

Southern Provincial Ministry of Education

Recruitment of Higher National Diploma Holders in English for English Teacher Vacancies existing in Sinhala and Tamil medium schools in the Southern Province - 2021

Applications will be received from qualified Diploma holders for the recruitment to the Grade 1 (c) of Class 3 of the Sri Lanka Teachers Service at Divisional Secretariat Level, in terms of Teachers Service Minute, to fill the teacher vacancies relevant to English subject that exist in Sinhala and Tamil medium schools coming under the Southern Provincial Ministry of Education.

01. Eligibilities:

1:1 Basic Qualifications :

- Should be a citizen of Sri Lanka
- Should have obtained a Higher National Diploma in English from the Sri Lanka Institute of Advanced Technological Education (SLIATE)
- Applicants should be residents in the Southern Province continuously for a period of 01 year immediately prior to the application closing date. If an applicant has changed the residence within the Divisional Secretariat Divisions within the Southern Province or has come from some other province to the Southern Province to reside, the permanent residency of the applicant and the residence of the spouse for 01 year should be within the relevant Divisional Secretariat Division for 01 year immediately prior to the closing date of applications.
- Should be physically and mentally fit and possess an excellent moral character
- Age should be not less than 18 years and not more than 40 years as at the closing date of applications

1:2 Educational Qualifications :

1:2:1 Applicants should be diploma holders as stated below as per 13.11 of the Teachers Service Minutes, relevant to recruitment to Grade 1 (c) of Class 3 of the Sri Lanka Teachers Service.

“Diploma holder means an individual who has obtained a certificate upon completion of a diploma course after successfully following the course which is not below N.V.Q. Level VI and is of the duration of not less than two years offered by an institution for the relevant purpose which is not a postgraduate diploma as mentioned in 13.11 of the Teachers Service Minutes.”

1:2:2 Passed G.C.E. (O/Level) Examination in not more than two sittings in 06 subjects with 03 credit passes including mother tongue and Maths.

1:2:3 Passed G.C.E. (A/Level) Examination in 3 subjects in one sitting

02. Method of Recruitment

- As there are not enough qualified graduates of English subject for teaching the English subject in the Southern Province, diploma holders who have fulfilled the specified qualifications may apply.
- Recruitments will be done as per the method mentioned below only from applicants who qualify in the written examination conducted by the Southern Provincial Public Service Commission and in the Practical Test conducted by the Southern Provincial Department of Education as per Section 7.2.4 of the new Sri Lanka Teacher Service Minutes, effective as from 01.07.2008 .
- It is expected to recruit qualified applicants in accordance with the applications received at the Southern Provincial Ministry of Education up to the closing date of applications, who qualify in the written examination and Practical test conducted as mentioned in 2.2 above on the basis of the relevant Divisional Secretariat Divisions of the Southern Province. When filling the Teacher vacancies in schools of the relevant Divisional Secretariat Divisions, applicants residing permanently within the respective Divisional Secretariat Divisions will be recruited first. When qualified applicants are not available within the Divisional Secretariat Division, firstly, applicants from the closest Divisional Secretariat Division or secondly, from the next closest Divisional Secretariat Division to it, based on adjacency, will be selected.

03. Method of Applying

- Applications should be self-prepared as per the specimen appearing at the end of this notice using both sides of A4 size paper. It should be prepared containing 1-4 on one side and 5-12 on the other side.
- Applications that do not conform to the specimen application and incomplete applications will be rejected. Further, Divisional Secretariat Divisions and the relevant number of the permanent residency should be correctly stated. Applicants who do provide incorrect information are subject to cancellation of appointment after selection if found that false information has been submitted.
- Duly completed applications should be sent by registered post addressed to **"Secretary, Southern Provincial Ministry of Education, "Dakshinapaya", Labuduwa, Galle"**, to be received on or before **31.03.2021**. The cover containing the application should be marked **"Recruitment of Diploma Holders for English Teacher Vacancies existing in the Schools of Southern Provincial Council - 2021"**.
- The Receipt received for the payment of the Examination Fee of Rs. 1000/- made to any Divisional Secretariat Office in the Southern Province, credited to the Revenue Title No. 2003.02.13 of the Chief Secretary of the Southern Province, should be affixed firmly to the back of the application.
- Complaints with regard to applications lost or delayed in the post will not be entertained and late applications shall not be considered under any circumstances.
- Note:** A photocopy of the Diploma Certificate with details should be compulsorily attached to the application. Applications without them may be rejected.

04. Conditions of Service

- The appointee should serve a minimum of 08 years in the Divisional Secretariat Division of the first appointment.
- The appointment is permanent and pensionable. You will be subject to any policy decisions that may be taken in the future by the Government with regard to the Pensions Scheme.
- Promotions will be effected subject to the provisions of the Sri Lanka Teachers Service Minutes.
- Subject for which appointment is received cannot be changed for any reason.
- Monthly Salary Scale entitled to this post under Salary Category G-E-1-2016 as per Public Administration Circular No. 03/2016 dated 25.02.2016 will be Rs. 27,740 - 6x300 - 7x380 - 2x445 - 33,090/- (Monthly). Selectees will be installed in Step 07 of this salary scale on Rs. 29540.00 monthly.

