



Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka

INVITATION FOR APPLICATIONS / NOMINATIONS

POST OF VICE-CHANCELLOR

The Council of the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka invites Applications or Nominations to the Post of Vice-Chancellor of the University, in terms of Section 34(1) of the Universities Act No. 16 of 1978, as amended. Prospective applicant / nominees are invited to visit the University website <https://gwu.ac.lk> for perusing the Commission Circular No. 02/2020 dated 4th May 2020 issued by the University Grants Commission.

Under the provisions of the Universities Act, the Vice-Chancellor is a full-time officer of the University. He/She shall be the Principal Executive Officer, the Principal Academic Officer, and the Accounting Officer of the University. He/She shall be an *ex-officio* member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act, holds office for a term of three years or until completes his sixty-fifth birthday whichever event occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting, and introducing management policies, implementing the decisions of the Council, and directing the general administration of the University and should, therefore, uphold the principles of academic excellence, transparency, accountability, democratic management, and effective leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities, interpersonal skills to interact objectively with diverse stakeholder groups, conceptual skills to analyze issues and identify effective solutions to address/resolve the identified issues, and a commitment to the effective and efficient implementation of approved decisions and policies and accompanying plans and programmes, and activities. He/She should also possess a deep understanding of the ethos and mission of a University, including its commitment to the community. (Prospective Applicant/ nominees are invited to visit the University website <https://gwu.ac.lk> for details).

The Vice-Chancellor is eligible to receive the highest academic salary within the University System, an Entertainment Allowance of 15% of the basic salary, and other allowances applicable to the post.

The following documents should accompany the Applications/ Nominations:

1. Complete Curriculum Vitae of Applicant/ Nominee including the date of birth (*the applicant/ nominee should be a citizen of Sri Lanka and shall be less than 63 years of age as at the closing date*) and a detailed write up highlighting the candidate's personal and professional attributes and competencies, and experience and achievements supported by documentary evidence in relation to seven (7) evaluation criteria and respective elements specified in the Commission Circular No. 02/2020 dated 4th May 2020 issued by the University Grants Commission.
2. A personal statement of vision for the development of the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, and a brief account of what the Applicant / Nominee proposes to pursue if appointed to the post of Vice-Chancellor.
3. Where the incumbent Vice-Chancellor is an Applicant or had held the post of Vice-Chancellor of the University before, a report highlighting accomplishments during his / her first tenure of the Office of the Vice-Chancellor.
4. A Letter of Consent from the Nominee, in case of a nomination.
5. A letter from the employer indicating whether the Applicant / Nominee could be released in the event of his/her appointment to the post of Vice-Chancellor if the Applicant / Nominee is serving in Public Service, Corporations, Statutory Bodies and Higher Educational Institutions, other than the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka.

Each Candidate's profile will be reviewed and assessed by the Evaluation Committee as per the criteria and elements and procedures prescribed in the Marking Scheme given in Annex 1 of the Commission Circular No. 02/2020 dated 4th May 2020 issued by the University Grants Commission.

Candidates shortlisted by the Evaluation Committee and approved by the Council of the University shall be summoned before a Special Council Meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes.

The Report of the Special Council Meeting recommending three names of the candidates will be forwarded to the University Grants Commission, for the consideration for appointment, as per the procedure prescribed in the Commission Circular No. 02/2020 dated 4th May 2020 issued by the University Grants Commission.

Applications or Nominations should be addressed to the **Registrar/Secretary to the Council, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, Kandy Road, Yakkala**, and sent under **Registered Post or hand-delivered** to reach the above office **at or before 2.30 p.m. on 25th February 2022**.

The envelope containing the application/nomination material must be marked "**Post of Vice Chancellor**" on its top left-hand corner. Applications / nominations received after the closing date and time will be not be entertained.

**Registrar and Secretary to the Council,
Gampaha Wickramarachchi University of Indigenous Medicine,
Sri Lanka.**

20th January 2022