



ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,392 – 2024 ජූලි මස 05 වැනි සිකුරාදා – 2024.07.05
No. 2,392 – FRIDAY, JULY 05, 2024

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	1580	Examinations, Results of Examinations &c.	1594

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 26th July, 2024, should reach Government Press on or before 12.00 noon on 12th July, 2024.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2024.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

PUBLIC SERVICE COMMISSION

Recruitment on open basis to the Post of Legal Officer (Grade II/III of the Executive Officers' Category) of the Ministry of Trade, Commerce and Food Security-2024

APPLICATIONS are called from Citizens of Sri Lankan who have fulfilled the qualifications mentioned in this notification in order to fill the vacant post of Legal Officer Grade II/111 of the Executive Service category in the Ministry of Commerce.

1. Method of Recruitment

Of the candidates who have fulfilled the qualification specified in this notification, the Candidate who secures the highest marks on the results of the aptitude assessment interview conducted by an Interview Board of Aptitude Assessment appointed by the Public Service Commission will be recruited to fill the vacancy. The Aptitude Assessment Interview will be conducted in conformity with the marking scheme (given under No.06) approved by the Public Service Commission.

The effective date of this appointment will be determined by the Public Service Commission.

2. Required Qualifications

I. Educational/Professional Qualifications:

Should have taken oaths as an Attorney-at-law of the Supreme Court

II. Experience:

Should have obtained an active practical professional experience of not less than three (03) years subsequent to taking oaths as an Attorney-at-law of the Supreme.(Court Documents in proof of practical professional experience should be furnished at the interview in which period of experience, date and official seal should have clearly stated)

Or

Should have obtained not less than three years (03) experience in a post* with relevance to law in a public institution subsequent to taking oaths as an Attorney-at-law in the Supreme Court.

(It should have been confirmed by a letter issued by Secretary/Head of the Department/Institution)

Note: The copies of the documents in proof of the basic qualifications certified by the applicant himself/ herself should be attached to the application. Applications, to which certificates indicating the date of commencement and termination of the service period clearly have not been attached, may be rejected without any notification.

* A Legal post shall have the meaning that a post to which a Bachelor of Laws or swearing in as an Attorney-at-law in the Supreme Court is considered as a basic qualification for recruitment.

(iii) Physical Fitness:

Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and perform duties of the post.

(iv) Other Qualifications:

- * Should be a citizen of Sri Lanka.
- * Should be of excellent moral character.
- * Should have fulfilled the required qualifications in every aspect as at the closing date of the application.

3. Terms of Deployment in the Service and Conditions of the Service

- (i) This post is permanent and pensionable. You will be subject to any policy decision made by the Government in the future on the Pension Scheme entitled to you. You are required to contribute to the Widows'/Widowers' and Orphans' Pension Scheme. You should make contributions towards it in a manner stipulated by the Government from time to time.
- (ii) This appointment will be subject to a probationary period of three (03) years. The first efficiency bar examination should be passed within 03 years from the date of recruitment as prescribed in the scheme of recruitment.
- (iii) It is required to acquire the proficiency in other official language in accordance with provisions in the Public Administration Circular 18/2020 dated 16.10.2020 and the officers who joined the service in a language medium which is not an official language shall acquire the proficiency in prescribed official language within the period of probation.
- (iv) This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka and the Financial Regulations of the Government and other Departmental orders.
- (v) Once applied, the medium of language will not be allowed to change later and the medium of language mentioned in the application will be the medium of language that you are qualified for your appointment.

4. Age Limit

Should not be less than 21 years and not more than 45 years of age as at the closing date of applications.

5. Salary Scale

The monthly salary scale applicable to this appointment is Rs. 47,615 -10 x1,335-8 x 1,630-17 x 2,170 -110,895/- (SL-1-2016), as per the Schedule I of the Public Administration Circular No.03/2016 dated 25.02.2016

6. The following marking scheme will be applied for evaluation of the eligibility at the interview.

Serial No.	Subject	Marks	Maximum Marks
1.	Additional Educational Qualifications		25
	(a.) A Postgraduate Degree in Law obtained from a university recognized by the University Grants Commission	25	
	(b.) A Postgraduate Diploma in Law obtained from a university recognized by the University Grants Commission or a Postgraduate Diploma in Law obtained from the Institute of Advanced Legal Studies of the Sri Lanka Law College.	20	
	(c.) Degree in Law obtained from a university recognized by the University Grants Commission		
	• Bachelor of Laws with First Class Pass	15	
	• Bachelor of Laws with Second Class (Upper) Pass	10	
	• Bachelor of Laws with a Class	07	
	• Bachelor of Laws with a General Pass	05	
	(d.) First Class in the final year of the Law College Second Class in the final year of Law College	10 05	

