



# UNIVERSITY OF RUHUNA

## INVITATION FOR APPLICATIONS/ NOMINATIONS

### POST OF VICE - CHANCELLOR (2022 - 2025)

The Council of the University of Ruhuna acting in terms of the Section 34 of the Universities Act No. 16 of 1978 and its subsequent amendments and the provisions of University Grants Commission Circular No. 02/2020 of 04th May 2020 invites applications/nominations of persons from citizens of Sri Lanka for the position of the Vice-Chancellor of the University of Ruhuna.

Under the provisions of the Universities Act No. 16 of 1978, the Vice - Chancellor is a full-time officer of the University. He/ She shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/ She shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall be responsible for the execution of policies and measures approved by the Council in relation to the University and, subject to such policies, the direction, supervision and control of the University, including its administration, and for the maintenance of discipline within a University.

The Vice-Chancellor shall, unless he/she vacates office earlier or removed from office in terms of the Universities Act No. 16 of 1978 as amended, hold office for a term of three years or until he/she completes his/her sixty fifth year whichever occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should, therefore, uphold the principles of academic excellence, transparency, accountability, democratic management and effective non partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He/She should also possess a deep understanding of the ethos and mission of the University including commitment to the community.

The Vice-Chancellor is entitled to receive the highest academic salary scale and to receive an entertainment allowance of 15% of the salary, housing and transport facilities.

**The following documents should accompany application/nomination:**

1. The prospective applicant/ nominee shall be requested to submit a statement of vision for the development of the University, a brief account of what he/ she proposes to achieve if appointed to the post of Vice-Chancellor and a full Curriculum Vitae including the date of birth of the applicant (The applicants/ nominees should be citizens of Sri Lanka and shall be less than 63 years of age as at the closing date).
2. A letter of consent from the nominee in case of a nomination.
3. A letter from the employer indicating whether an applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/ nominee serving in Public Service, Corporation, Statutory Body and Higher Educational Institution other than the University of Ruhuna.
4. Where the incumbent Vice-Chancellor is an applicant or had held a post of Vice-Chancellor of the university before, he/she shall give a report highlighting accomplishments during his/ her first period of the office, in addition to the documents mentioned in the paragraph (iii) above.

Each candidate will be interviewed by the Evaluation Committee as per the Criteria and Elements prescribed in the mark sheet given in Annex 1 of UGC Circular No. 02/2020 dated May 04, 2020.

Candidates shortlisted by the Evaluation Committee and approved by the University Council shall be summoned before the Special Council Meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes. In an exceptional situation, if any candidate is not in a position to appear before the evaluation committee, he/ she shall be allowed to appear for an interview via video conferencing.

The Report of the Special Council meeting recommending three names of the candidates will be forwarded to the University Grants Commission for the consideration for appointment, as per the accepted procedure prescribed in the UGC Circular No. 02/2020 dated May 4th 2020.

Application/Nomination with relevant documents as requested above should be addressed to **The Registrar, University of Ruhuna, Wellamadama, Matara** and sent under Registered cover or hand delivered to **reach the Registrar on or before 27.08.2021 by 3.00 p.m.**

The envelope containing the application/ nomination with the required documents must be marked **"Post of the Vice-Chancellor"** on the top left-hand corner.

**Applications received in the Registrar's Office after the closing date and time will not be entertained.**

(Prospective applicants/ nominees are invited to visit the University web site: [www.ruh.ac.lk](http://www.ruh.ac.lk))

**Registrar and Secretary to the Council  
University of Ruhuna**

01.08.2021