

# National Medicinal Drugs Regulatory Authority

## VACANCIES

Applications are invited from citizens of Sri Lanka for the following post at the National Medicinal Drugs Regulatory Authority.

This post is permanent with contribution to the Employees Provident Fund and is nontransferable.

### ASSISTANT PHARMACEUTICAL ASSESSOR

Duties relevant to the post are deciding the suitable evaluation method for the applications submitted for registration of medicines, medical devices and borderline products following a primary evaluation/assisting to provide necessary recommendations for the scientific evaluation and registration of therapeutic goods/provide assistance to prepare reports after inspecting whether the institution that manufacture therapeutic goods comply with the Good Manufacturing Practices (GMP), assisting to follow up on the standard of the therapeutic goods already registered and forwarding samples for laboratory quality testing/monitoring the adverse reactions of the therapeutic goods/taking action to recall medicines, medical devices and borderline products which are confirmed to be not up to the proper standard/doing the preliminary work to regulate the clinical trials/assisting in other regulatory activities including regulating dangerous drugs, assisting to provide relevant information to the International Narcotic Control Board and making recommendations on quantities of drugs required by the private sector/assisting to regulate the publicity work on therapeutic goods/assisting to conduct awareness programs for health professionals and the General Public/assisting to provide recommendations for clearance letters and duty concessions required for importation of raw materials by the local therapeutic goods manufacturers /carrying out coordination work for official publications issued by the authority/coordinating expert committees set up in terms of the provisions of the act/assisting to provide recommendations for wholesale and retail pharmacies and transportation of medicines/assisting to regulate good practices in storage, distribution, transportation and maintenance of pharmacies and preparation of reports.

#### Qualifications:

##### **For External Applicants;**

Should have obtained a degree in B Pharm. / BSc Sp. (Pharmacy) recognized by the University Grants Commission

##### **Internal Applicants;**

Should have fulfilled the qualifications for the external applicants mentioned above.

**Age:** Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

##### **Salary Step relevant to the Post**

Salary Scale as per the Management Circular No. 02/2016 for Category JM 1-1 - Rs. (42,600 - 10 x 755 - 18 x 1,135-70,580/-) and the salary entitled as at 01.01.2020 is Rs. 42,600/- and approved allowances.

**Method of recruitment:** Through an Open Competitive Examination and / or a Structured Interview conducted by a Board of Interviewers appointed by the Competent Authority.

#### **Others:**

##### **Every Applicant;**

- i. Should be a citizen of Sri Lanka
- ii. Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island
- iii. Should have an excellent moral character

- Applicants serving in government or semi government institutions should forward their applications through the Heads of their respective institutions.

Duly perfected applications should either be sent by email to [directorhr@nmra.gov.lk](mailto:directorhr@nmra.gov.lk) or by Registered Post addressed to "Chief Executive Officer, National Medicines Regulatory Authority, No. 120, Norris Canal Road, Colombo 10" to receive on or before 26.06.2021 and the post applying for should be mentioned on the left hand top corner of the envelope containing the application or on the subject line of the e-mail.

#### **Chairman**

**National Medicines Regulatory Authority**

### NATIONAL MEDICINES REGULATORY

### AUTHORITY

#### **Application for the Post of .....**

01. Name in Full:
02. Name with Initials:
03. Address:
04. District of Residence:
05. Date of Birth:
06. Age :..... Years..... Months.....Days.....
07. Gender(Sex):
08. National Identity Card No.
09. Medium of sitting the Examination:
10. Telephone No. Fixed:..... Mobile: .....
11. Email Address:
12. Educational Qualifications:
13. Professional Qualifications:
14. Experience:
15. Names, Telephone Nos. and Addresses of two non-related referees:

I hereby declare that the information I have given above is true and correct to the best of my knowledge and belief.

Date:.....

.....  
Signature of Applicant

#### **Note:**

Application should be perfected and sent only as per the relevant specimen and the copies of certificates that prove your educational and professional qualifications should be submitted with the application.