Serial No.	Subject	Marks	Maximum Marks																		
	<p>Note I: 05 marks should be given only if the final examination has been passed with honors.</p> <p>Note II: Marks shall be awarded only for the highest qualification obtained.</p>																				
02.	<p>Additional Experience Preparation of documents pertaining to the cases and appearing before the open Court</p> <table border="1" data-bbox="328 651 1091 949"> <thead> <tr> <th></th> <th><i>Marks for the Cases Filed (Per each case)</i></th> <th><i>Marks for appearing before the Court (Per each case)</i></th> </tr> </thead> <tbody> <tr> <td>Supreme Court</td> <td>2</td> <td>5</td> </tr> <tr> <td>Court of Appeal</td> <td>2</td> <td>4</td> </tr> <tr> <td>High Court</td> <td>2</td> <td>3</td> </tr> <tr> <td>District Courts</td> <td>4</td> <td>5</td> </tr> <tr> <td>Tribunals</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p><i>Note</i> Copies of relevant judgments or a certified copy of the case report of the final date of the case should be submitted to the interview board in order to prove the aforesaid qualifications.</p>		<i>Marks for the Cases Filed (Per each case)</i>	<i>Marks for appearing before the Court (Per each case)</i>	Supreme Court	2	5	Court of Appeal	2	4	High Court	2	3	District Courts	4	5	Tribunals	2	3		35
	<i>Marks for the Cases Filed (Per each case)</i>	<i>Marks for appearing before the Court (Per each case)</i>																			
Supreme Court	2	5																			
Court of Appeal	2	4																			
High Court	2	3																			
District Courts	4	5																			
Tribunals	2	3																			
03.	<p>Knowledge on Information Technology/ Information Technology Law</p> <p>(a) Studied Information Technology or Computer Science as a main subject for a degree in a University recognized by the University Grants Commission. 10</p> <p>(b) A Diploma in Information and Communication Technology Law obtained from a University recognized by the University Grants Commission or Sri Lanka Law College or any Vocational Institute recognized by the Government. 08</p> <p>(c) Diploma in Computer Science or Information Technology obtained from a University recognized by the University Grants Commission or a Diploma in Computer Science or Information Technology of NVQ Level 5 or higher level obtained from another institution. 05</p> <p>(d) Having participated in Courses/ Training Programs and obtained certificates pertaining to the courses in the field of Information and Communication Technology Law from a University recognized by the University Grants Commission or Sri Lanka Law College or any Vocational Institute recognized by the Government. 04</p> <p>(02 marks per each certificate and marks will be awarded maximum of two Certificates)</p> <p><i>Note: Marks will be given only for the highest qualification</i></p>		10																		

Serial No.	Subject	Marks	Maximum Marks
04	<p>Language Proficiency</p> <p>(a) A degree followed with English Language as a main subject in a University recognized by the University Grants Commission 15</p> <p>(b) Fluency in English language demonstrated at the Moot Court competitions at the recognized international or national levels 12</p> <p>Single</p> <p>(i) First Place/Highest Merit - 12</p> <p>(ii) Second Place - 10</p> <p>(iii) Third Place/ Other Skills - 08</p> <p>Groups</p> <p>(i) First Place/Highest Merit - 10</p> <p>(ii) (ii) Second Place - 08</p> <p>(iii) (iii) Third Place/ Other Skills - 06</p> <p>(c) A Diploma in English Language obtained from a University recognized by the University Grants Commission or a Diploma in English Language of NVQ Level 5 or higher obtained from another institution. 10</p> <p>(d) At least a Distinction pass for English Language in the G.C.E. (Advanced Level) Examination (Local or London) 08</p> <p>or IELTS scoring rate of 6.5 or above or TOEFL-IBT scoring rate of 79 or above, or TOEFL-CBT scoring rate of 213 or above TOEFL-PBT scoring rate of 550 or above.</p> <p>(e) Advanced Certificate in English Language obtained from a University recognized by the University Grants Commission or certificate at NVQ 4 Level obtained for English Language from another institution. 05</p> <p><i>Note:</i> Marks will be given only for the highest qualification.</p>		15
05.	<p>Performance at the Interview</p> <p>Performance of the applicant in support of performing roles of the post in following manner.</p> <ul style="list-style-type: none"> • Strength Questions (2 marks) • Situational Questions (3 marks) • Competency Questions (10 marks) <p>Marks will be given according to the replies given for questions intended for evaluation</p>		15
	Total		100

Note- If the respective period of times are not indicated in the certificates submitted at the aptitude assessment interview it is the responsibility of the candidate to get the period of times related to such certificates confirmed in writing by the relevant institutions and submit the same. Certificates in which such period of times are not indicated and confirmed will not be considered for awarding marks.

