

## MINISTRY OF INDUSTRIES

# LANKA MINERAL SANDS LIMITED

Applications are invited for the Post of General Manager at Lanka Mineral Sands Limited, a company fully owned by the government.

## GENERAL MANAGER

(Senior Management Service Category, HM-2-1)

**Place of Employment:** Pulmoddai Plant - 01 Post

(Should serve at the Head Office and Pulmoddai Plant occasionally)

### External Applicants:

1. (a) Having obtained a Bachelors degree in Human Resources Management / Science / Business Administration / Management / Accountancy recognized by University Grants Commission

**with**

A Postgraduate Degree in the field of Human Resources Management / Science / Business Administration / Management / Accountancy or having associate membership of a reputed chartered institute in Management

**and**

A minimum of 18 years experience in management level (of which a minimum of 05 years should be in Senior Management Level) in a state corporation, statutory board or reputed private sector organisation after graduation

**or**

(b) Having obtained a Bachelors Degree in Human Resources Management / Science / Business Administration / Management / Accountancy recognized by University Grants Commission

**with**

A Doctorate (PhD) in Human Resources Management / Science / Business Administration / Management / Accountancy.

**and**

A minimum of 05 years service experience in a state corporation, statutory board or reputed private sector organisation in senior management level after obtaining the Bachelors degree.

### Internal Applicants

Having completed a minimum of 05 years satisfactory experience in relevant subject field in a post of Senior Management service category in the institute.

**with**

Specific efficiency in providing leadership for groups engaged in multi-purpose activities and also in the management other resources diligently.

Code No. and monthly salary scale relevant to HM-2-1 service category as per Management Service Circular No. 02/2016

**Salary Code No.:** HM 2-1, Rs. 91,645/- - 2,700x12 = 124,045/- will be placed on the initial salary step of Rs. 91,645/-.

**Age Limit:** Not less than 35 years and not more than 55 years. Maximum age limit will not apply to internal candidates.

In addition to general allowances paid following allowances for salary segment of HM-2-1 will also be entitled.

### Allowances

01. Transport allowance or provision of a company vehicle for official duties (one of the two options) as per Circular Nos. PED/1/2015, PED/1/2015 (i) and PED/1/2015(ii).
02. Settlement of communication bills as per State Business Circular No. 02/2022
03. Professional allowance will be paid based on the active service period relevant to the post as per Management Service Circular No. 05/2017.

In the recruitment of internal applicants the salary step to be placed will be decided as per provisions of chapter VII of the Establishment Code.

In addition to the salary paid following allowances and benefits will also be entitled.

### General Allowances

01. Rs. 7,800/- Cost of Living Allowance approved by the Treasury.
02. Monthly food allowance will be based on daily attendance.
03. Monthly attendance incentive will be based on daily attendance
04. Hardship allowance of Rs. 4,000/- p.m. (Only for workers of Pulmoddai Plant)

### Benefits

01. Annual production incentive allowance
02. Annual Bonus
03. Insurance coverage for surgery and hospitalization and for outdoor treatments
  - i) Hospitalization insurance coverage of Rs. 200,000/- per year (Including family members)
  - ii) Reimbursement of outdoor treatment bills for Rs. 20,000/- per year (Including family members)
  - iii) Reimbursement of Dental Treatment Bills for Rs. 5,000/- per year (Including family members)
04. Provision of medical expenses up to a standard (specific) limit
  - i) Rs. 5,000/- allowance once a year (For general medical fees)
  - ii) Rs. 12,000/- allowance once in two years (Specialist medical fees, medical tests fees, spectacles and hearing aids expenses)
  - iii) Rs. 12,000/- once in two years (For a child birth)
05. In addition will be entitled to other benefits for permanent employees.
06. Contribution to EPF 10 % by the employee and 15 % by the company. ETF contribution 3 % by the company.

### GENERAL CONDITIONS:

1. All applicants should be Sri Lankan citizens.
2. Should be mentally and physically fit to perform duties assigned diligently and to serve in any part of the island.
3. Should be of good moral character.
4. Payee Tax (Pay As You Earn) will be levied from the total earnings of selected applicants.

Applicants employed in Public Service / Corporations / Statutory Boards / State Companies should forward their applications through respective heads of relevant departments / institutions.

Applications for the above post of General Manager (along with Photocopies of relevant certificates) enclosed in an envelope of which the top left hand corner clearly marked with the post applied for should be sent to reach the Chairman, Lanka Mineral Sands Ltd, 341/21, Sarana Mawatha, Rajagiriya by registered post before 22nd August 2022.

### Chairman,

**Lanka Mineral Sands Limited**

**No. 341/21, Sarana Mawatha,**

**Rajagiriya.**