

COMMERCIAL BANK OF CEYLON PLC

With an enduring vision of being the most technologically advanced, innovative and customer friendly, financial organization, we, the most awarded Bank in Sri Lanka, continue to progress steadily while being listed amongst the Top 1000 Banks in the world for the eleventh consecutive year. Our unparalleled record of success over the past decade is supported by a network of 268 branches and superior standards in service, stability and performance. We are poised to ascend to even greater heights in the near future.

LEGAL OFFICER

We are looking for a highly motivated, enthusiastic and dynamic individual for our Legal Department as a "Legal Officer" in the grade of Executive Officer.

Job Profile / Main Responsibilities :

- To assist Legal Department in initiating timely action against the defaulters
- Serving Letters of Demand
- Filing legal action against the default borrowers/Attending courts as and when required
- Prepare "Parate" resolutions and attend other connected work
- Attending land registry related matters
- Providing Legal opinions when required

Applicant's Profile :

- The candidate should be an Attorney-at-Law and Notary Public
- Ability to draft all security and legal documents
- Five (5) years experience in Court work and Notarial work
- Excellent communication skills in English Language
- Preferably below 40 years of age
- Experience in handling police and magisterial inquiries will be an added advantage

The successful candidate will be provided with an attractive remuneration package, including fringe benefits commensurate with benchmarked financial institutions.

Applications with all relevant information should be submitted to reach the under-mentioned within 10 days of this advertisement with the respective post marked as the subject by e-mail.

Deputy General Manager – HRM
COMMERCIAL BANK OF CEYLON PLC
Email: dgm_hrm@combank.net
Web site: www.combank.lk

 COMMERCIAL BANK