



MINISTRY OF PLANTATION

STATE MINISTRY OF COMPANY ESTATE REFORMS, TEA AND RUBBER ESTATE RELATED CROPS AND
FACTORY MODERNIZATION AND TEA AND RUBBER EXPORT PROMOTION



RUBBER DEVELOPMENT DEPARTMENT

Open Competitive Written Examination for the Recruitment for Grade III Post of Rubber Development Officer (Departmental) in the Monitoring Management Assistant Technical Service Category of the Rubber Development Department - 2021

Applications are invited from both Sri Lankan males / females who possess the undermentioned qualifications for Recruitment for Grade III Post of Rubber Development Officer (Departmental) in the Monitoring Management Assistant Technical Service Category of the Rubber Development Department.

Nature of Work: Field Duty. Recruited Rubber Development Officers will be deployed in field duty related to rubber cultivation in the districts where rubber is cultivated.

Only those who have fulfilled all the following qualifications should apply.

01. Educational Qualifications

- Should have passed the General Certificate of Education (Ordinary Level) Examination in six (06) subjects in one sitting with credit passes for Sinhala / Tamil / English language, Mathematics and two other subjects
And
- Should have passed the General Certificate of Education (Advanced Level) Examination in all subjects (except General Common Test) in one sitting (Under the old syllabus it is sufficient to have passed in three subjects in one sitting)
And
- Should have followed a course in Computer Word Processing / Typing and Stenography recognized by the Tertiary and Vocational Education Commission

02. Professional Qualifications

Should have completed a two year diploma course in agriculture offered by an institution approved by the Tertiary and Vocational Education Commission. (Should have completed as at the closing date of applications. Should not apply while expecting results.)

03. Physical Qualifications

Every candidate should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of Sri Lanka.

04. Other Qualifications:

- Should be a citizen of Sri Lanka
- Should bear an excellent moral character
- All qualifications required for recruitment to the post should have been fulfilled in every manner as at the closing date of applications mentioned in the advertisement / in the Gazette notification.

05. Salary Category: MN 03 – 2016

Salary Scale: Rs. 31,040 – 10 x 445 – 11 x 660 – 10 x 730 – 10 x 750 – 57,550

06. Age Limit: Minimum 18 years – Maximum 30 years

07. Service Conditions

- This post is permanent and pensionable. Applicants recruited will be subjected to any policy decision taken by the government in the future regarding pension scheme.
- Those appointed to this post will be subject to three (03) years probation
- As per Public Administration Circular No. 01/2014 and the subsequent Circulars within 05 years of recruitment to the post, should obtain the proficiency in the other official language in addition to the official language of recruitment and officers who have joined the service in a non official medium should obtain the specified official language proficiency within the probation period.
- This appointment is subject to the Work Procedure Code (Regulations) of the Public Service Commission, Establishment Code of the Democratic Socialist Republic of Sri Lanka, Government Finance Regulations, other departmental orders and instructions.
- All other conditions and terms will be implemented as per the relevant recruitment procedure.

08. Method of Recruitment

- Based on the results of a written examination – Examination will be conducted by the National Institute of Plantation Management.
- Decision of the Chairman of the National Institute of Plantation Management is final regarding the conduct of the examination and release of results.

09. Method of Examination

- This examination will be conducted only in the City of Colombo on a date (in year 2021) decided by the Chairman of the National Institute of Plantation Management.
- This examination will be held in Sinhala, Tamil and English mediums. Permission will not be granted to change the language medium.
- Candidate should answer all relevant question papers at the examination in the same language.
- Candidates will be subjected to the Rules and Regulations imposed by the Chairman of the National Institute of Plantation Management. Defaulting those rules and regulations, candidates will be subjected to whatever punishment imposed by the Chairman of the National Institute of Plantation Management

10. Syllabus

Exam consists of two question papers.

Subjects	Duration	Maximum Marks	Pass Marks
Intelligence Test	01 Hour	100	40%
Technological Question Paper	03 Hour	100	40%

Exam Syllabus is as follows:

Intelligence Test

This question paper has been prepared to test the general knowledge regarding local and foreign news, candidate's logical strength in thinking and status of analyzing and to test the strength of decision making. The question paper consists of questions of multiple choice.

Technological Question Paper

- Common knowledge in plantation crops and agricultural plantation
- Simple awareness of the duties of the Rubber Development Department and the knowledge in the rubber cultivation field

This questions paper is set to test the knowledge regarding the services rendered by the Rubber Development Department to the general public, relief assistance methods, environmental conditions suitable for rubber cultivation, soil, areas it grows, soil conservation, cultivation of rubber, nursery management, planting materials, fertilizer, weed Control, diseases and pest control, methods of rubber tapping, manufacture of sheet rubber, grading of sheet rubber, knowledge in rubber cultivation and manufacture, simple knowledge in associated statistics.

11. Examination Fees

Examination fee is Rs. 500.00. This examination fee may be paid at any People's Bank branch to be credited to Account No. 208100149027285 maintained at the People's Bank Battaramulla Branch in favour of "Director General, Rubber Development Department" and the Bank Deposit Slip should be firmly affixed at the section set aside for this in the application form. (It is appropriate to retain a photocopy of the Bank Deposit Slip for future reference). Please mention the Peoples Bank Branch, Date of Payment and the Amount in the appropriate place in the application. Examination fee will not be refunded under any circumstance.

12. Method of Applying

- Applicants should self-prepare the application as per the specimen given below using A4 size (21x29cm) as follows;
 - Nos. 01 to 05 in the first page and
 - No. 06 onwards in the subsequent pages
 And the relevant information should be entered in the application in applicant's own handwriting.