05. Method of the Examination

- Written Competitive Examination

Subject	Maximum Marks	Minimum Marks Required to Pass
Aptitude Test (Duration 01 Hour)	100	40
General Knowledge (Duration 01 Hour)	100	40

5.1.1 Written Competitive Examination will be conducted by the Southern Provincial Public Services Commission.

- All competitive exams will be held only in Galle.
- Practical Test

Applicant should make a presentation of not less than five (05) minutes under a topic identified by the applicant. At the practical test maximum twenty five (25) marks will be given as follows.

Ser. No.	Criteria under which Marks will be given at the Practical Test	Maximum Marks	Minimum Marks required to Pass
01	Objectives and Access	05	02
02	Personality and Voice Control	05	02
03	Clearness in Communication	05	02
04	Time Management	05	02
05	Use of Presentation Skills	05	02
	Total Marks	25	10

5.2.1 Methodology of the Practical Test

- Time of not less than five (05) minutes will be provided for the practical test.
- Maximum marks that could be obtained at the Practical test will be twenty five (25).
- At least 2 marks should be obtained in each criteria to pass the Practical test.

06. Instructions to complete the application

- When perfecting the applications, the following 01, 02 schedules should only be used.
- If you are already in government service your application should be attested by the head of the institution himself and the copy of the application should be filed in your personal file.

Schedule 01

Language Medium	Code No.
Sinhala Medium	2
Tamil Medium	3
English Medium	4

Schedule 02

Divisional Secretary's Division	No.		
Akmeemana	101	Hakmana	124
Ambalangoda	102	Kamburupitiya	125
Baddegama	103	Kirinda - Puhulwella	126
Balapitiya	104	Kotapola	127
Bentota	105	Malimbada	128
Bope - Poddala	106	Matara	129
Elpitiya	107	Mulatiyana	130
Galle	108	Pasgoda	131
Gonapeenuwala	109	Pitabeddara	132
Habaraduwa	110	Thihagoda	133
Hikkaduwa	111	Weligama	134
Imaduwa	112	Welipitiya	135
Karandeniya	113	Ambalantota	136
Nagoda	114	Angunakolapeessa	137
Neluwa	115	Beliatta	138
Niyagama	116	Hambantota	139
Thawalama	117	Katuwana	140
Welivitiya Divithura	118	Lunugamvehera	141
Yakkalamulla	119	Okewela	142
Akuressa	120	Suriyawewa	143
Aturaliya	121	Tangalle	144
Devinuwara	122	Tissamaharamaya	145
Dikwella	123	Walasmulla	146
		Weeraketiya	147

07. The Southern Provincial Secretary of Education reserves the right to take the final decision regarding any matter not covered by this notice, amendment of conditions relevant to the recruitment procedure and to fill or not to fill a portion of or the entire number of vacancies.

Ranjith Yapa
Secretary,
Southern Provincial Ministry of Education

Southern Provincial Ministry of Education Specimen Application

For Office use only

Recruitment of Diploma Holders for English Teacher Vacancies existing in Sinhala and Tamil medium Schools of the Southern Provincial Council - 2021

Province of Permanent Residency	
Divisional Secretariat Division of Permanent Residency	
Number of the Divisional Secretariat Division of Residency	
Divisional Secretariat Division No. of Permanent Residency	

01. Language medium requested for the Examination
(Enter the relevant number in the box as per the Schedule 01 of the relevant Gazette Notification)

- Name in full (in English capital letters)
(i.e. ELLALAGODA GAMAGE HIMALI)
 - Name entering surname first and then the initials
(in English capital letters)
(i.e. HIMALI E.G.)
 - Name in full (in Sinhala)
(උදා: ඇල්ලගොඩ ගමගේ හිමාලි)
 - Name, entering surname first and then the initials (In Sinhala)
(උදා: හිමාලි ඊ.ඊ.)

- Permanent Address (In English capital letters)
 - Permanent Address (In Sinhala)
(Admission Cards will be sent to this address)

- National Identity Card No.
 - Date of Birth : Year Month Date
 - Age as at 31.03.2021: Years Months Days
 - Sex - Female - 1 Male - 2 (enter relevant number in the box)
 - Telephone No.

- Diploma :
 - Issued Institute :
 - Diploma validity date :
 - Period :

- Examination Fees paid - Rupees (in letters) :
 - Receipt Number :
 - Issued Office :
 - Date of Issue :
- If you are a disabled applicant, give details :
- Have you been convicted for an offence by a Court of Law ?
(Yes/No)
- Are you a person dismissed from State Service due to an offence committed? (Yes/No)
- If the answers to above 08 or 09 is 'yes', give details :

11. Declaration of applicant :
I do hereby declare that the information stated herein by me is accurate to the best of my knowledge and belief. I have read and understood all the conditions and terms contained in the newspaper advertisement and submit this application in agreement with the above terms and conditions. Further, I am willing to serve in any school named by the Ministry of Education. I am aware that if I am found to be ineligible for the Teacher appointment after being selected, I am subject to dismissal from service. Further, I will abide by the rules and regulations imposed by the Southern Provincial Public Service Commission with regard to the conducting of the Examination and issuance of the results and that I shall not change any information stated herein later on.

Date _____ Signature of Applicant _____
12. Attestation of the Signature of Applicant / Recommendation of Head of the Institution
I do hereby certify that Mr/Mrs/Ms who submits this application is personally known to me and that he/she placed his/her signature in my presence on _____ and that he/she has paid the Examination Fees and affixed the relevant receipt on the application.
Date _____ Signature of the Attester / Head of Institution _____
Name in full of the Attester : _____
Designation : _____
Address : _____