Ministry of Youth & Sports

National Youth Services Council

Vacancies

Applications are hereby invited from the Citizens of Sri Lanka for the following posts at the National Youth Services Council.

1. Chief Internal Auditor - (HM 1-1) - Post 01

• Educational and Professional Qualifications

(a) Having obtained a Degree in Commerce and Accountancy recognized by the University Grants Commission.
and
(i) A Master's Degree from a recognized field
or
(ii) Associate Membership of Institute of Chartered Accountants of Sri Lanka.**(ICASL)**
or
(iii) Associate Membership of Chartered Institute of Management.**(CIMA)**
or
(iv) Associate Membership of Association of Chartered Certified Accountants.**(ACCA)**
and

(b) Managerial level working experience of a minimum of 15 years after graduation/ postqualification, in the field of Finance/Accountancy in Government Institution/ Cooperation/ Board/ Statutory Institution/ recognized mercantile Organization.

• Age Limit

❖ Not less than 35 years and not more than 55 years

• HM 1-1 - Salary and Allowances

HM 1-1 – 02/2016: **Rs: 80,295 – 15 X 2,270 – 114,345/-**

2. Assistant Director - (MM 1-1) - Posts 14

• Educational and Professional Qualifications

(a) (i) Having obtained a Degree in any field recognized by the University Grants Commission
and

(b) Minimum of 01 year experience in Youth Services Development/Community Development/ Cooperative Affairs/ Urban Development after the graduation or post qualifications in a Government Institution/Cooperation/Board/Statutory Institution/ recognized mercantile Organization.

3. Assistant Director (Finance)- (MM 1-1)- Posts 02

• Educational and Professional Qualifications

(a) **(i)** Having obtained a degree in Commerce/Accountancy (Sinhala/Tamil Medium) recognized by the University Grants Commission.
or
(ii) Institute of Chartered Accountants of Sri Lanka.
(ICASL) -Intermediate Level
or
(iii) Chartered Institute of Management Accountants**(CIMA)- Intermediate Level**
or
(iv) Association of Chartered Certified Accountants. **(ACCA)- Intermediate Level**
or
(v) Higher National Diploma in Accountancy from a Government Technical College.
and
(b) working experience of minimum of one year after graduation/ post qualification, in Financial/ Accountancy field in Government Institution/ Cooperation/ Board/ Statutory Institution/ recognized mercantile Organization.

4. Engineer (Civil) - (MM 1-1)–Post 01

• Educational and Professional Qualifications

(a) (i) Having obtained a degree in Civil Engineering recognized by the University Grants Commission.
and

(b) working experience of a minimum of one year in Civil Engineering after graduation/ post qualification, in Government Institution/ Cooperation/ Board/ Statutory Institution/ recognized mercantile Organization.

• Age Limit

❖ Not less than 22 years and not more than 45 years

• MM 1-1 - Salary and Allowances

MM 1- 1 – 02/2016: **Rs: 53,175 – 10 X 1,375–15 X 1,910 – 95,575/-**

5. Workshop Superintendent - (JM 1-1)– post 01

• Educational Qualifications

Having obtained a Degree in Civil Engineering/Mechanical Engineering/ Automotive Engineering recognized by the University Grants Commission.

6. Technical Officer - (JM 1-1)- Post 01

• Educational Qualifications

Having obtained a degree in Mechanical Engineering recognized by the University Grants Commission.

7. Producer - (JM 1-1)- Post 01

• Educational Qualifications

Having obtained a degree in Arts recognized by the University Grants Commission.

8. Procurement Officer - (JM 1-1)– Post 01

• Educational Qualifications

Having obtained a degree in any field recognized by the University Grants Commission. Supply should be included as a subject in a particular degree.

9. Finance Officer - (JM 1-1)- Posts 03

• Educational and Professional Qualifications

(i) Having obtained a degree in Commerce/Accountancy (Sinhala/Tamil Medium) recognized by the University Grants Commission.
or
(ii) Institute of Chartered Accountants of Sri Lanka.
(ICASL) -Intermediate Level
or
(iii) Chartered Institute of Management Accountants**(CIMA)- Intermediate Level**
or
(iv) Association of Chartered Certified Accountants. **(ACCA)- Intermediate Level**
or
(v) Higher National Diploma in Accountancy from a Government Technical College.

10. Internal Audit Officer - (JM 1-1)- Post 01

• Educational and Professional Qualifications

(i) Having obtained a degree in Commerce/Accountancy (Sinhala/Tamil Medium) recognized by the University Grants Commission.
or
(ii) Institute of Chartered Accountants of Sri Lanka.
(ICASL) -Intermediate Level
or
(iii) Chartered Institute of Management Accountants**(CIMA)- Intermediate Level**
or
(iv) Association of Chartered Certified Accountants. **(ACCA)- Intermediate Level**
or
(v) Higher National Diploma in Accountancy from a Government Technical College.