7. Identity of the Candidates

Only the Candidates who have submitted applications completed in every respect will be called for the aptitude assessment interview.

Originals of all the certificates and duly certified copies of the certificates by the candidate shall be furnished at the interview.

Following documents will be accepted in proof of the identity of the candidate at the interview.

- (i) Valid National Identity Card issued by the Commissioner of Registration of Persons
- (ii) Valid Passport.

8. Method of Submitting the Application

- (i) Applications should be sent under registered post to reach Ministry of Trade, Commerce and Food Security, No.492, R.A. De Mel Mawatha, Colombo 03 on or before **27.07.2024**. Applications received after the closing date will be rejected.
- (ii) Specimen of the application is provided at the end of this notification. Candidates should prepare their applications in A4 size paper in manner that No. 01 to No. 04 to be appeared in the first page, No. 05 to No. 06 in the second page and No. 07 to No. 08 in the third page and should complete the in candidate's own handwriting.
- (iii) The top left corner of the envelope should be marked as "Recruitment to the Post of Legal Officer Grade II/ III".
- (iv) Candidate's signature in the application should be attested by a Principal of a Government School/Justice of Peace/ Commissioner of Oaths/Attorney-at-Law/Notary Public/ Commissioned Officer in the Tri Armed Forces or an Officer holding a permanent post in the Public or Provincial Public Service drawing a consolidated monthly salary of Rs. 47,615/- or above.
- (v) Officers who are already in Public Service or Provincial Public Service should forward their applications through the Heads of their respective Departments.
- (vi) Applications not in conformity with the attached specimen application will be rejected without notification. No complaints will be entertained over loss or delay of applications.

9. Furnishing False Information

If any information stated in the application is found to be false and incorrect prior to recruitment, your candidature shall be cancelled. If such false or incorrect information is found after recruitment, you are liable for dismissal from Service, subjected to relevant actions.

10. Public Service Commission reserves the right to fill or not to fill the vacancy.

11. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this *Gazette* Notification, the contents in the Sinhala text shall prevail.

5.0 5.1 Qualifications gained in order to apply for the Interview.

Name of the Institution	Effective Date
.....
.....
.....

* Date of taking oaths as an Attorney-at-law of the Supreme Court:

* The copies of the certificates/documents in proof of the basic qualifications certified by the candidate himself/herself should be attached to the application.

Details of qualifications as per No.06 of the notification of calling applications.

5.2 Additional Educational Qualifications :.....
.....

5.3 Additional Professional Experience :.....
.....

5.4 Knowledge on Information Technology :.....
.....

5.5 Language Proficiency :.....

* The documents in proof of the additional qualifications should not be attached to the application and it is the responsibility of the candidate to keep those documents ready to submit at the interview.

6.0 Have you ever been convicted by any offence in a court of law?

7.0 Declaration of the Candidate:-

I hereby declare that the particulars furnished by me in this application are true and accurate and I know that if it is found incorrect or false before selection I will be a disqualified person and if it is revealed subsequent to the appointment I will liable to be dismissal from service without any compensation and to the rules and regulations.

.....
Date

.....,
Signature of Applicant.

8.0 Certification of the Applicant’s Signature

I certify that (Mr./Mrs./Miss.).....who submits this application, is personally well known to me and he/she has placed his/her signature before me on.....

.....
Date

.....,
Signature of Attester.

Full name :
Designation :
Date :
(Confirm by Official Frank)

9.0 Certification of the head of the Department:

I hereby certify that the above named Mr./Mrs./Miss. _____ is serving in this Institution and the particulars submitted by him/her are accurate and his/her work and attendance are satisfactory, no an complaint against him /her and he/ she may be released from the service at this Institution, if he/she is selected to the above said post.

.....
Signature of the Head of the Department/ Institution.

Name :
Designation:
Address:
Date:
(Place Official Stamp)

07-312

JUDICIAL SERVICE COMMISSION

Post of Chairman & Member, Administrative Appeals Tribunal

01. THE Judicial Service Commission has decided to call for applications for the post of Chairman (01) and Member (01) of the Administrative Appeals Tribunal (established under Administrative Appeals Tribunal Act, No. 04 of 2002). Duly filled applications should be forwarded to reach the Judicial Service Commission Secretariat on or before **25.07.2024**, which is the closing date for application.

