

MINISTRY OF PLANTATION



SRI LANKA TEA BOARD

- VACANCIES -

Sri Lanka Tea Board, the Apex Body of the Tea industry in Sri Lanka is looking for dynamic and result oriented individuals who possess the following qualifications to be recruited to the posts of Investigation Officer, Investigation Officer(Legal Affairs) and Investigation Officer(Information Technology).

The Post of Investigation Officer Grade II - MA (5-2)

Job Description

Conduct the investigations in regulatory & Development functions under the provisions of Tea Control Act No. 51 of 1957 and 16 of 1959, relevant functions assigned under the Sri Lanka Tea Board Law No. 14 of 1975 and regulations framed under Section 25 of the Sri Lanka Tea Board Law No. 14 of 1975 subject to the control, direction and supervision of the Authorized Officer

Qualifications & Experience

External:

- a). A Bachelor's Degree in Agriculture / Plantation Management / Tea Value addition with appropriate subject combination which is recognized by the University Grants Commission of Sri Lanka with a Postgraduate Diploma in the relevant field

Internal:

- a) Having obtained the qualifications required by the external candidates above.

The Post of Investigation Officer (Legal Affairs) Grade II - MA (5-2)

Job Description

To assist the investigations unit related to Legal matters in the Tea industry under the provisions of Tea Control Act No. 51 of 1957 and 16 of 1959, relevant functions assigned under the Sri Lanka Tea Board Law No. 14 of 1975 and regulations framed under Section 25 of the Sri Lanka Tea Board Law No. 14 of 1975 subject to the control, direction and supervision of the Authorized Officer

Qualifications & Experience

External

- a) A Bachelor's Degree in Law obtained from a university which is recognized by the University Grants Commission of Sri Lanka with a Postgraduate Diploma in the relevant field
AND
Attorney-at-Law

Internal

- a) Having obtained the qualifications required by the external candidates above.

The Post of Investigation Officer (Information Technology) Grade II - MA (5-2)

Job Description

To conduct/assist the investigations related to IT related matters in the Tea Industry under the provisions of Tea Control Act No. 51 of 1957 and 16 of 1959, relevant functions assigned under the Sri Lanka Tea Board Law No. 14 of 1975 and regulations framed under Section 25 of the Sri Lanka Tea Board Law No. 14 of 1975 subject to the control, direction and supervision of the Authorized Officer

Qualifications & Experience

External:

- a) A Bachelor's Degree in Information Technology with appropriate subject combination which is recognized by the University Grants Commission of Sri Lanka with a Postgraduate Diploma in the relevant field.

Internal:

- a) Having obtained the qualifications required by the external candidates above.

Salary Scale

MA 5.2 - 2016 - Rs. [36,850 - 10x755 - 15x930 - 5x1,135 - 64,025]

The applicable initial salary step is Rs. 36,850/= p.m. and cost of living allowance of Rs. 7800/= p.m. will also be paid.

Age: Should be not less than 18 years and not more than 45 years. Upper age limit will not apply to the internal candidates.

Selection: By a Structured Interview.

GENERAL CONDITIONS:

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.
- The selected external candidates will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidates who are already confirmed will be subjected to an trial period of one year.
- Persons recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the Clause 4 of the Chapter VII of the Establishment Code.

BENEFITS:

- Medical benefits according to the prevailing rules of the Board.
- **Provident Fund:** the selected candidates will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

APPLICATIONS:

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website <http://www.srilankateaboard.lk> and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the undermentioned address on or before **21st April 2021**.

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions . Non conformity with this requirement may cause the rejection of such applications.

**DIRECTOR GENERAL
SRI LANKA TEA BOARD
574, GALLE ROAD, COLOMBO 03**