

We are on a Journey to bring
prosperity to our Nation & its people.
Do you like to be a part of it???

Regional Development Bank, as the premier state owned development bank in Sri Lanka with a network of 276 Branches islandwide and with over 3,000 manpower strength, invites applications from dynamic and results oriented individuals with relevant qualifications and experience for the following posts.

ASSISTANT MANAGER - LEGAL

Job Location: Legal Division - Uva Province

Key Responsibilities

- Execution of mortgage bonds and the legal documents in favour of the Bank.
- Liaise with officials of the bank on legal matters and court cases.
- Carry out consultation with Counsel and panel lawyers with regard to the matters referred by the management.
- Undertake drafting plaints, affidavits, petitions and filing cases at the relevant courts and appearing for the court cases.
- All other legal work.

Key Requirements

- Be an Attorney-at-Law and Notary Public, preferably with LLB degree. (Any post graduate qualification in related field or professional examination in banking /finance will be an added advantage).

And with

Minimum of 2 years experience in Civil Law Court practice and conveyance practice or minimum of 2 years experience in legal work in a public/private financial sector / legal institution.

Experience in a bank or recognized financial institution is preferred.

- The selected candidate should have a notarial license in the relevant judicial zone in both languages (Sinhala and English).
- Be computer literate.
- Age Below 40 years
- The appointment will be made on Contract basis initially for a period of 02 years.

TECHNICAL OFFICER - CIVIL

Job Location: Head Office

Key Responsibilities

- Attend to all civil engineering related works including preparation of architectural designs, engineering drawings, engineering estimates, BOQs and bidding documents for the new constructions, renovations of existing buildings, interior works of buildings and landscaping etc.
- Undertake technical evaluation and make recommendation for tender approval.
- Construction supervision, progress monitoring and certifying the payments of the completed work.
- Other related works of building construction and maintenance.
- The position involves extensive travelling to visit sites/branches islandwide.

Key Requirements

- Should possess a National Diploma in Technology Civil (NDT) or equivalent (HNDE (Civil)/NDES (Civil)) with at least 05 years experience or NCT (Civil Engineering) with at least 10 years post qualifying experience preferably on building construction with modern finishes and interior décor.
- Should be an Associate member of Institute of Incorporated Engineers Sri Lanka / registered as Engineering Diplomate - Eng.Dip. at ECSL
- Experience in contract management and use of AutoCAD are essential.
- Experience in preparation of tender documents, architectural designing and quantity surveying are essential.
- Experience in GOSL procurement guidelines and CIDA/SBD01/02/03/04 contract documents are distinguished advantages
- Age should be below 50 years
- The appointment will be made on contract basis initially for a period of 02 years.

METHOD OF SELECTION:

Shortlisted applicants based on the stipulated qualifications and experience will be called for an interview.

REMUNERATION:

An attractive negotiable remuneration package will be on offer to the right candidate.

CLOSING DATE FOR APPLICATIONS:

January 07, 2022

HOW TO APPLY:

Interested qualified candidates should send their applications, curriculum vitae and certified copies of their educational/professional transcripts and the names, addresses and contact numbers of two professional non related referees. Post applied for should be indicated on the top left-hand corner of the envelope enclosing the application or email to the careers@rdb.lk

