

# POST OF LEGAL OFFICER - TITLE INSURANCE

Ceylinco General Insurance is the market leader for General Insurance in Sri Lanka with an exceptional network of branches, an impressive amount of innovative insurance solutions and a family of dedicated and dynamic people. As we continue to grow and expand our operations, we invite exceptional individuals to join us and be a part of our incredible success story.

## Responsibilities

- Search and examine Titles for the purpose of insuring.
- Draft, attest and attend to the registration of various deeds and agreements.

## Requirements / Qualifications / Skills

- Should be an Attorney-at-Law with minimum of 3 years experience working in notarial and conveyancing work including examination of Titles and preparation of Title Reports, drafting Deeds, etc.
- Notarial License for both English and Sinhala for Colombo Judicial Zone.
- Strong interpersonal and communication skills.
- Excellent command of English & Sinhala, both written and oral.
- The ability to converse in Tamil will be an added advantage.

## Remuneration

Selected candidate may look forward to an attractive remuneration package along with annual bonuses, reimbursement of medical expenses, hospitalization insurance and other perks.

## Application

Send in your resume via post or email with the details of 2 non-related referees by 21st February 2022. Mention the post applied for in the subject column of the email or the top, left-hand corner of the envelope.

Head of Legal

**Ceylinco General Insurance**

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69, Janadhipathi Mawatha, Colombo 1.

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