• Age Limit

❖ Not less than 22 years and not more than 45 years

• JM 1-1 - Salary and Allowances

JM 1- 1 – 02/2016 : **Rs.: 42,600 – 10 X 755 – 18 X 1,135 – 70,580/-**

11. Counselling Officer - (MA - 4)- Posts 02

• Educational Qualifications

Having obtained a degree in Education/ Social Science recognized by the University Grants Commission.

• Age Limit

❖ Not less than 22 years and not more than 45 years

• MA 4 - Salary and Allowances

MA - 4 – 02/2016 : **Rs:37,970 – 10 X 755 – 15 X 930 – 5 X 1,135 – 65,145/-**

12. Artist (Music/ Dancing) - (MA 2-1)- Posts 07

• Educational and Professional Qualifications

1. **(i). Artist (Music)**
Should have obtained a Tertiary and Vocational Education Commission recognized Proficiency Certificate not less than NVQ Level 05 in the relevant field.
or
Should have a Performing Arts Diploma Certificate in Music
or
Should have passed the Final Examination of Bathkande (Visharadh Finals)
or
Should have passed the Gandharva Final Examination.
or
Should have passed the Royal or Trinity Examination for Western Music (Level 05)
or
Should have passed the Annamalai Visharad Examination
(ii) Artist (Dancing)
Should have obtained a Tertiary and Vocational Education Commission recognized Proficiency Certificate not less than NVQ Level 05 in the relevant field.
or
Having obtained a Performing Arts Diploma Certificate in Dancing
or
Should have passed the Final Examination of Bathkande (Visharadh Finals)
or
Should have passed the Gandharva Final Examination.
or
Should have passed the Annamalai Visharad Examination

13. Assistant Librarian - (MA 2-1)- Post 01

• Educational and Professional Qualifications

Should have obtained a Tertiary and Vocational Education Commission recognized Proficiency Certificate not less than NVQ Level 05 in Library and Information Sciences.

14. Assistant Producer - (MA 2-1)- Post 01

• Educational and Professional Qualifications

Should have obtained a Tertiary and Vocational Education Commission recognized Diploma Certificate not less than NVQ Level 05 in Writer ship and Communication Library and Information Sciences.

15. Technical (Electronics / Civil / Electrical) - (MA 2-1)- Post 01

• Educational and Professional Qualifications

(i) Technical Assistant (Civil)
Should have obtained a Tertiary and Vocational Education Commission recognized Certificate not less than NVQ Level 05 in the Civil field.
(ii) Technical Assistant (Electrical)
Should have obtained a Tertiary and Vocational Education Commission recognized Certificate not less than NVQ Level 05 in Electrical field..
(iii) Technical Assistant (Electronics)
Should have obtained a Tertiary and Vocational Education Commission recognized Certificate not less than NVQ Level 05 in Electronics.

16. Network Hardware Technical Assistant - (MA 2-1)- Post 01

• Educational and Professional Qualifications

Should have obtained a Tertiary and Vocational Education Commission recognized Proficiency Certificate not less than NVQ Level 05 in Network Hardware.

17. Farm Assistant- (MA 2-1)- Posts 04

• Educational and Professional Qualifications

Should have obtained a Tertiary and Vocational Education Commission recognized Diploma Certificate not less than NVQ Level 05 in Agriculture related field.

Note: Having completed the 06 months practical training Course conducted by the Department of Agriculture will be considered as an added qualification.

18. Vocational Training Instructor - (MA 2-1)- Posts 19

• Educational and Professional Qualifications

Should have obtained a University Grants Commission recognized National Diploma Certificate of Technology (NDT) not less than NVQ Level 05 in the field of Civil/Electrics/ Electronics.
or
Should have obtained a University Grants Commission recognized National Diploma Certificate in Engineering Sciences (NDES) not less than NVQ Level 05 in the field of Civil/Electrics/Electronics.
or
Should have obtained a Tertiary and Vocational Education Commission recognized a Certificate not less than NVQ Level 05 in Agriculture/ Sports/Technical/Air-Conditioning/ Lighting/Plumbing/Carpentry/ Information Technology/ or any other field.

19. Computer Graphic Designer- (MA 2-1)- Posts 02

• Educational and Professional Qualifications

Should have obtained a Tertiary and Vocational Education Commission recognized Proficiency Certificate including Graphic Designing as a subject which is issued by the Technical/Vocational Training Institute not less than NVQ Level 05.

• Age Limit

❖ Not less than 18 years and not more than 45 years.

