



**State Ministry of Urban Development,
Waste Disposal and Community Cleanliness**

**VACANCY
POST OF GENERAL MANAGER
Condominium Management Authority (CMA)**

Applications will be received from qualified applicants to fill the Post of General Manager at the Condominium Management Authority.

Qualifications

1) External applicants :

- a) Obtained a Bachelor's Degree in a subject field in Management, Civil Engineering, Architecture or Law, recognized by the University Grants Commission, with
A Postgraduate Degree in a subject field in Management, Engineering, Architecture or Law, recognized by the University Grants Commission or full membership either at the Institute of Engineers, Sri Lanka (IESL) or the Sri Lanka Institute of Architects (SLIA) (Chartered Engineers / Chartered Architects)
and
Obtained experience of a minimum of twenty (20) years in Management Level posts either in state Corporations, Statutory Boards or reputed Private Sector Institution after obtaining Degree qualifications and out of the above 20 years at least 05 years should be at Senior Managerial level
or
- b) Obtained a Bachelor's Degree in a subject field in Management, Civil Engineering, Architecture or Law, recognized by the University Grants Commission with
A PhD Degree in the subject field in Management, Engineering, Architecture or Law
and
Experience as an Officer having not less than five (05) years of excellent service report in a Senior Management level post at a State Corporation, Statutory Board or a reputed Private Sector Institution after obtaining the PhD Degree.

2) Internal Applicants

Should have completed a satisfactory service period of a minimum of 05 years in a relevant subject field, in the Senior Management Services Category at the Condominium Management Authority
With
Specific competency in efficient management of human and other resources and providing leadership for teams engaged in multiple work.

Salary : HM 2-1 - Rs 91,645 - 12x2,700 = 124,045

- All allowances approved by the Government and the Cost of Living Allowance will be paid.
- Will be entitled to an official vehicle with fuel allowance.

Age : Should be not below 35 years and not above 55 years.

Every applicant should -

- (i) be a Sri Lankan citizen
- (ii) be mentally and physically fit so as to discharge duties assigned to the post perfectly as well as to serve in any part of the island.
- (iii) Should possess an excellent character.

General Conditions relevant to the Post

- 1) The post is permanent but not entitled to a pension. Employee should contribute 10% of his monthly salary towards the Employees' Provident Fund and the Employer will provide 12% towards it. The employer will also provide an additional 3% to the Employees' Trust Fund.
- 2) Applicants from State Corporations / Statutory Boards should channel their applications through the respective Heads of Institutions.

Names and addresses of two non-related referees should be stated in the application to check on the applicant's details.

Photocopies of educational, other certificates and certificates on experience, should be attached with the application.

Applicants should fulfill all their qualifications as on the closing date of applications.

Method of Application

Applications of qualified applicants containing the Bio-Data, details of education, professional qualifications and personal information should be sent by registered post to the undermentioned address to be received on or before 31.12.2021. The cover containing the application should be marked the post applied for at the left-side top corner. Applications received late and illegible and incomplete applications will be rejected without any prior intimation.

Chairman

**Condominium Management Authority,
01st Floor, National Housing Department Building,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 02.**