



MINISTRY OF TRADE

The Co-operative Wholesale Establishment



Applications are invited from qualified citizens of Sri Lanka for the following posts at the Co-operative Wholesale Establishment

Accountant - 01

External Applicants

Qualifications

A Bachelor's Degree in Accountancy / Management / Commerce field from a university recognized by the University Grants Commission

And

At least 03 years experience in Government Corporation, Statutory Board or reputed private sector institution after obtaining the Degree qualification

Internal Applicants

Should have completed a successful service period of five (05) years in Grade II of the Junior Manager (JM 1-1) Category relevant to the subject field entrusted to the relevant post

Nature of Appointment

Permanent with entitlement to Employees Provident Funds (EPF) and Employees Trust Fund (ETF). Will be recruited to Grade II of the MM 1-1 Service Category

Salary Scale

As per Circular No. 02/2016 of the Department of Management Services

MM 1-1 - 2016 - Rs. 53,175 - 10 x 1375 - 15 x 1910 - 95,575/-

(In addition to the above, allowances relevant to government corporations approved by the government will be paid)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

Accounts Officer - 01

External Applicants

Qualifications

A Bachelor's Degree in Accountancy / Management / Commerce field from a university recognized by the University Grants Commission

And

At least 01 year's experience in the relevant field in Government Department or Corporation, Board or reputed commercial sector institution after obtaining the degree qualifications.

Internal Applicants

Should have completed a successful service period of five (05) years in Grade II of the Management Assistant Service Category in a post relevant to the subject field

Nature of Appointment

Permanent with entitlement to Employees Provident Funds (EPF) and Employees Trust Fund (ETF).

Salary Scale

As per Circular of the Department of Management Services

JM 1-1 - 2016 - Rs. 42,600 - 10 x 755 - 18 x 1135 - 70,580/-

(In addition to the above, allowances relevant to government corporations approved by the government will be paid)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

Chief Executive Officer / General Manager - 01

Qualifications

External:

1. A Bachelor's degree in Science / Agriculture / Business Administration or any other relevant field which is recognized by the University Grants Commission and Postgraduate Degree in Science / Agriculture / Business Administration or any other relevant field or Corporate Membership of a recognized professional institution in Management

And

At least 20 years' experience in Managerial Level out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Board or a reputed Mercantile Establishment after obtaining the first degree

Or

2. A Bachelor's degree in Science / Agriculture / Business Administration or any other relevant field which is recognized by the University Grants Commission

And

PhD Degree in Science / Agriculture / Business Administration or any other relevant field

And

At least 05 years' experience at Senior Managerial Level with a proven track record and management experience in a Corporation, Board or reputed mercantile Establishment after obtaining the first degree

Internal:

A minimum of five (5) years satisfactory service in a post in the Senior Manager Category in the subject area relevant to the post and a proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

Salary and other Allowances

Salary : As per Circular 02/2016 of the Department of Management Services

HM 2-1 - Rs. (93,020 - 12 x 2,700 - 125,420)

Other Allowances:

(Transport Allowance of Rs. 50,000 / and the monthly fuel allowance applicable to the post according to the Government circulars + monthly phone reimbursement of Rs. 9000/- will be paid)

Age: Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Nature of Appointment

Permanent with entitlement to Employees Provident Funds (EPF) and Employees Trust Fund (ETF).

Deputy General Manager (Finance) (Contract Basis) - 01

Qualifications:

External Candidates (1 or 2 below)

1. A Bachelor's degree in Finance Management, Accountancy or Economics or Commerce which is recognized by the University Grants Commission

WITH

A Postgraduate Degree qualification (Masters) in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution in the field of Finance.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution in the field of Finance.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM 1-1) Grade I, in the subject area relevant to the post

Salary and other Allowances

Salary : As per Circular 02/2016 of the Department of Management Services

HM 1-1 - Rs. 81,670 - 15 x 2,270 - 115,720/-

Other Allowances:

(Transport Allowance of Rs. 50,000 / and the monthly fuel allowance applicable to the post according to the Government circulars + monthly phone reimbursement of Rs. 9000/- will be paid)

Age: Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Nature of Appointment:

Recruitment will be on a contract basis for one year and will be considered for extension for another year depending on the performance.

Chief Internal Auditor (Contract Basis) - 01

Qualifications:

External Candidates (1 or 2 below)

1. A Bachelor's degree in Finance Management, Accountancy or Economics or Commerce which is recognized by the University Grants Commission

WITH

A Postgraduate Degree qualification (Masters) in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution in the field of Internal Audit.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution in the field of Finance.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM 1-1) Grade I, in the subject area relevant to the post

Salary and other Allowances

Salary : As per Circular 02/2016 of the Department of Management Services

HM 1-1 - Rs. 81,670 - 15 x 2,270 - 115,720/-

Other Allowances:

(Transport Allowance of Rs. 50,000 / and the monthly fuel allowance applicable to the post according to the Government circulars + monthly phone reimbursement of Rs. 9000/- will be paid)

Age: Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Nature of Appointment:

Recruitment will be on a contract basis for one year and will be considered for extension for another year depending on the performance.

Every applicant,

1. Should be a citizen of Sri Lanka
2. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
3. Should be of excellent moral character

If you have right qualifications and experience, please submit your curriculum vitae with copies of certificates under registered cover within 14 days of this advertisement to below mentioned address.

(Post applied should be indicated on the top left hand corner of envelope)

(The organization will correspond only with the shortlisted candidates)

Chairman
The Co-operative Wholesale Establishment
27, Vauxhall Street
Colombo 02