

MINISTRY OF YOUTH AND SPORTS NATIONAL YOUTH CORPS

VACANCIES

Applications are invited for recruitment to the following post that is vacant at the National Youth Corps.

Additional Director (Administration and Finance) (HM 1-1)

This post is permanent and entitled to Employees Provident Fund and Employees Trust Fund.

All applicants applying for this post should be ;

- Citizens of Sri Lanka
- Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island
- Should have an excellent moral character

Additional Director (Administration and Finance) (HM 1-1) – for Head Office

Educational Qualifications:

External Applicants (1 or 2 of the following qualifications)

- Should have obtained a degree in Business Administration (Special), Business Administration Human Resources Management, B.Sc. Management (Public) Special, B.Com. (Special), B.Sc. Human Resources Management (Special), Business Management (Human Resources) Special, B.Sc. (Business Management) Special, L.L.B., Labour Education, B.Sc. Management (Public), B. Com. (General) recognized by the University Grants Commission

with

Should have obtained a Postgraduate degree (Masters) in Public Administration, Public Management, Business Administration, Human Resources Management, Economics, Law Subjects, Employees and Human Resources Management or Political Science / should have obtained the Associate Membership of a Chartered Professional Institute compatible to Administration, Management, Finance subject field

And

Should have at least fifteen (15) years experience in a management level post in Government or Government Corporation, Board, Statutory institution or reputed private institution in Administration and Management subject field

- Should have obtained the full membership of a reputed Chartered Professional Institute

And

Should have at least fifteen (15) years experience in a management level post in Government or Government Corporation, Board, Statutory institution or reputed private institution in Administration and Management subject field

Internal Applicants (1 or 2 of the following qualifications)

- Should have fulfilled the qualifications for the abovementioned external applicants.
- Should have completed at least five (05) years satisfactory service in a Grade I post of the Management Service Category (MM).

Age: Should be not less than 35 years and not more than 55 years as at the closing date of applications. Maximum age limit is not applicable to internal applicants.

Salary Scale: HM 1-1 – 2/2016: - Rs. 81,670 – 15 x 2,270 = Rs. 115,720

Government approved allowances will be paid in addition to the above.

Those who wish to apply for the above post should self prepare a suitable application along with photocopies of the relevant certificates mentioning the post applied for on the left-hand top corner of the envelope containing the application and may send either by registered post or by email to vacancy@youthcorps.lk to receive on or before 19.02.2021.

Incomplete, applications that do not fulfill the relevant qualifications and late applications will be rejected.

**Chairman
National Youth Corps Headquarters
No. 420, Bauddhaloka Mawatha
Colombo 07**

**Chairman
National Youth Corps**

05.02.2021