02. Eligibility:

- a) Over 20 years of experience as a public officer as at the closing date for applications.
- or
- b) Over 10 years of experience in the legal profession as at the closing date for applications.

03. The allowances paid to Chairman are as follows;

- Monthly allowance - Rs. 135 000/-
- Vehicle allowance - Official Vehicle or Vehicle Allowance (conditions apply)
- Fuel allowance - 220 liters (monthly) in accordance with the market price
- Telephone allowance - Rs. 10,000/- Monthly

04. The allowances paid to a Member are as follows;

- Monthly allowance - Rs. 90,000/-
- Vehicle allowance - Rs. 25,000/- up to 350km from the place of residence.
Rs. 50,000/- if the distance exceeds 350km from the place of residence.
- Telephone allowance - Rs. 8,000/- (monthly)

Under the Command of the Judicial Service Commission,

H. S. SOMARATNE,
Secretary,
Judicial Service Commission.

05th of July 2024,
Judicial Service Commission Secretariat,
Colombo 12.

07-370

INLAND REVENUE DEPARTMENT

Calling Applications for the Post of Front Desk Officer of Management Assistant (Non-Technical Service Category 02) of Inland Revenue Department - 2024

APPLICATIONS are called from the from the applicants with qualification specified in this notification to fill vacancy in the post Front Desk Officer (Non-technical Service Category 02) in the Inland Revenue Department.

2. The applications prepared as per the following format should be sent to Commissioner General of Inland Revenue, Sir Chiththampalam A Gardiner Mawatha, and Colombo 02. "Recruitment to the Post of Front Desk Officer - 2024" should be mentioned at the top left corner of the envelope enclosing the application and send to the above mentioned address by registered post before **05.08.2024**. No action will be taken against late applications. Further, applications are not issued by the Inland Revenue Department.
3. No. of vacancies and filling of vacancies:-
One vacancy is in the post of Front Desk Officer.
4. **Salary Scale:-**
This post is entitled to a Rs. 27,140 - 10 x 300 - 11 x 350 -10 x 495 -10 x 660 - 45,540 /= (MN I - 2016)
5. **Qualifications:**
 - 5.1 Educational Qualifications :
 - 5.1.1 Should have passed G.C.E (O/L) Examination at one sitting with 06 subjects including credit passes for Sinhala/ Tamil language, English language, Mathematics and one of the other subjects.
and
 - 5.1.2 Should have passed at least one subject (01) at the G.C.E (A/L) Examination (except Common General Test).
 - 5.2 Professional qualifications:
 - 5.2.1 Should have followed a course on typesetting and basic computer knowledge from an institute recognized by the Tertiary and Vocational Education Commission.
 - 5.2.2 Should be fluent in English and Sinhala. If Tamil is the applicant's language medium, practical knowledge in it will be considered as a special qualification.
 - 5.3 Experience: Should have not less than 02 years of experience in the relevant field.
 - 5.4 Physical Qualifications: Every applicant should be physically and mentally fit to perform duties of the post.
 - 5.5 Other Qualifications:
 - I Should be a citizen of Sri Lanka
 - II Should be of an excellent character.
 - III Requisite qualifications for this post should have been completed in every aspect as at the closing date.
 - 5.6 Age Limit
The applicant should not be less than 18 (eighteen) years and not more than 30 (thirty) years of age (as at the closing date of calling applications)

6. Method of Recruitment:

A structured interview will be conducted by an interview board appointed by the Commissioner General of Inland Revenue for the eligible applicants and will be recruited to the post of Front Desk Officer as per the vacancy based on the merit obtained at the interview .

7. Structured Interview :-

<i>The heads which are examined to give marks</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
Additional Educational Qualifications	20	<i>NIA</i>
Additional Professional Qualifications	25	
Additional Experience	25	
Language Proficiency	15	
Knowledge in Information and Communication Technology	10	
Merit shown at the interview	05	
Total	100	

8. Furnishing false particulars

True information should be furnished with much concern when filling applications. If any particulars furnished are found to be false before the interview, while the interview and after the interview, Appointing Authority could cancel his/her candidature any time. In the event particulars furnished by an applicant is detected he/she could be dismissed from public service

9. Appointing Conditions :

(if) This post is permanent and pensionable. The selected applicant shall contribute for the Widows'/ Widowers' and Orphans' Pension scheme. You shall be subject to any policy decision that will be taken time to time by the government on your pension scheme.

