



State Ministry of Rural and School Sports Infrastructure Improvement Sri Lanka Anti-Doping Agency



VACANCIES

Applications will be received from citizens of the Democratic Socialist Republic of Sri Lanka to fill the vacancies, stated below, existing in the Sri Lanka Anti-Doping Agency.

01) Director (Enforcement and Implementation) (01 Post)

i) Job Description

Interpretation and implementation of all other laws and regulations including the Act relevant to the establishment of the Authority liaise with international institutions engaged in banned steroids timely updating of laws and regulations and information and follow them in Sri Lanka, work in coordination with state institutions and private sector institutions in our country relevant to the banned steroids implementing of Senior Management duties entrusted by the Director General and duties entrusted by the Act relevant to the establishment of the Authority.

ii) Qualifications

a) External Applicants

Obtained a Degree recognized by the University Grants Commission in Law/Criminology subject field
with

Obtained a Master's Degree in the relevant field and minimum of fifteen (15) years experience in a "Management Level" post in a Government, State Corporation, Board, Statutory Institution or a reputed Private Sector Institution.

b) Internal Applicants (1 or 2 below)

- Should fulfil the qualifications required for external applicants.
- Completed a satisfactory service period of at least five (05) years in the relevant subject field, in a Grade 1 post in Management Services (MM) Service Category.

iii) Salary Scale

HM 1-1 - Rs. 80,295 - 15 x 2,270 - 114,345/ =

iv) Age

Should be not less than 35 years and not above 55 years. The maximum age limit is not applicable for internal applicants.

v) Method of Recruitment

On the results of a structured interview.

02) Board Secretary / Legal Officer (01 Post)

i. Job Description

Preparation of documents related to Rules and Regulations according to Act No. 33 of 2013 of Sri Lanka Anti-Doping Agency, acting according to rules and regulations issued by the World Anti-Doping Agency, Functioning as the Secretary at the Board Meeting, Intervening in legal matters arising in the usage of banned steroids and providing legal advice and appearing in cases in which the institute becomes the respondent.

ii. Qualifications & Experience

a) External Applicants

An Attorney-at-Law of the Supreme Court with an LLB degree recognised by the University Grants Commission

and

b) Experience of one year as an Attorney in the Supreme Court

and

c) Should possess good working knowledge in English language

iii. Salary Scale

MM 1-1-2016 (Rs. 53,175/- - 10 x Rs. 1,375/- - 15 x Rs. 1,910/- - Rs. 95,575/-)

(As per the Management Services Department Circular No. 02/2016)

iv. Age:

Should be not below than 22 years and not more than 45 years.

v. Method of Recruitment

On the results of a structured interview

❖ General Conditions

- Should be a Sri Lankan citizen
- Should be mentally and physically fit so as to discharge duties of the post in a perfect manner and to serve in any part of the country.
- Possess an excellent character.

❖ Employees' Provident Fund and Employees' Trust Fund :

(Applicants should contribute 8% of their salaries to the EPF, while the Authority will provide 12%.

An additional 3% will be provided by the Authority towards the ETF).

❖ Applications will be shortlisted as per the educational, professional qualifications and the experience and will be called for interviews, accordingly.

❖ Method of Applying

Applicants should forward their applications containing full bio-data with copies of certificates, copies of character certificates and names, addresses and contact numbers of two non-related referees to the address : Director General, Sri Lanka Anti-Doping Agency, 363/12, Sugathadasa Stadium - Block D, Stadium Parking Road, Sirimavo Bandaranaike Mawatha, Colombo 14, by registered post to be received at or before 05.11.2021.

❖ Applications prepared contrary to the above and applications sent after the deadline will be rejected.

❖ Applicants from Government Departments / Corporations / Statutory Bodies should send their applications through the respective Heads of Institutions.

❖ The cover containing the application should be marked the post applied for at the left-side corner.

❖ Canvassing in any form in this regard will be a disqualification.

**Director General
Sri Lanka Anti-Doping Agency
Tel: 011-3071838**