



VACANCIES

Sri Lanka Tea Board, the Apex Body of the Tea industry in Sri Lanka is looking for dynamic and result oriented individuals with pleasing personality to be recruited for the following posts.

The Post of Assistant Director(Laboratory) Grade II-MM (1-1)

Job Description

Supervising and monitoring of all quality procedures connected to identification, development, modification, verification and validation of test methods for existing and new requirement of the industry needs, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Director (Analytical Services) of the Board. Formulation of laboratory new standards/Guidelines and involving in accreditation procedures and other activities related to the Good Laboratory Practice (GLP). The officer designated for customer complaint and adviser for the quality related issues.

Qualification & Experience

External Candidates :

- a) A degree in Science with Chemistry or Microbiology as one of the subjects recognized by UGC of Sri Lanka

AND

At least Three (03) years post qualifying experience in Laboratory (preferably in Analytical Testing), in a public or reputed/ ISO 17025 accredited private sector organization.

Internal Candidates :

- a) Having obtained the qualifications and experience required by the external candidates above

The Post of Assistant Director(Quality) Grade II-MM (1-1)

Job Description

Supervising and monitoring of all quality procedures and analyzing activities on tea samples in the relevant laboratory unit, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Director (Analytical Services) of the Board. Maintenance of laboratory quality procedures and other activities related to the Good Laboratory Practice (GLP) and related to the laboratory accreditation procedures.

Qualification & Experience

External Candidates :

- a) A degree in Science with Chemistry or Microbiology as one of the subjects recognized by UGC of Sri Lanka

AND

At least Three (03) years post qualifying experience in Laboratory (preferably in Quality Management), in a public or reputed/ ISO 17025 accredited private sector organization.

Internal Candidates :

- a) Having obtained the qualifications and experience required by the external candidates above

The Post of Assistant Director(Chemical) Grade II-MM (1-1)

Job Description

Supervising and monitoring of all connected activities on National, International standards and Regulatory directives established for chemical testing on tea and analyzing activities on tea samples in the chemical analysis unit, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Director (Analytical Services) of the Board. Maintenance of laboratory quality procedures and other activities related to the Good Laboratory Practice (GLP) and related to the laboratory accreditation procedures.

Qualification & Experience

External Candidates :

- a) A degree in Science with Chemistry as one of the subjects recognized by UGC of Sri Lanka

AND

At least Three (03) years post qualifying experience in Laboratory (preferably in Chemical testing field), in a public or reputed/ ISO 17025 accredited private sector organization.

Internal Candidates :

- a) Having obtained the qualifications and experience required by the external candidates above

The Post of Assistant Director(Pesticide) Grade II-MM (1-1)

Job Description

Supervising and monitoring of all connected activities on National, International standards and Regulatory directives established for Pesticide testing on tea and analyzing activities on tea samples in the Pesticide Residue Analysis unit, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Director (Analytical Services) of the Board. Maintenance of laboratory quality procedures and other activities related to the Good Laboratory Practice (GLP) and related to the laboratory accreditation procedures.

Qualification & Experience

External Candidates :

- a) A degree in Science with Chemistry as one of the subjects recognized by UGC of Sri Lanka

AND

At least Three (03) years post qualifying experience in Laboratory (preferably in Pesticide Residues Testing field), in a public or reputed/ ISO 17025 accredited private sector organization.

Internal Candidates :

- a) Having obtained the qualifications and experience required by the external candidates above

The Post of Assistant Director(Microbiology) Grade II-MM (1-1)

Job Description

Supervising and monitoring of all connected activities on National, International standards and Regulatory directives established for Microbiology testing on tea and analyzing activities on tea samples in the Microbiology Analysis unit, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Director (Analytical Services) of the Board. Maintenance of laboratory quality procedures and other activities related to the Good Laboratory Practice (GLP) and related to the laboratory accreditation procedures.

Qualification & Experience

External Candidates :

- a) A degree in Science with Microbiology as one of the subjects recognized by UGC of Sri Lanka

AND

At least Three (03) years post qualifying experience in Laboratory (preferably in Microbiology testing field), in a public or reputed/ ISO 17025 accredited private sector organization.

Internal Candidates :

- a) Having obtained the qualifications and experience required by the external candidates above

Age : Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale : MM 1-1-2016: Rs. 53,175- 10x Rs. 1375- 15x Rs1910- Rs.95,575

The applicable initial salary step of **Rs. 53,175/=** p.m. In addition cost of living allowance of **Rs. 7800/=** p.m. with professional allowance as per the Circular will also be paid

Selection for the Posts of Assistant Director (Laboratory / Quality / Chemical / Pesticide / Microbiology) : By a Structured Interview.

BENEFITS

- Medical benefits according to the prevailing rules of the Board.
- Provident Fund: the selected candidates will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

GENERAL CONDITIONS

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.
- The selected external candidates will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidates who are already confirmed will be subjected to an trial period of one year.
- Persons recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

APPLICATIONS

Applications should be made on prescribed forms obtainable from this office or downloaded from our website <http://www.srilankateaboard.lk> and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the under mentioned address on or before **23rd November 2021**.

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non conformity with this requirement may cause the rejection of such applications.