



THE OPEN UNIVERSITY OF SRI LANKA

POST OF VICE CHANCELLOR

The Council of the Open University of Sri Lanka acting in terms of Section 34(1) of the Universities Act. No. 16 of 1978 and subsequent amendments, invites applications/nominations from suitably qualified and experienced persons to manage and lead the University as Vice-Chancellor.

Under the provisions of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full time Officer, Principal Executive Officer, Accounting Officer and the academic head of the University. He/She is also an ex-officio member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act No. 16 of 1978 as amended, hold office for a term of three years or until the applicant completes his/her 65th year, whichever event occurs earlier.

The Vice-Chancellor is responsible for providing academic leadership, formulating, introducing and carrying out a streamlined management policy and general administration of the University. The applicant/nominee should maintain transparency and accountability in the management of the affairs of the University. The applicant/nominee is also responsible for the implementation of the decisions of the Council, for the maintenance of discipline within the University and for its general administration.

The Vice-Chancellor should be committed to maintaining academic excellence and should possess an understanding of the needs of the students and the staff. The applicant should, therefore, be a person of high calibre with a record of outstanding achievement, excellent communication skills and an ability to address the diverse interests of the students and staff. The applicant/nominee should also exhibit an understanding of the mission of the Open University, including its obligations to the local community. (Prospective Applicants/Nominators are invited to visit the Open University Website <http://www.ou.ac.lk> for details).

The Vice-Chancellor is eligible to receive the highest academic salary scale, an entertainment allowance of 15% of the salary and other allowances applicable to the post.

The process of appointing the Vice Chancellor is prescribed in the Commission Circular No. 02/2020 dated 04 May, 2020 issued by the University Grants Commission which can be accessed at https://www.ugc.ac.lk/index.php?option=com_content&view=article&id=2198%3Acommission-circular-no-022020-appointment-to-the-post-of-vice-chancellor&catid=176%3Acircularspublished-in-2020-2020-and-above&Itemid=20&lang=en

The applicants/nominees should be citizens of Sri Lanka and shall be less than 63 years of age as at the closing date of applications. The following documents should accompany the applications/nominations.

- (i) A full curriculum vitae of the applicant/nominee including the date of birth.
- (ii) A personal statement of vision for the development of the Open University and a brief account of what the applicant/nominee proposes to achieve, if appointed to the post of Vice-Chancellor.
- (iii) Where the incumbent Vice-Chancellor is an applicant or had held the post of Vice-Chancellor of the University before, a report highlighting accomplishments during his/her first period of office, in addition to the documents mentioned in (i) & (ii) above.
- (iv) A letter of consent from the nominee in case of nomination,
- (v) A letter from the employer indicating whether the applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/nominee serving in the Public Service, Corporations, Statutory Bodies and Higher Educational Institutions other than the Open University of Sri Lanka.

Candidates shall be summoned for an interview by the Evaluation Committee. In an exceptional situation, if any candidate is not in a position to appear before the evaluation committee, he/she shall be allowed to appear for an interview via video conferencing.

Candidates shortlisted by the Evaluation Committee and approved by the Council shall be summoned before the Special Council meeting for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes.

Applications/Nominations should be addressed to **Ms. W L Vindya Jayasena, Secretary to the Council, Office of the Registrar, The Open University of Sri Lanka, Nawala, Nugegoda**, and sent under confidential registered cover or hand delivered to reach the above office **on or before 3.00 p.m. on 10/06/2021**. No applications will be accepted after the closing date. The envelope containing the application/nomination with other documents must be marked as "Office of the Vice-Chancellor" on its top left hand corner.

W L Vindya Jayasena
Registrar and Secretary to the Council
The Open University of Sri Lanka
Nawala Nugegoda.
9th May, 2021