

## Ministry of Ports & Shipping **Ceylon Shipping Corporation Limited**



# VACANCY

Applications are invited to recruit suitable candidates possessing the relevant qualifications and experience for the following post.

### Post of Designated Person Ashore – on Contract basis (01 Vacancy)

Qualifications

Master with Class I Certificate of Competency (COC)

Master Mariner with sea going experience with minimum 03 years

(Preferable in Bulk Carriers)

Experience

- Minimum 03 years experience as a Designated Person Ashore of a recognized Ship Owning and Operating Company
- Monthly allowance of Rs. 450,000/-Salary

#### **Job Description**

#### **Responsibilities:**

- Communication and effective implementation of the Company's safety management system (SMS).
- Advising and coordinating matters with the Masters and the Management of the Organization in consultation with the Technical Department
- Carrying out SMS/internal audit, both shore based and onboard of all CSC Ships in consultation with Head of Technical Department.
- Monitors ships operations by frequent inspection of various ship records
- To ensure monitoring and upgrading of the Safety Management System (SMS)on board and following-up with shipboard recordings.
- Order and carry out all the statutory and classification society surveys in time.
- Ensuring that adequate resources and shore-based support are supplied and procurement for repairs and spare parts.
- Continuous monitoring, especially remote monitoring for the DPA evaluation and review of the effectiveness of the SMS
- Investigating, Reporting and analysis of non-conformities of Ship's Crew, accidents and hazardous occurrences.
- Arranging and co-ordination of management review meetings and keeping records of same.
- Preparing of additional Manuals, if required by the relevant authorities in accordance with the latest guidelines complying with the IMO requirements.
- The preparation and review of ship/shore contingency plans covering emergency situations.
- Ensuring marine shipboard safety and environmental policies are complied with in accordance with international regulations
- Issuing Voyage instructions to the Masters in co-ordination with the Head of Technical Department and Department of (CH&A).
- Advising in the appointments of foreign Port Agents.

Should be not less than 35 years and not more than 55 years. The upper age limit will Not be **Age Limit** 

applicable to internal candidates

**Method of Recruitment:** By a structured Interview

#### **Fringe Benefits**

- Contribution towards E.P.F/E.T.F 1.
- Gratuity as applicable according to the Gratuity Act 2.
- 3. Surgical & Hospitalization cover for indoor and outdoor treatments
- 4. Comprehensive Personal Accident Insurance Cover
- 5. Reimbursement of communication expenses

#### **General Instructions**

- All Applications together with Copies of Educational / Professional Certificates certified by the applicant as true copy together with Birth Certificate, other relevant certificates and addresses of two non-related referees should be forwarded by registered post to reach the Chairman, CSCL or chairman@cscl.lk / hr@cscl.lk on or before 27th August 2021.
- Please indicate the post applied on the top left hand corner of the envelope.
- Applications from employees of Public Sector Organizations should be forwarded through the respective Heads of Institutions.
- Late and incomplete applications will not be considered
- Please note that applicants will be evaluated at a Structured Interview by a Panel appointed by the appointing authority.

Non-conformity with the above requirements will result in the application being rejected. Canvassing of any form will be a disqualification.

Chairman