



CAREER OPPORTUNITY

MINISTRY OF INDUSTRIES

National Enterprise Development Authority (NEDA)

Applications are invited from qualified Sri Lankan citizens for the following vacancy of the National Enterprise Development Authority (Application closing date for the subject post has been extended till 22-11- 2021).

DIRECTOR - 01

Key responsibilities:

- I. Responsible for all operational, administration and financial activities of the Authority.
- II. Help the Board of Directors to assess NEDA values, mission, vision, and achieve short and long-term goals.
- III. Direct and supervise all SME development and promotional activities that are carried out nationally and internationally.
- IV. Coordinate all works connected with legal matters and represent the institute in the Court of Law/ Labor Tribunal as and when required.
- V. Informs the Board and its committees about trends, issues, problems, and activities to facilitate the formulation of policies.
- VI. Any other work assigned by the Chairman/Director General from time to time.

Qualifications & Experience:

External Candidates (1 or 2 below)

1. A Bachelor's Degree in the field of Management/Science/Agriculture/ Commerce/ Business Administration / Engineering which is recognized by the UGC.

WITH

A Postgraduate /Master's degree in the relevant field or Associate Membership of a recognized professional Chartered Institute which is related to the subject scope of the post.

AND

Minimum of 15 years' experience at a "Managerial Level "in a corporation, statutory board/ institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15years' experience at a "Managerial Level "in a corporation, Statutory Board/ Institution or a reputed private institution.

Internal Candidates (1 or 2 below)

01. Having obtained the qualifications as given in the external candidate's category.

Or

02. Completion of minimum five (05) year' satisfactory service in a manager category (MM - Grade I), in the subject area of the post.

Age : Age should be not less than 35 years and not more than 55 years. The upper age limit will not be applicable to internal candidates.

Salary Scale: HM 1-3-2016 - 86,865- 15 x 2,270- 120,915

Other Remuneration:

Vehicle allowance up to Rs. 50,000/- & Fuel allowance etc...

Terms and Conditions of Service:

All recruitments to this category and the promotions should be strictly in compliance with the provision of Scheme of Recruitment of NEDA.

Selection Criteria

- Recruitment will be done after a structured interview conducted by a panel appointed by NEDA.
- The applicant, based on his/her outstanding qualifications, experience and the performances that demonstrate at the interview will be selected for the post.

Duly filled application, along with copies of all educational and career experience certificates should reach the below address on or before **22nd November 2021** under registered post. A soft copy of the application could be sent to the chairman@neda.gov.lk. Any Application received after the above date shall not be accepted. Applicants from Government Institutions/State Corporations/Statutory Boards should forward their applications through their respective Heads of the Institutions with their recommendations. Additionally, the post applied for should be indicated on the left-hand corner of the envelope.

Chairman/ Director General
National Enterprise Development Authority
No. 561/3, Elvitigala Mawatha,
Colombo 05.