



CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY

E-mail : [info@cida.gov.lk](mailto:info@cida.gov.lk)

Website : [www.cida.gov.lk](http://www.cida.gov.lk)

# VACANCIES

Applications are invited for the following post  
in the Construction Industry Development Authority (CIDA)

## 01. POST OF DIRECTOR (HR & ADMINISTRATION) - HM 1-3- (01 POST)

**Qualifications and Experience**

**External Candidates :**

A Bachelor's Degree which is recognized by the U.G.C.

WITH

Master's Degree in Human Resource Management / Public Management / Business Administration / General Management or Corporate Membership of a professional body in the relevant field.

AND

Minimum of 15 years' experience at a "Managerial Level" in the relevant field in a government Department, Corporation, Statutory Board / Government Institution after the 1st Degree.

**Internal Candidates: (1 or 2 below)**

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM ) Grade -1 in the subject area relevant to the post.

• **Salary Scale :**

HM 1-3 Rs. 86,865/- - 15 x 2,270/- 120,915/-

• **Recruitment Procedure:**

**Structured Interview :**

Marks allocated for the interview are as follows:

• Relevant additional experience	-	30 Marks
• Relevant additional educational /professional qualifications	-	30 Marks
• Other achievements	-	15 Marks
• Performance at the interview	-	25 Marks
		100 Marks

Appointments will be made purely in the order of merit at the interview.

• **Age:**

**Senior Manager Category (HM 1-3)**

Should be not less than 35 years and not more than 55 years.

The upper age limit will not apply to the internal candidates and candidates of the Public / Corporate Sector.

## 02. ASSISTANT DIRECTOR (FINANCE) – MM 1-1 Grade – II (01 POST)

## 03. ASSISTANT DIRERCTOR (PAYMENT)- MM 1-1 Grade – II (01 POST)

**Qualifications and Experience**

**External Candidate : (1 or 2 Below)**

1. A Bachelor's Degree in Finance / Accountancy / Commerce / Accounting & Financial Management / Business Administration / Public Administration / Public Management or Management Degree which is recognized by the U.G.C.

OR

2. Passed the Intermediate Examination of the Institute of Chartered Accountants of Sri Lanka(ICASL) or Part I & II of Chartered Institute of Management Accounts (CIMA) / Association of Certified and Corporate Accounts (ACCA).

WITH

Minimum of 01 year post qualifying executive level experience in Accounting and Finance a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

**Note : Exposure to computerized accounting environment is a distinct advantage.**

**Internal Candidate: (1 or 2 below)**

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in Accounts / Audit Officer in CIDA in the Junior Manager (JM) Category.

• **Salary Scale :**

**Manager Category - MM 1-1 - Grade – II**

MM I -I Rs 53,175/- 10 x 1,375/- 15 x 1,910/- 95,575 /-

**Recruitment Procedure:**

Written competitive examination and a structured Interview.

• **Age:**

Manager Category - MM 1-1 - Grade – II

Should be not less than 22 years and not more than 45 years.

The upper age limit will not apply to the internal candidates and candidates of the Public / Corporate Sector.

**Nature of Appointment:**

Permanent with entitlement to Employee's Provident fund (EPF) and Employee's Trust Fund (ETF).

**And Every applicant,**

- I. Should be a citizen of Sri Lanka.
- II. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- III. Should be of excellent moral character.

**Other Benefits**

- Government approved allowances.
- CIDA will contribute 15% and 3% of the salary to the EPF and ETF respectively, while employee will contribute 10% of the salary to the EPF.
- Bonus as per the public enterprise Circulars.
- Medical Insurance Facilities.
- Transport facilities /Reimbursement of Telephone bills will be Provided according to the public enterprises Circulars.

The applications along with the certified copies of Educational, Professional and Experience Certificates should be forwarded by both, **Register post and E-mail** to reach to the Chairman of CIDA **on or before 13.07.2021**. Applications from officers employed in Government Departments / Corporations / Statutory Boards / Permanent employee of Institutions should be forwarded through the respective Heads of such institutions indicating whether the applicant could be released, if selected. **The post applied should be indicated on the top left corner of the envelope.**

All the other details are available at CIDA website [www.cida.gov.lk](http://www.cida.gov.lk)

Incomplete or late applications will be rejected. Only short-listed eligible candidates will be called for the Interview.

**Chairman**  
**Construction Industry Development Authority**

"Savsiripaya" 123, Wijerama Mawatha,

Colombo 07

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