



VACANCIES

Applications are invited to recruit suitable candidates holding citizenship of the Democratic Socialist Republic of Sri Lanka and possessing the relevant qualifications and experience for the following posts.

1) Post of Deputy Manager (Human Resources) MM 1-1 – Grade II (01 Vacancy)

■ **Qualifications:**

External Candidates :-

1) Educational :

A Bachelor's Degree in Business Management /Science/ Commerce/Marketing/HR from a University recognized by the University Grants Commission.

AND

2) Minimum of one (01) year satisfactory service in the managerial capacity (MM) in a Government Department/Corporation / Board or a reputed Mercantile Establishment in the relevant field after obtaining the above qualifications.

Internal Candidates :-

1) Qualifications relating to the External Candidates above

OR

2) Minimum of five (05) years satisfactory service in the post of Junior Manager (JM 1-2) or above in the relevant field.

To all applicants :- Having extra qualifications such as Diploma/Post Graduate Diploma/ Degree in Human Resource Management would be considered as added qualification.

2) Post of Deputy Manager (Finance) MM 1-1 – Grade II (01 Vacancy)

■ **Qualifications :**

External Candidates :-

Educational :

1) A Bachelor's Degree in Business Management /Science/ Commerce/Marketing/HR from University recognized by the University Grants Commission.

AND

2) Minimum of one (01) year satisfactory service in the managerial capacity (MM) in a Government Department/Corporation / Board or a reputed Mercantile Establishment in the relevant field after obtaining the above qualifications.

Internal Candidates :-

1) Qualifications relating to the External Candidates above

OR

2) Minimum of five (05) years satisfactory service in the post of Junior Manager (JM 1-2) or above in the relevant field.

To all applicants : Professional Qualifications (Fully or Partially) obtained in the relevant field from recognized bodies will be considered as added qualification.

General Conditions

■ **Salary scale** : MM 1-1 Grade (II)– 2016: Rs. (53,175 – 10 x 1,375 - 15x 1,910 – 95,575)

As per the revised salary of 01/01/2020, the selected candidate will be placed on the initial point of MM 1-1 Grade II Salary Scale on Rs. 53,175/-

In addition to this salary all government approved allowances for State Owned Enterprises will also be paid.

■ **Age Limit** : Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates

■ **Method of Recruitment** : Written competitive examination and/ or a structured Interview conducted by a panel appointed by the / Appointing Authority.

■ **Probation Period** : 03 Years

Fringe Benefits

1. Contribution towards E.PF/E.T.F.
2. Surgical & Hospitalization cover for indoor and outdoor treatments.
3. Comprehensive Personal Accident Insurance Cover.
4. Encashment of non utilized Medical Leave.
5. Annual Bonus as applicable.
6. Staff Loans and Housing Loans on concessionary terms.
7. Vehicle loans on concessionary terms.

Every Applicant

- Should be a Sri Lankan Citizen
- Should be physically and mentally fit to discharge the duties of the post well and serve in any division and any part of the island
- Should have an excellent character

General Instructions

- All Applications together with copies of the certificates of educational /professional qualifications of the applicants which are certified by the applicant, along with copies of the birth certificate and other certificates and the names and addresses of two non-related referees who can be inquired from about yourself, should be forwarded by registered post on or before **20th August, 2021** to the Chairman, Ceylon Shipping Corporation Limited, No; 27 MICH Building, Sir Razik Fareed Mawatha (Bristol Street), Colombo 01.
- Please indicate the post applied on the top left hand corner of the envelope.
- Applications from employees of Public Sector Organizations should be forwarded through the respective Heads of Institutions.
- Late and incomplete applications will not be considered.
- Please note that the applicants will be evaluated at a Structured Interview by a Panel appointed by the appointing authority.

Non-conformity with the above requirements will result in the applications being rejected. Canvassing of any form will be a disqualification.