cases, LT and Debt Conciliation Board Cases.
- Oversee, direct, and conduct the necessary actions in order to move forward with Writ Executions & Auctions of all money recovery cases

Qualifications and Experience

- Degree in Law & Attorney at Law with minimum 8-10 years post qualified experience in which 4-5 years experience in managerial capacity in a Banking/ Non- Banking Finance company
- Possesses the Notary Public at the Jurisdiction of Colombo and Commissioner for Oaths license
- High level of Integrity, ethical conduct, professionalism, leadership, interpersonal and communication skills
- Proficiency in both writing and verbal communication in English and Sinhala; Tamil would be an added advantage
- Ability to provide business focused legal advices, analyses related legal risks, new development in laws/regulations, closely advise top management on ongoing legal cases/ actions.
- Should be results oriented and be able to handle multi-tasking and meet deadlines

Age Limit: Less than 45 years.

Salary is negotiable according to skills and experience.

How to Apply:

Interested qualified candidates should send their Curriculum Vitae and copies of their Educational / Professional transcripts and the names, addresses and contact numbers of two professional non-related referees via the below email address.

All applications will be treated strictly confidential and any form of canvassing will be regarded as a disqualification. SDF reserves the right to decide the selection, postponement or cancellation of recruitment or any other action and/or change the selection criteria for this recruitment.

Applications should only be sent via e-mail to careers@sdf.lk



Head of Human Resources

Sarvodaya Development Finance PLC

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www.sarvodayafinance.lk