



Applications are invited from Citizens of Sri Lanka for the following Posts of this Authority.

POST OF DIRECTOR GENERAL

Qualifications & Experience :

External: (1 or 2 below)

01. A Bachelor's Degree in Engineering/ Agriculture / Economics/ Science/ Education/ Management /Human Resource/ Finance/ Business Administration / Commerce/ Mathematics/ Technology/ Public Administration disciplines which is recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in Engineering/ Agriculture/Science/ Education/ Management /Human Resource/ Finance/Economics / Business Administration / Public Administration disciplines which is recognized by the U.G.C. OR Associate Membership of a recognized professional Chartered Institute/ IESL which is relevant to the above subjects

AND

Eighteen (18) years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Institution or a reputed mercantile establishment with five years after obtaining the Masters degree

02. Full Membership of a recognized professional Chartered Institute, which is relevant to the above subjects

AND

Eighteen (18) years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Institution or a reputed mercantile establishment, with five years after obtaining the Full Membership of a recognized professional Chartered Institute.

Internal: (1 or 2 or 3 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum five (05) years satisfactory service in the post of Director (Training/ Quality / Planning & Monitoring/ Admin & HR/ Finance) in the Senior Manager Category (HM 1-1) in NAITA.

03. Completion of minimum five (05) years satisfactory service in the post of Director/ Principal in the Academic Research Category (AR-2) in NAITA.

Salary : As per DMS Circular No. 02/2016

Rs.86,865 - 15 x 2,270 - 120,915 (HM 1-3)

(In addition, government approved cost of living allowance & Professional Allowance will be paid) Provide Transport facilities and Telephone allowance according to the Treasury Circulars.

POST OF DIRECTOR (FINANCE)

Qualifications & Experience :

External: (1 or 2 below)

01. Bachelor's Degree in Accountancy / Commerce/ Business Administration which is recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in relevant field which is recognized by the U.G.C. OR Associate Membership of a recognized professional Chartered Institute, which is relevant to the above subjects

AND

Minimum of 15 years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Institution or a reputed mercantile establishment in the subject area relevant to the post.

02. Full Membership of a recognized professional Chartered Institute (CIMA, ICA, ACCA), which is relevant to the above subjects

AND

Minimum of 15 years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Institution or a reputed private institution in the subject area relevant to the post.

Internal: (1 or 2 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Manager (MM 1-1) Category Grade I in the subject area relevant to the post.

Salary : As per DMS Circular No. 02/2016 (i)

Rs.80,295 - 15 x 2,270 - 114,345 (HM 1-1)

(In addition, government approved cost of living allowance & Professional Allowance will be paid) Provide Transport facilities and Telephone allowance according to the Treasury Circulars.

Age Limits : Director General, Director (Finance) Age should be not less than 35 years and not more than 55 years.

(The upper age limit will not apply to the internal candidates.)

General Conditions :

Employees of State Corporations, Statutory Bodies and Government Departments should forward their applications through the Heads of respective Institutions. Applications with comprehensive Bio-data and contact details of Two Non related Referees and self certified copies of relevant certificates should be sent on or before **26th July 2021** to the Chairman, National Apprentice & Industrial Training Authority, No.971, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya by Registered Post or E-mail naitahrm@gmail.com. **The post applied should be stated on the top left hand corner of the envelope.** Incomplete applications will be rejected. Only short-listed applicants will be called for interviews.