• Salary and Allowances

MA 2-1 –02/2016:**Rs: 30,310 – 10 X 300–07 X 350–04 X495–20 X 660 – 50,940/-**

20. Management Assistant - (MA 1-1)- Posts 70

• Educational and Professional Qualifications

(a) Should have passed the G.C.E. (O/L) Examination in six (06) subjects including Credit passes for Sinhala/Tamil and Mathematics and two other subjects at one sitting
and
(b) Should have passed in all three subjects at G.C.E. (A/L) Examination (except the Common General paper).

21. Assistant Youth Services Officer - (MA 1-1)- Posts 52

• Educational and Professional Qualifications

(a) Should have passed the G.C.E. (O/L) Examination in six (06) subjects including Credit passes for Sinhala/Tamil and Mathematics and two other subjects at one sitting
and
(b) Should have passed in all three subjects at G.C.E. (A/L) Examination(except the Common General paper).
(c) Specific Requirements for the post
Must have been an active member of the Youth Clubs of the National Youth Services Council for at least two (02) years

22. Matron - (MA 1-1) - Posts 11

• Educational and Professional Qualifications

(a) Should have passed the G.C.E. (O/L) Examination in six (06) subjects including Credit passes for Sinhala/Tamil and Mathematics and two other subjects at one sitting
and
(b) Should have passed in all three subjects at G.C.E. (A/L) Examination (except the Common General paper).
(c) **Required Qualifications specific to the post**
Having a working experience of a minimum of two years in Government Institution/ Cooperation/ Board/. Statutory Institution/ recognized mercantile Organization.

• Age Limit

❖ Not less than 18 years and not more than 45 years.

• Salary and Allowances

MA 1-1 – 02/2016: **Rs: 27,910– 10 X 300 – 07 X 350 – 04 X 495 – 20 X 660 – 48,540/-**

- **As per the Management Services Circular No.02/2016, the above Salary Structure is applicable with effect from the date of appointment in 2021 and the government approved other allowances will be paid.**
- **This post is permanent. The selected applicants are eligible for ETF AND EPF.**

• Deadline for Application Submission:- 03.05.2021

- **General Terms and Conditions**
  - ➢ Should be a citizen of Sri Lanka
  - ➢ Applications for the above vacancies should be sent to "Chairman/ Director General, National Youth Services Council, No. 65, High Level Road, Maharagama" only under the registered post.
  - ➢ The position applying for should be clearly marked at the top left corner of the envelope.
  - ➢ The Candidate should possess the ideal mental and physical competency to successfully take on the responsibilities relevant to the position applying for.
  - ➢ The applicant should be of impeccable character
  - ➢ Candidates must have completed all the qualifications by the closing date of the application.
  - ➢ Certified Copies of Certificates of Educational and Professional Qualifications should be attached to the Application form.
  - ➢ Candidates' applications should be certified by a school principal of a government school, Justice of the Peace, Commissioner for Oaths Notary Public, Commissioned Officer of the Tri Forces, Board Level Officer holding the job in the Government Service.
  - ➢ As per the decision of the Appointing Officer of this organization, applications will be invited from the suitable candidates through either the Government Gazette or public notice, to be followed by a written competitive examination or a structured interview conducted by a Board appointed by the Appointing Officer. Selection will be done based on the results of these.

Director General/ Chairman,
National Youth Services Council
No. 65, High Level Road, Maharagama.

Specimen Application Form

Application for the post of: ..... [ ]
(For Office purposes only)

Recruitment for the posts at the National Youth Services Council

01.
1.1. Name with initials:-
1.2. Full Name: -
1.3. National Identity Card No: [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]
1.4. Gender :- Female [ ]
Male [ ]

02.
2.1. Permanent Address:- .....
2.2. Telephone No:- .....

03.
3.1. Date of Birth
Year [ ][ ][ ][ ] Month [ ][ ] Date [ ][ ]
3.2. Age at the date of submission of applications
Year [ ][ ][ ][ ] Month [ ][ ] Date [ ][ ]

04. Highest Educational Qualifications:-.....
➢ G.C.E.(O/L) Examination: Year:..... Index No :.....

Subject	Skill Level

G.C.E. (A/L) Examination Year:..... Index No:.....

Subject	Skill Level

4.1. Professional Qualification:-

Name of the Course	Skill Level	Institution

05. Have you been convicted of a criminal offence by a Court of Law? (Put (✓) in the relevant box)

Yes	
No	

If yes, give details:-

06. Declaration of the applicant

(a) I do hereby certify that the particulars furnished by me in this application are true and correct.
(b) I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection or to be dismissed without any compensation if such detection is made after the appointment.
(c) The information provided by me will not be changed for any reason.

..... ……
Date Signature of the Applicant

07. Certification of the signature of the applicant.

I certify that Mr./Mrs./Ms. ..... . (name in full),resides in…….. who submits this application is personally known to me and he/she placed his/her signature before me on .....

……
Signature and Official Stamp

Name :.....

Designation :.....

Date: .....