10. Service conditions :

- (a) This appointment will be subject to a probation period of three years.
- (b) You should pass the first efficiency bar examination within three years of the appointment (a written examination).
- (c) Will be appointed to the post of Front Desk Officer subject to general conditions which control the appointments of the Public Service, provisions of the Recruitment Scheme of the Front Desk Officer No. PSC/EST/3/1/2/3/2013 dated 14.08.2014 approved by the Public Service Commission and the amendments hereinafter made thereto .

11. Selection Procedure :

Candidates who secure highest marks at the structured interview will be recruited in line with the existing vacancies.
(12) Implementation of the Official language policy

<i>Language</i>	<i>Proficiency to be acquired</i>
Official language	Every Officer who have been recruited in a medium other than an official language should obtain required proficiency in official languages within their probationary period.

<i>Language</i>	<i>Proficiency to be acquired</i>
Other official language	Language proficiency in the required level should be obtained as per the provisions of Public Administrative Circular 18/2020 and circulars incidental thereto.

13. Method of Application

(a) Preparation of the application:

Application should be prepared in accordance with the specimen application attached to this notification and applications with non-conformity or incomplete applications will be rejected without any notice.

Application should be prepared using both sides of A4 papers (21X29 cm/8.5"x 1 2"/A4).

(b) Attestation of the Applicant's Signature

- i. Applicant's signature in the application should be attested in case of an applicant applying through an institute Head of the Department or an officer authorized by him and a person applying not in such a way a Principal of a Government School/ a retired officer, Grama Niladhari of the Division, a Justice of the Peace/ Commissioner of Oaths, Attorney at-Law, Notary Public, Commissioned Officer in the Armed Forces, Permanent Staff Officer of Public or Provincial Public Service or chief incumbent of a Buddhist temple or a priest of other religion who bears considerable status. Applicants who are already serving in a public institute should send applications through Head of the Department.

14. Decision of the Commissioner General of Inland Revenue would be the final decision regarding any matter not herein included. All the applicants are bound to abide by the general rules and regulations in the *gazette* notification.

15. Applicants will be required to prove their identity producing one of the following documents.

- The National Identity Card issued by the Department of Registrations of Persons
- a valid Passport

Note - No travelling allowance or any other allowance borne by candidates to appear for the interview will be reimbursed.

W. A. SEPALIKA CHANDRASEKARA,
Commissioner General of Inland Revenue.

On 07 June, 2024,
Inland Revenue Department.

(for office use only)

RECRUITMENT FOR THE POST OF INFORMATION DESK OFFICER OF THE INLAND REVENUE DEPARTMENT - 2024

1. Personal information:

1.1 Full name (In English Block Capitals) :-
.....
(Eg:- HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA.)

1.2 Surname written first and initials at the end :- (In English Block Capitals)
.....
(Eg : GUNAWARDHANA, H.M.S.K.)

1.3 Full Name (In Sinhala/Tamil) :-
.....

2. 2.1 Permanent Address (In English Block Capitals) :-
.....

2.2 Permanent Address (In Sinhala/Tamil) :-
.....

2.3 The police station pertinent to the permanent address is located :-

3. Gender :-
Male - 0 : (Indicate the relevant number in the cage)
Female - 1

4. Civil Status:-
Married - 1 :- (Indicate the relevant number in the cage)
Unmarried - 2

5. Race: ((Indicate the relevant number in the cage)
(Sinhalese - 1, Tamil - 2, Muslim - 3, Other - 4)

6. National Identity Card No. :

7. Date of Birth :
Year Month Date

8. Age as at the closing date
(As at.....2024) Years Months Days

9. Telephone No:

10. Educational Qualifications :

G.C.E. (O/L)

- I. Year of Examination :
- II. Examination No. :
- III. Examination Results :

Subject	Grade

G.C.E. (A/L)

- I. Year of Examination :
- II. Examination No. :
- III. Examination Results :

Subject	Grade

11. Professional Qualifications :
.....
.....

12. Experience:
.....
.....

13. In case you have been dismissed from a post in the public service or you have been convicted by a Court of Law for any offence, details:-
.....

14. Certification of the applicant:

- (a) I do hereby honourary declare that the particulars furnished in this application are true to the best of my knowledge. I agree to bear any loss that may occur because of not completing some parts of this and/or not completing accurately and/ or completing inaccurately. Further I declare that I have completed all the parts accurately.
- (b) I know that the statement in the application which is found to be false will make me liable disqualification if the it is detected before the selection and for dismissal if detected after the selection.
- (c) I declare that I have carefully read all the matters of the notification of calling applications before completing the application and agree with all the matters and conditions herein mentioned.

