



GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

**STATE MINISTRY OF WOMEN AND CHILD DEVELOPMENT,  
PRE-SCHOOL & PRIMARY EDUCATION, SCHOOL  
INFRASTRUCTURE AND EDUCATION SERVICES**

**EARLY CHILDHOOD DEVELOPMENT PROJECT**

**TO ENHANCE QUITABLE ACCESS TO AND IMPROVE  
THE QUALITY OF ECD SERVICES IN SRI LANKA (USD 50Mn)**

**ASSISTED BY THE WORLD BANK**

**VACANCIES**

The world Bank funded Early Childhood Development Project established under the State Ministry of Women and Child Development, Pre-school & Primary Education, School Infrastructure and Education Services invites applications from individuals for the following positions.

**1. PROCUREMENT SPECIALIST**

A successfully completed Bachelor's Degree in relevant field offered by a university recognized by the University Grants Commission

**or**  
A qualification recognized by the University Grants Commission as equivalent to a degree in the relevant field

**or**  
An Associate membership / similar professional qualification obtained from a recognized professional institution in the above field with at least 7 years post qualification in relevant experience.

An officer of the Government Accountancy Service class 111/11 with at least 7 years experience in class 111/11 post experience in procurement in foreign funded projects is preferable and be familiar with World Bank Procurement procedure and STEP (Systematic Tracking of Exchange in Procurement)

Age limit should be below 65 at the date of closing of applications.

**2. PROJECT OFFICERS**

Bachelor's Degree in Finance /Management/Sociology/Quantity Surveying/Civil Engineering field offered by a university recognized by the University Grants Commission

A qualification recognized by the University Grants Commission as equivalent to a degree in the above areas

**or**  
An Associate membership a similar professional qualification obtained from a recognized professional institution in the above fields

**or**  
Having obtained a certificate of proficiency not below than NVQ level 7 issued by Technical/Vocational training Institute, accepted by Tertiary and Vocational Education Commission for a post related to the technical field.

**And**  
At least 2 years experiences in the required area of specialization.

**or**  
Having obtained a certificate of proficiency not below than NVQ level 6 issued by Technical/Vocational training Institute, accepted by Tertiary and Vocational Education Commission for a post related to Technical/Educational and Training field, and at least 7 years experience in the required area of specialization.

**or**  
Having obtained a certificate of proficiency not below than NVQ level 5 issued by Technical/Vocational training Institute, accepted by Tertiary and Vocational Education Commission for a post related to Technical/Educational and Training field and at least 12 years experience in the required area of specialization.

Preference will be given to candidates with Finance/QS/Engineering/training qualification/ and experience in foreign-funded projects

Age limit should be below 60 years at the date of closing application.

**3. MANAGEMENT ASSISTANT**

Candidate should have passed G.C.E Ordinary Level in six subjects and having Credit passes for Sinhala/Tamil/English with mathematics and two other subjects at one sitting and should have passed G.C.E Advanced level three subjects except for General paper (shall pass 3 subjects in the old syllabus)

And should have 2 years experiences in Accounts/office routine with computer literacy

Age limit should be below 35 years at the date of closing application.

**Remuneration**

For the position 1, Salary and other conditions will be as per Management Services Circular No 01/2019 (PS4)

For the position 2, PS6 as per Management Services Circular 1/2019

For the position 3, the salary scales will be MN2 as per the Public Administration Circular No. 3/2016 EPF and ETF contribution by the Employer will be 12 % and 3 % respectively.

Eligible candidates are requested to apply with complete curriculum vitae including the name and addresses of two non-related referees with copies of Educational, Professional and Experience Certificates to reach the Secretary, State Ministry of Women and Child Development, Pre-school & Primary Education, School Infrastructure & Education Services, 5<sup>th</sup> Floor Sethsiripaya, Stage 2, Battaramulla on or before 15.05.2021.(Please mark the post applied for on the top of left-hand corner of the envelope)

Employees of Statutory and government organizations are requested to submit their applications through the Heads of Organizations.

Short-listed candidates will be requested to be present for an interview with the originals of all relevant Certificates.

**Secretary**

**State Ministry of Women and Child Development, Pre-school & Primary Education,  
School Infrastructure & Education Services  
Sethsiripaya Stage II  
Battaramulla.**