



VACANCY



KAHATAGAHA GRAPHITE LANKA LIMITED

(FULLY GOVERNMENT OWNED COMPANY)

MINISTRY OF INDUSTRIES

Applications are invited from citizens of Sri Lanka for the following vacancies existing at the Company.

(01) SENIOR MANAGER - ADMINISTRATION (01 POSITION) - CONTRACT BASIS

1.1 Qualifications : External Candidates (1or 2 or below) :

External: 1. A Bachelor's Degree in Human Resource Management or Business Administration or Business Management which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed Private Institution.

Internal Candidates (1 or 2 below)

Internal: 1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post

1.2 **Salary Scale** : HM 1-1 - 2016 - Rs. [80,295 - 15 x 2,270 - 114,345]

1.3 **Age Limit** : Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

(02) SENIOR MANAGER - FINANCE (01 POSITION) - CONTRACT BASIS

2.1 Qualifications: External Candidates (1 or 2 or below) :

External: 1. A Bachelor's Degree in Accounting Finance or Financial Management (B.Com) which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private Institution.

Internal Candidates (1 or 2 below)

Internal: 1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post.

2.2 **Salary Scale** : HM 1-1 - 2016 - Rs. [80,295 - 15 x 2,270 - 114,345]

2.3 **Age Limit** : Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Every applicant,

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.

Please note

All the vacancies are at Kurunegala, Dodangaslanda, Maduragoda graphite mines work site.

Other Benefits

- Provident Fund Contribution of 10% by the employee and 15% by the Employer (inclusive of 3% to the E.T.F), Cost of Living Allowances, Travelling allowance and other statutory payments as per the government circulars. Monthly meal allowance based on daily attendance, Employees Insurance Scheme and Production based incentive scheme.
- Applications from candidates in the Government Departments/Corporations and Statutory Bodies should be forwarded through the Heads of their respective Institutions.
- Please post your application with copies of the certificates to the following address on or before 20.03.2022. Mark the post, on the left hand top corner of the envelope.

Chairman,
KAHATAGAHA GRAPHITE LANKA LIMITED
561/3, Elvitigala Mawatha, Narahenpita,
Colombo 05.