.....,
Signature of the applicant.

Date:

15. Attestation of the applicant's signature:

I, certify that I personally know Mr./Mrs./Miss..... Presenting this application and he/she put his/her signature before me on

.....,
(Signature of the attester)

Date: -.....

Full name of the officer who attests the signature : -

Designation :-

Address : -

(Place the official frank)

16. Certification of Head of the Department (Only for the applicants of Public Service and Provincial Public Service)

I certify that (full name) who applies for this post is presently employed in this Ministry/ Department in Grade of service and he/she has not been subject to any kind of disciplinary offense and if he/she will be selected for this post, could be released from the service of this institute and his / her application is recommended and forwarded .

.....,
(Signature of the Head of the Department)

Date: -.....

Full name of the attesting officer: -.....

Designation: -.....

Address: -.....

(Should be proved by the official stamp)

Examinations, Results of Examinations & c.

PUBLIC SERVICE COMMISSION

Recruitment to the Post of Assistant Registrar General of Companies of the Executive Officer Service category Grade III in the Department of Registrar of Companies on Open Basis 2024

APPLICATIONS are invited to fill one (01) vacant Post of Assistant Registrar General of Companies of the Executive Officer Service Category Grade III in the Department of Registrar of Companies from suitable candidates who have fulfilled the qualifications set out in No.02 below.

1. Method of Recruitment :

After the candidates who have possessed the qualifications stipulated in the recruitment notice, facing a written examination and an interview, the candidates who have obtained the highest marks at the written examination according to the order of the merit shall be recruited by the Public Service Commission.

2. Required qualifications :

2.1 Professional Qualifications and Experience

- i. Having obtained a Degree in Law from a University recognized by the University Grants Commission.
and
- ii. Being an Attorney - at - Law in the Supreme Court
and
- iii. Having obtained an active experience of not less than 03 years after taking Oaths as an Attorney
– at – Law in Supreme Court.

2.2 Physical Qualifications:

Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and / or any foreign country and to perform duties in the post.

2.3 Age Limit:

Should be not less than 21 years and not more than 45 years of age as at closing date of applications. (Accordingly, eligibility of the age limit shall be completed only if the candidate's date of births falls on or before 05.08.2003 and on or after 05.08.1989)

2.4 Other:

- i. Shall be a citizen of Sri Lanka.
- ii. Applicants shall be of an excellent moral character.
- iii. Must have fulfilled all the requisite qualifications for recruitment to the post in every respect by the last date of calling applications.

3. Terms of Employment and Terms of Service:

- i. This post is permanent and pensionable. You shall be subjected to a policy decision taken by the government in future regarding the pension scheme for which you are entitled. You must contribute to the Widows and Orphans Pension Scheme/Widowers and Orphans Pension Scheme. You will have to pay its contribution as required by the Government from time to time.
- ii. This appointment is subject to an acting period of 03 years. You shall pass the first Efficiency Bar Examination as mentioned in the Scheme of Recruitment within 03 years of being recruited to the post of Assistant Registrar General of Companies Grade III.

- iii. The appointees shall obtain the Proficiency in the other official language in accordance with the provisions of the Public Administration Circular No.18/2020 dated 16.10.2020.
- iv. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations and other Departmental Regulations.

4. Salary Scale:

In terms of the Public Administration Circular No.03/2016 dated 25-02-2016, the monthly salary scale applicable to this post is Rs.47,615 - 10 x 1,335 - 8 x 1,630 - 17 x 2,170 - Rs.110,895.

5. Written Examination:

- i. Will be held by the Commissioner General of Examination on behalf of the Public Service Commission in June 2024 at Colombo.
- ii. Will be held in Sinhala, English and Tamil media.
- iii. Candidates can sit for the examination in one of the medium of languages mentioned above. However he/ she should take up all the subjects only in one medium so selected. Later changes to the medium applied for will not be allowed.
- iv. Written examination will consists of question papers of the following subjects.

Syllabus of the written Examination:

(01) English language :

(02) Comprehension :

It is expected to assess the ability of the candidate to a read and comprehend a selected written text not exceeding 200 words and answering the questions.

Grammar

It is expected to check the basic understanding of tenses, nouns, verbs, direct and indirect speech, active and passive voice sentences, gender , and prepositions.

The candidate's knowledge of grammar, vocabularies and comprehension shall also be assessed. All the questions must be answered.

