

# THE OPEN UNIVERSITY OF SRI LANKA

## DEPARTMENT OF ORGANIZATIONAL STUDIES

### POST OF OPERATIONS ASSISTANT (ON CONTRACT)

Candidates are requested to apply for the post of Operations Assistant (on contract) at the Department of Organizational Studies, Faculty of Management Studies, The Open University of Sri Lanka by, 10.06.2022.

#### Qualifications:

- NVQ Level 02 or equivalent. (GCE Ordinary Level- 6 passes including mother language and mathematics with credits passes)
- Read and understand basic English.
- Prior working experience would be an added advantage

#### Duration of the appointment

The appointment is extendable up to two years based on the performance.

#### Remuneration:

A fixed monthly allowance of Rs.20,000 (Inclusive of COL allowance) and is entitled for EPF and ETF.

Suitably qualified candidates should submit an application with their contact details (email or a hardcopy) and attend an interview with their identification documents and relevant educational certificates.

**Apply before: 10<sup>th</sup> June 2022**

**Apply to: Assistant Registrar  
Faculty of Management Studies  
The Open University of Sri Lanka  
Nawala, Nugegoda.**

e-mail: [arfms@ou.ac.lk](mailto:arfms@ou.ac.lk)

**Inquiries: 0112881255**

25.05.2022