

VACANCY

COURT CLERK

We are looking for an energetic and dynamic person who possesses the following qualifications to fill the above vacancy.

Required Qualifications :

- Passed G.C.E. (O/L) Examination with three credit passes for Sinhala, Mathematics and English in not more than two sittings.
- Knowledge on computer literacy is an advantage
- At least 05 years experience in a similar capacity including the following;
 - * Perusing case records of Supreme Court, Court of Appeal, Civil Appellate, High Court, District Court, Magistrate Court and Labour Tribunal.
 - * Obtaining journal entries and proceedings from all courts.
 - * Familiar with land registry work will be an added qualification.

Salary : Negotiable

Age : Below 40 years.

This appointment is initially on contract basis. If you are interested, please send your CV within seven days with names and contact details of two non-related referees to the undermentioned address stating the position on the top left hand corner of the envelope or e-mail to the undermentioned e-mail address:

Head of Human Capital

**The Associated Newspapers of
Ceylon Limited**

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