



VACANCIES

NATIONAL INSTITUTE OF EDUCATION



Applications are invited for the following Posts from qualified Applicants. Please send the duly completed applications to reach the undersigned on or before 30.07.2021. Prescribed application can be downloaded from NIE website (www.nie.lk)

A. Category :- SENIOR MANAGEMENT (HM 1-1)

- I. Salary Scale :- Rs: 80,295 – 15 x 2270 – 114,345/= Monthly
II. Age limit :- Age should be not less than 35 years and not more than 55 years.
III. Posts :-

1. Director (Administration & Human Resources)

Qualifications & Experience :

- i. A Bachelor's Degree recognized by the UGC in the field of Management/ Commerce/ Human Resource Management or Business Administration

and

A Post Graduate Degree in field of Management/ Commerce/ Human Resource Management or Business Administration recognized by the UGC

with

Minimum of 15 years' experience in field of Administration/ Human Resource Management at Managerial Level in a Government, State Corporations, Statutory Bodies or in a recognized Private Institution.

2. Director (Engineering and Support Services)

Qualifications & Experience :

- i. A Bachelor's Degree recognized by the UGC in the field of Civil Engineering

and

A Post Graduate Degree in field of Civil Engineering/ Management or membership of the Institute of Chartered Engineers

with

Minimum of 15 years' experience in field of Building Constructions at Managerial Level in a Government, State Corporations, Statutory Bodies or in a recognized Private Institution.

OR

- ii. Should possess corporate membership of the Institute of Engineers with 15 years' experience at middle managerial level position.

3. Director (Printing & Publication)

Qualifications & Experience :

- i. A Bachelor's Degree recognized by the UGC in the field of Administration/ Management/ Commerce/ Technology/ Engineering Science

and

A Post Graduate Degree recognized by the UGC

with

Minimum of 15 years' experience in field of Printing and Publication at Managerial Level in a Government, State Corporations, Statutory Bodies or in a recognized Private Institution.

4. Director (Library and Museum)

Qualifications & Experience :

- i. A Bachelor's Degree recognized by the UGC in the field of Library and Information Science

and

A Post Graduate Degree in the field of Library and Information Science recognized by the UGC

with

Minimum of 15 years' experience in field of Library and Information Science at Managerial Level in a Government, State Corporations, Statutory Bodies or in a recognized Private Institution.

B. Category :- MIDDLE MANAGEMENT (MM 1-3)

- I. Salary Scale :- Rs: 55925 – 16 x 1375 - 77925/= Monthly
II. Age limit :- Age should be not less than 22 years and not more than 45 years.
III. Posts :-

5. Librarian

External

Qualifications & Experience :

- i. A Bachelor's degree in Library Science from a University / Institution recognized by the U.G.C. with at least 05 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

OR

- ii. Diploma in Library Science or equivalent qualification from a recognized institution and 08 years post qualification experience in a Government Department, Public Corporation or in a recognized Establishment.

Internal

Diploma in Library Science from a recognized Institution and a minimum of 05 years satisfactory service in the post of Assistant Librarian in the Junior Manager Category.

6. Legal Officer

External

Qualifications & Experience:

- i. LLB degree from a recognized university and Attorney At Law of the Supreme Court of Sri Lanka with 03 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

7. Assistant Director (Programming)

External

Qualifications & Experience :

- i. A Bachelor's degree in Information Technology from a University / Institution recognized by the U.G.C., with at least 05 years post qualifying experience in programming in a Government Department, Public Corporation or in a recognized Establishment.

OR

- ii. Advanced Higher Diploma in IT from a recognized Institution with at least 06 years post qualifying experience in the relevant field in programming in a Government Department, Public Corporation or in a recognized Establishment.

Internal

a. A Bachelor's degree from a University/Institution recognized by the UGC with the minimum of 05 years satisfactory service in the relevant field in Junior Manager Category.

b. Diploma in Programming from a recognized Institution in the relevant subject area with a minimum of 05 years satisfactory service in Junior Manager Category.

GENERAL CONDITIONS

- Applications should be forwarded with certified copies of Birth Certificate, Educational/ Professional Certificates and Service Certificates.
- The upper age limit does not apply to candidates from the Public Sector, Corporations, Statutory Boards, Government Departments and National Institute of Education for the Middle Managerial category posts.
- Applicants from the Public Sector, Corporations, Statutory Bodies and Government Departments should forward their applications through the respective Heads of Organizations.
- These Posts are permanent and the selected candidates will contribute 8% of their salary to EPF and the Institution will contribute 12% to EPF and a further 3% to ETF.

Director General
National Institute of Education
Maharagama