

VACANCY

KELANI INSTITUTE OF HIGHER EDUCATION

FULL TIME

PART TIME

COURSE

COORDINATOR

- Minimum Education Qualification : 3 Passes in Advanced Level , Certificate Diploma or any other higher educational qualification is an added advantage. (Undergraduates are also welcome to apply)
- Should be able do multiple tasks with a perfect mindset.
- Strong interpersonal and Communication Skills, creative thinking, efficient time management and have the ability to work as a team and manage the pressure.
- Accuracy and attention to details.
- Ability to input suggestions to develop the institute.
- Good command in **English and Sinhala** and should be a good team player in the institute.
- Past Experience in the relevant field is an added advantage.
- Knowledge in **IT** is a must

Base salary of 22500 LKR will be provided. (EPF, ETF, OT and a favorable Commission will be provided) . Salary will be increased over the time and the work load. Work place is Kelaniya Institute of Higher Education in Dalugama branch (Head Office). (Mentioned Salary is for Full time employees)

Fill the form and upload your CV. Limited Number of Vacancies !!



KELANI

HIGHER EDUCATION INSTITUTE

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Dalugama, Kelaniya,
Sri Lanka.

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