(02) General intelligence

It is expected to assess the understanding and the intelligence of the candidates through observing the reasoning and response in relation to the questions presented in a numerical, textual and figurative context and pertaining to interrelations. This paper will consist of 50 MCQ and short answer questions. All questions should be answered.

<i>Number of the Subject</i>	<i>Subject</i>	<i>duration</i>	<i>Marks</i>	<i>Pass mark (minimum)</i>
01.	English Language	02 hours	100	40%
02.	General intelligence	01 hour	100	40%

6. Interview

- i. Candidates who have secured highest marks, based on the merit order, from among those who have scored not less than 40% of the written test, will be called for the interview as the existing number of vacancies.
- ii. Basic qualifications and the certificates of the candidates will be checked by a board of interviewers appointed by the Public Service Commission. Marks will not be given for the interview and the results of the written examination will be sent to candidates by the Commissioner General of examinations.

7. Method of application

- i. The application should be prepared on papers sized 21x29 cm (A 4 size) using both sides and Nos. 1-5 should be included on page 01 and the remainder on the second and third pages 02. The application should be completed by the applicant in own hand writing. When preparing the application, the name of the examination indicated at the top of the application should be written in English language on Sinhala and Tamil applications. Applications which are delayed, incomplete and which do not conform to the given specimen will be rejected without prior notice. Retaining a photocopy of the completed application will be useful.
- ii. The application shall be prepared in the language in which the candidate intends to sit for the examination.
- iii. Duly perfected application should be sent under registered post to reach the address “ Commissioner General of Examination, Establishment, Examinations and Organization branch, Department of Examinations, P.O. Box 1503, Colombo on or before **05.08.2024** Applications received after the closing date will be rejected. “Recruitment (Open) for the Post of Assistant Registrar General of Companies of the Executive Officer Service Category Grade III in the Department of Registrar of Companies” should be indicated in the top left hand corner of the envelope.
- iv. Applicant’s signature in the application form should have been attested in the application and in the admission card for the examination. Applicants who are already in Government should submit their applications through their respective Head of the Department or his authorized officer and any applicant other than that should get his signature attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at-Law, Notary Public.
- v. Applications which are not completed in every respect will be rejected. No complaints regarding applications lost in the post will be entertained.
- vi. Based on the assumption that only those eligible according to the *Gazette* notification have applied, admission cards will be issued by the Commissioner General of Examinations to candidates who have sent duly perfected applications on or before the closing date of applications, containing the medium of examination, applicants signature, attestation of the signature of the applicant and the certification of the Head of the department if applicable, along with the receipt obtained after paying the examination fee.
- vii. A notice will be published by the Commissioner General of Examinations once the admission cards are issued. Any candidate who has not received the admission card at least five days before the date of examination, may inquire in that regard from the Department of Examinations. During the inquiries, the applicant should give the name of the examination, full name, NIC number and address accurately. If the applicant resides outside of Colombo, making inquiries would be more efficient by sending a request letter mentioning a fax number and other information to the fax number mentioned in the

notice in order to obtain a copy of the admission card. It would be useful to have the retained copy of the application, the copy of the receipt obtained after payment of the examination fee and the receipt obtained after sending the application by registered post, ready when making such inquiries.

8. Admission to the Examination

- (i) Admissions cards will be issued by the Commissioner General of Examinations for all the eligible candidates who have sent completed applications. A candidate presenting for the examination must produce his/her admission card to the supervisor of the examination center. A candidate who fails to produce his/her admission card will not be permitted to sit the examination. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and they shall be liable to be subjected to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations.
- (ii) The candidate must sit for the examination at the examination hall which has been assigned to him/her. Every candidate should get his/her signature attested in advance and admission card shall be surrendered to the supervisor of the hall on the first day he/she presents him/herself for the examination.

Note

The issue of an admission card should not be treated as an assurance that he/she has fulfilled the requirements expected through the *Gazette* notification to sit for the examination.

9. Examination Fees

The examination fee is **Rs.1200**. The receipt obtained on payment of this fee to any post office or sub post office to be credited to the State revenue under revenue head No. 20-03-02-13 of the Commissioner General of Examinations, should be pasted firmly in the designated place on the application. (Retaining a photocopy of the receipt with the applicant will be useful)

Note

No Money orders or stamps would be accepted for examination fees. These fees are non-refundable for any reason and transfer for another exam is not allowed

10. The identity of the Candidate

Candidates of the examination shall be required to prove his/her identity at the examination hall to the satisfaction of the supervisor for each subject he/she appears for. For this purpose, any of the following documents shall be accepted.