In the application, applicants signature should be attested by either a principal of a government school, Justice of the Peace, Commissioner of Oaths, Attorney at Law, Notary Public, Commissioned Officer of the Tri forces or an officer holding a permanent post in the government service drawing a monthly consolidated salary of Rs. 41,580/- (as per the Public Administration Circular No. 03/2016(i)).

Applicants already holding a permanent post in government service should submit their applications through heads of their respective institutions.

Applications that have not fulfilled the qualifications will be rejected. Applicants should compare and see whether the self-prepared application is compatible to the specimen given in the advertisement pertaining to the examination. Applications that are not compatible to the specimen and the incomplete applications will be rejected without any intimation. It would be beneficial to retain a photocopy of the application.

12.5 Submission of false information

Correct information should be provided carefully when perfecting the application. If it is found out prior to the examination, at the time or after the examination or at any time thereafter his/her candidature may be disqualified that the applicant had submitted false information. Applicant who has provided false information may also be dismissed from government service at any time. Applicant should not consider that issuing an Admission Card for the examination confirms that the qualifications have been fulfilled.

Duly perfected applications for the examinations should be sent by registered post to the address given below:

**Director General
Rubber Development Department
No. 465, Ganahena
Battaramulla.**

To receive on or before 22.10.2021. Name of the Examination and the Post should be mentioned on the left hand top corner of the envelope containing the application.

Admission Cards will be issued for the examination to applicants who have fulfilled the qualifications mentioned in the advertisement as per the information provided in the application.

12.8 Issue of Results

Results list of the applicants who have passed the examination after obtaining 40% and above will be sent to the Director General by the National Institute of Plantation Management. In addition to that, the National Institute of Plantation Management will issue a personal result sheet giving the marks obtained for each subject to all applicants.

13. Identity

13.1 Admission Card in which the signature of the applicant has been attested should be submitted to the Chief Invigilator on the first day of the examination.

13.2 Candidate should prove his / her identity to the Chief Invigilator when sitting for each subject.
For identification purposes, (1) National Identity Card issued by the Department of Registration of Persons or (2) valid passport is acceptable.

13.3 Director General of Rubber Development Department reserves the right to take the final decision regarding conducting or not conducting the exam or regarding the selection after the examination. Further, the Director General of the Rubber Development Department reserves the right to clarify / take decision regarding any matter for which provisions have not been made in this advertisement.

**Director General
Rubber Development Department
No. 465, Ganahena
Battaramulla.
011-2889447
011-2889446**

SPECIMEN APPLICATION FORM

Open Competitive Written Examination for the Recruitment for Grade III Post of Rubber Development Officer (Departmental) in the Monitoring Management Assistant Technical Service Category of the Rubber Development Department - 2021

For Office Use Only

01. Language Medium

- Sinhala 2
- Tamil 3
- English 4 (Please write the relevant Number in the Cage)

02. Name

2.1 Name with Initials: Mr. / Mrs. / Miss.
(In English Capital Letters) Eg: GUNAWARDHANA H.M.S.K.

2.2 Name in Full (In English Capital Letters) :

2.3 Name in Full (Sinhala / Tamil) :

2.4 National Identity Card No.:

03. 3.1 Permanent Address:
(In English Capital Letters)

3.2 Permanent Address :
(In Sinhala / Tamil)

3.3 Address to which the Admission Card should be sent:
(In English Capital Letters)

3.4 Telephone No. Mobile: Residence:

04. 4.1 Sex: Female / Male

(Mark ✓ in the cage) Male Female

4.2 Date of Birth: Year Month Date

4.3 Age as at the Date of Closing of Applications: Years Months Days

05. 5.1 Administrative District of the Applicant:

5.2 Divisional Secretary's Division of Applicant:

5.3 Grama Niladhari Division:

06. Educational Qualification:

6.1 G.C.E. (Ordinary Level) Examination Results

Year and month Index No:

	Subject	Pass		Subject	Pass
01			06		
02			07		
03			08		
04			09		
05			10		

6.2 G.C.E. (Advanced Level) Examination Results

	Subject	Pass
01		
02		
03		
04		

07. Professional Qualifications

Institution	Course Followed	Period	Pass	Certificate No. and Date

08. Computer Literacy

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09. Other Qualifications

.....

10. Have you ever been convicted for any offence by any Court of Law?

Yes No

(Mark in the relevant cage) (If Yes, please give details below)

.....

11. Details regarding the Receipt for payment of Examination Fees

I. Bank to which Examination fee was Paid Branch

II. Date of Payment Amount Paid

III. Affix the Bank Deposit Slip for the Examination Fee here firmly

12. Declaration of the Applicant

(a) I declare that the information provided by me in this application is true and correct to the best of my knowledge. I agree to bear the loss that may arise as a result of providing incomplete or inadequate information. Further, I wish to declare that all sections of the application have been completed. I agree to abide by all the conditions of the examination. Further, I declare that I will be subjected to the rules and regulations imposed by the Chairman of the National Institute of Plantation Management regarding the conduct of the examination and to the decisions taken regarding the release of results.

(b) I am aware that I would be subjected to disqualification before appointment to the post and to dismissal after appointment if found that the declaration I have made is false.

Date:
Signature of Applicant

13. Attestation of the Signature of the Applicant

I hereby certify that Mr. / Mrs. / Miss, who submits this application is personally known to me and that he / she placed his / her signature in my presence on.....

Date:
Signature of the Attester

Name in Full of the Attester:

Position:

Address:

(I hereby certify by placing the Official Seal)

14. Certification of the Head of the Institution

I hereby certify that Mr. / Mrs. / Miss whose information is given above serves in office and his / her service has been satisfactory and the specified examination fee has been paid and the receipt obtained is affixed and he / she could be released / not released from the post held and the information provided above is true.

Date:
Signature of the Head of Institution

Name in full of the certifying Officer:

Position:

Address: