



# NATIONAL SCIENCE AND TECHNOLOGY COMMISSION



(MINISTRY OF TECHNOLOGY)

## VACANCIES

The National Science and Technology Commission (NASTEC), established by the Science and Technology Development Act No. 11 of 1994, functions under the purview of the Ministry of Technology.

NASTEC invites applications from citizens of Sri Lanka to fill the following position.

### POST OF MANAGEMENT ASSISTANT: Grade III, MA-1-2, (Non-Technical) – 02 Vacancies

#### Qualifications:

**External:** Pass in three (03) subjects in G.C.E (A/L) and pass in six (06) subjects in G.C.E (O/L) **in one sitting** with four credit passes including Sinhala/Tamil, Mathematics and English

**Age:** Should be not less than 18 years and not more than 45 years.

**Salary Scale:** Rs.27, 910-10x300-7x350-12x600-12x710- 49,080

**Basic Salary:** Rs.27, 910 + Cost of Living

#### Other Benefits:

- Cost of Living Allowance - Rs.7800.00
- Employees Provident Fund – Institutional Contribution 12% and Employee Contribution 8%
- Employees' Trust Fund - Institutional Contribution 3%

**Recruitment Procedure:** Recruitment will be done based on the results of the written examination and a structured interview conducted by the competent Authority.

Major Duties of the Post: Please visit [www.nastec.gov.lk](http://www.nastec.gov.lk) for more details.

- Applications with comprehensive bio-data and contact details of two non-related referees and copies of relevant certificates must be sent on or before **15.02.2021** to the **Acting Director/CEO, National Science and Technology Commission, Wing-D, 06th Floor, Stage II, Sethsiripaya, Battaramulla by registered post**. Incomplete applications will be rejected and National Science and Technology Commission has discretionary authority to make the final decision on selecting suitable candidates. Only shortlisted applicants will be called for interviews. The position applied for should be indicated on the top left-hand corner of the envelope.
- Those who are already in Public Service, Public Corporations, Statutory Boards or in Public Institutions should submit their applications through respective Heads of Institutions with clear consent whether He/ She can be released on selection.

**Acting Director/CEO**

**National Science and Technology Commission**

**06th Floor, Wing- D**

**Stage II, Sethsiripaya**

**Battaramulla.**

**Tel : 011- 2186711/727**

**Web : [www.nastec.gov.lk](http://www.nastec.gov.lk)**