

Senior Manager Legal (HM-1-1)

for Sri Lanka's Largest Retail Store

Qualifications:

External Candidates:

1. A Bachelor's Degree in Law which is recognized by the U.G.C. and an Attorney at Law
With
A Postgraduate Degree qualification (masters') in the relevant field
And
Minimum 15years'experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

Internal Candidates (1 or 2 below):

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum 05 years satisfactory service in a post in the management category (MM) Grade I, in the subject area relevant to the post.

Age: Age should be not less than 35 years and not more than 55 years.
(The upper age limit will not apply to the internal candidates)

Salary Scale : HM 1-1 Rs. [80,295 - 15 x 2,270 – 114,345]

Basic Salary : Rs. 80,295/= (In addition allowances approved by the Government will be paid)

Other Benefits: (Transport Allowance Rs. 50,000/= + Monthly fuel allowance applicable to the post according to the Government Circulars + Mobile phone reimbursement Rs.5000/=)

Nature of appointment: Permanent

The Ideal Candidates should also:

- Having experience in appear and follow-up court cases
- Having experience in notarial work in Sinhala and English languages
- Having experience in preparing all legal documents regarding to statutory and legal requirements
- Having experience in providing legal advice and opinions to the management in relevant to the business interest of the Organization
- Be able to demonstrate good IT skills
- A proven ability to lead and direct multi-disciplinary teams
- Experience in proper deployment and efficient management of human and other resources

In addition to the above duties, selected candidate has to perform duties as Bord Secretary (additional allowance will be paid)

Other :

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of Sri Lanka.
- iii. Should be of excellent moral character.

If you have the right qualifications and experience, please submit your curriculum vitae with copies of certificates under registered cover to below mentioned address or email to vacancies@lankasathosa.org within 14 days of this advertisement: (The post applied should be indicate on the top left hand corner of the envelop/ "Subject" line of the email.)

(The organization will correspond only with the sort listed candidates)

