

# VACANCY

KELANI INSTITUTE OF HIGHER EDUCATION

## PHONE

## OPERATOR

FULL TIME

- Minimum Education Qualification : First time 3 Passes in **Advanced Level Examination**. Certificate, Diploma, HND or any other Educational Qualification will be an added advantage.
- Strong interpersonal and Communication Skills, creative thinking, efficient time management and have the ability to work as a team and manage the pressure.
- Accuracy and attention to details.
- Ability to input suggestions to develop the institute.
- Good command in **English and Sinhala** and should be a good team player in the institute.
- Past Experience in the relevant field is an added advantage.
- Knowledge in **IT** is a must.
- Should be a good speaker with ability to guide, market and promote.

**Base salary of 22500 LKR** will be provided. (EPF, ETF OT and other facilities will be provided). Salary will be increased over the time and the work load. Work place is Kelaniya Institute of Higher Education in Dalugama branch ( Head Office ). **Fill the form and upload your CV. Limited Number of Vacancies !!**



**KELANI**  
HIGHER EDUCATION INSTITUTE

**No. 2016/3, Kandy Road,  
Dalugama, Kelaniya,  
Sri Lanka.**

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