



## Consumer Affairs Authority

# Recruitment to the Post of Director General

Applications are invited from suitably qualified persons to fill the following vacancy in the Consumer Affairs Authority coming under purview of the Ministry of Trade, Commerce and Food Security.

### 01. Post of DIRECTOR GENERAL (HM 2-1) - (01 post)

#### Job Description:

The Director General is the Chief Executive Officer of the Authority and He/ She is accountable and responsible for all the activities and administrative and financial affairs to the Authority under the general direction and control of the Board of Directors. He / She has to exercise, perform and discharge powers, functions and duties of the Board as may be delegated by the Board and provide leadership and encouragement to the staff of the Authority, for excelling in official achievements.

#### Qualifications:

**External** : A Bachelor's degree in Management, Public Administration, Marketing, Law, Economics, Accountancy, Commerce, Agriculture or Science from a University recognized by the University Grants Commission.

And

A Postgraduate Degree (Master's) qualification in relevant field with ten years Post qualifying experience with a total of 18 years Post Degree at Managerial Level experience of which 05 years should be at a Senior Managerial Level in a Corporation, Board or a Reputed Mercantile Establishment.

Or

A Fellow member of a recognized professional accounting body with at least 18 years Post qualifying experience in a business or commercial environment at a Managerial Level of which at least 05 years should be at a Senior Managerial Level in a Corporation, Board or a reputed Mercantile Establishment.

Or

Attorney -at -Law with at least 18 years Post qualifying experience in a business or commercial environment at a managerial level of which at least 05 years should be at a senior managerial level.

**Internal** : Five years (05) satisfactory service in a post of Director in the Senior Manager category of the Consumer Affairs Authority.

#### For the Officers of Public Service :

Officers in Class I or above in Sri Lanka Administrative Service could be appointed as Director General on secondment basis, they also could apply.

**Salary Scale** : HM 2-1 2016: Rs. (93,020- 12 x 2,700 – 125,420) in terms of DMS Circular No.02/2016

**Age** : Age should be not less than 40 years and not more than 55 years. The upper age limit does not apply to internal candidates.

#### Transport and Fuel Allowance:

Entitled for use an official vehicle and fuel allowance will be paid as per the existing government circulars.

**Professional Allowance** : A professional allowance will be paid in terms of DMS Circular No. 02/2016

**Other Allowances** : In addition to the salary, applicable allowances will also be paid in terms of relevant government circulars.

**Nature of Appointment** : Permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund and provisions as per relevant government circulars. Candidates appointed will be on probation for a period of three years.

**Recruitment Procedure** : Selection will be made on a structured interview conducted by an Interview Panel appointed by the appointing Authority of the post.

#### Other Qualifications:

Should be a citizen of Sri Lanka.

Should be physically and mentally fit to discharge the duties of the post well.

Should be an excellent moral character.

Eligible candidates are invited to submit their applications under registered cover to the address given below within 14 days of this advertisement. Copies of the relevant certificates in proof of qualifications should also be attached with the application. Applications from employees in the State Sector should be forwarded through their Heads of Departments. Applications which do not conform to the above requirements, incomplete applications and applications sent after the closing date will be rejected. Canvassing will be regarded as a disqualification. The post applied for should be stated on the top left-hand corner of the envelope.

**Secretary,  
Ministry of Trade, Commerce and Food Security  
No 492, R.A.De Mel Mawatha  
Colombo 03.**

2022.08.04