



## Ministry of Finance



# Electronic Government Procurement (e-GP) Secretariat

## Recruitment of Staff

Applications are invited from suitably qualified experienced applicants for the following position, in the Electronic Government Procurement Secretariat (e-GP Secretariat) to implement the e-GP system under the Ministry of Finance.

### 1. Procurement Specialist - 01 position

Monthly Remuneration (All inclusive) - Rs. 100,000/= .

Age limit : below 65 years.

#### **Qualifications :**

- 1) A successfully completed Bachelor's Degree or equivalent, which is recognized by the University Grants Commission  
or  
A qualification recognized by the University Grants Commission as an equivalent qualification to a Degree in the relevant field  
with  
At least 06 years post qualifying experience at Managerial Level.  
Preference will be given to the candidates who have successfully completed Diploma in Public Procurement and Contract Administration (DIPPCA) and possess experience in both procurement and contract management in Local / Foreign funded projects.

#### **Method of Selection :**

Shortlisted applicants based on relevant qualifications and experience will be called for an interview.

#### **Recruitment Basis :**

Contract basis for one year, initially.

#### **Terms and Conditions :**

Appointments will be made initially for a period of one-year and extension of service will be based on the performance. All conditions in the Management Services Circular No. 01/2019 of 15.03.2019 and subsequent circulars will apply in relation to the appointments.

The curriculum vitae should be sent under Registered Post to reach the following address **on or before 05.03.2021** with the educational and professional qualifications with experience to prove the eligibility of the candidate for the following address.

Director  
e-GP Secretariat  
Second Floor (New Building)  
Ministry of Finance  
Colombo 01

Or send via e-mail - [egphr@promise.lk](mailto:egphr@promise.lk)

Applied post should be clearly stated on the top left-hand corner of the envelope containing the application.

Applications sent by e-mail should be clearly indicated the position applied on the subject line.

**Director  
e-GP Secretariat**

17.02.2021