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Driving License

Furthermore, the candidates should enter the examination hall without covering their faces and ears in order to prove their identity. The candidate who refuses to prove their identity in the said manner shall not be allowed to enter the examination hall. Moreover, the candidates should remain in the examination hall from the time of entering up to leaving the examination hall upon completion of the examination without covering the face and ears enabling the invigilators to identify the candidate.

11. Furnishing False Information

If any of the information mentioned in the Application form sent by you is found to be false or erroneous before being recruited, your candidature will be cancelled.

If such false or misleading information is discovered after recruitment, action will be taken for dismissal at any time, subject to the relevant actions.

12. The Public Service Commission reserves the right to fill / not to fill/ fill only a portion of the number of vacancies.

13. In the event of any inconsistency between Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.

By order of the Public Service Commission,

Secretary,
Ministry of Industries,

11th of June, 2024.

Specimen Application

Open Competitive Examination for Recruitment to the Executive Category of Grade III Post of Assistant Registrar General of Companies in the Department of the Registrar of Companies under the Ministry of Industry -(2024)

Medium of examination :-
Sinhala - 2
Tamil - 3
English - 4
Write the relevant number in the cage.

01. 1.1 Full Name (In block capitals) :
(For example :- HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials indicating the initials at the end: (in capital letters) :
.....
(For example :- GUNAWARDHANA, H.M.S.K.)

1.3 Full Name (in Sinhala /Tamil) :

1.4 N.I.C. Number:

02. 2.1 Gender (write relevant number in the cage)

Male - 0
Female - 1

2.2 Marital status :

03. 3.1 Permanent Address :
(In block capitals)

3.2 Permanent Address :
(in Sinhala / Tamil)

3.3 Telephone Number :

04. Date of Birth
 Year : Month : Date

4.2 Age as at : Yrs: Months: Days:

05. Whether a citizen of Sri Lanka :
 (mention whether by decent or registration)

06.

6.1 Educational Qualifications :

Name of the Degree and Year	University/ Institution	Registration Number	External/ Internal	subjects	Class	Degree Valid date

6.2 Professional Qualifications

6.3. Professional Experience as at

Yrs : Months : Days

07. Whether a person considered who got dismissed from the public service or vacated the post :

08. Have you ever been convicted by a Court of Law ? :

8.2 If “Yes “furnish information :

09. Particulars of the receipt in payment of examination fees :

9.1 post office to which the examination fees Paid :

9.2 Receipt No. and date :

9.3 Amount paid :

Affix the receipt so as not to be detached:

10. Declaration of the applicant :

I declare that to the best of my knowledge and belief the information given in this form is true and that, I have affixed the receipt No. dated being payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations on conducting of the exam and issuance of results.

.....
 Date

.....
 Applicant’s Signature.

11. Certification of the applicant’s signature:

I certify that Mr./Mrs./Miss. who has submitted this application, is personally known to me and that he/she placed his/her signature on in my presence.

Date :

.....
Signature of the officer certifying the signature

Full name :

Designation:

(Confirm with the official stamp)

12. Recommendation of the Head of the Institution (only for applicants of Public/Provincial Government/ State Corporations Services).

I certify that the above mentioned Mr./Mrs./Miss. serves at the Ministry / Department / Institute of, that the information furnished by him/her is accurate, that work and attendance are satisfactory, that no allegations have been leveled against him/her and that if he/she is selected for the post, he/she can be released from the service of this Institution.

Date:

.....
Signature of the Secretary to the Ministry/
Head of Department/Institution.

Name :

Designation :

Date :

(Place the official stamp)

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2024						
JULY	05.07.2024	Friday	—	20.06.2024	Thursday	12 noon
	12.07.2024	Friday	—	28.06.2024	Friday	12 noon
	19.07.2024	Friday	—	05.07.2024	Friday	12 noon
	26.07.2024	Friday	—	12.07.2024	Friday	12 noon
AUGUST	02.08.2024	Friday	—	19.07.2024	Friday	12 noon
	09.08.2024	Friday	—	26.07.2024	Friday	12 noon
	16.08.2024	Friday	—	02.08.2024	Friday	12 noon
	23.08.2024	Friday	—	09.08.2024	Friday	12 noon
	30.08.2024	Friday	—	16.08.2024	Friday	12 noon
SEPTEMBER	06.09.2024	Friday	—	23.08.2024	Friday	12 noon
	13.09.2024	Friday	—	30.08.2024	Friday	12 noon
	20.09.2024	Friday	—	06.09.2024	Friday	12 noon
	27.09.2024	Friday	—	13.09.2024	Friday	12 noon

GANGANI LIYANAGE,
Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2024.