



**POSTGRADUATE INSTITUTE OF
MEDICINE
UNIVERSITY OF COLOMBO**



VACANCIES

Applications are invited from individuals who have fulfilled the qualifications for the post of Administrator (Maintenance) Grade III that is vacant at the Postgraduate Institute of Medicine of the University of Colombo.

Applications for this post may either be sent by registered post through the Head of Institution addressed to Deputy Registrar, Postgraduate Institute of Medicine, No. 160, Professor Nandadasa Kodagoda Mawatha, Colombo 07 or sent to recruitment@pgim.cmb.ac.lk email address to receive on or before 09.02.2021. The post applied for should be clearly mentioned either on the left-hand top corner of the envelope containing the application or on the subject column in email.

Specimen application form may be obtained from the website of the Postgraduate Institute of Medicine. (<https://pgim.cmb.ac.lk>)

Not mentioning the required details, unclearness, late receipt of applications, not enclosing photocopies of certificates to prove the qualifications and experience or not fulfilling any other requirement will be subject to rejection of the application. A rejected application will not be reconsidered under any circumstance.

1. ADMINISTRATOR (MAINTENANCE) GRADE III

Qualifications:

- Should have passed the General Certificate of Education (Ordinary Level) Examination in six (06) subjects with credit passes in Sinhala / Tamil / English language or Literature and Arithmetic / Commercial Arithmetic / Mathematics subjects in not more than two sittings.
- Should have at least 03 years experience in controlling labourers.

Age: Should be not more than 45 years as at the closing date of applications.

Salary Scale: Rs. 30,725 – 17 x 300 – 35,825 (Monthly) UMN 1(III)

Method of Recruitment: Through an Aptitude Test and an Interview

Director
Postgraduate Institute of Medicine
26.01.2021