



## DEPARTMENT OF MOTOR TRAFFIC

### Written Examination for the Registration of Assistant Driving Instructors - 2022

APPLICATIONS are accepted from eligible Sri Lankan citizens up to 15.03.2022 for the written examination for the registration of Assistant Driving Instructors of the Department of Motor Traffic. This examination will be conducted in Colombo on **June 2022**.

#### 01). **Qualifications -**

- i. Should be a Sri Lankan citizen.
- ii. Age should be not less than 23 years and not more than 65 years.  
(Accordingly, whose birthday falling on or before 15.03.1999 and on or after **16.03.1957** can only apply for this examination)
- iii. Should pass the exam for entering into 8th Grade or an equivalent examination.
- iv. 03 years - experience as an employee in a driving school should be available. Evidences of documents containing the EPF and ETF numbers should be submitted. However, there is no requirement of producing documentation evidences of EPF and ETF numbers up 02.11.2016 but has to submit documents to prove that the candidate is serving at a driving school.  
A valid driving license obtained at least five years prior to the date of application for the license for Assistant Driving Instructor at least for each of the vehicle classes of "B", "B 1" and "A" should be possessed by the candidate as the minimum qualification.

However, any candidate possessing a valid driving license for vehicle categories of "B", " B1" and "A" obtained at least five years prior to the date of application shall be eligible to be issued an Assistant Driving Instructor license issuing authority for either for one or several of those categories he/she is eligible.

- vi. The candidate shall confirm that he/she is medically eligible to drive and train driving in the relevant vehicle categories/classes by submitting a medical certificate issued from the National Transport Medical Institute or any other government or semi - government institute authorized by the Commissioner General.
- vii. He or she shall be an individual engaged in training activities in a government or semi - government institution but should not have been engaged in such institution as an employee.

02). **Method of examination -**

- I. This examination will be held in Sinhala, Tamil and English languages.
- II. Answers to all the question papers should be given in one language. No opportunity will be given to change the medium of language applied in at the first instance in a later occasion.

03). Subjects applicable to the examination - This examination is comprised of two question papers pertaining to two parts of Motor Traffic Management.

- I. Motor Traffic Management I - Time 02 hours
- II. Motor Traffic Management II - Time 02 hours

04). Syllabus - Both these question papers include questions related to motor traffic act, traffic rules guidelines, methods of teaching and instructing, safe driving, ethics, first aids, technical and technological knowledge and road safety.

05). (I) Procedure of Selection - The candidates obtained an overall mark of 40% or more comprised of 40% marks for each of the subjects shall be called for an interview to examine certificates and qualifications. Those selected from the interview should participate in a driver instructor course and will be subject to a practical examination. Followed by the successful completion of that the candidates will be subject to a practical training for

providing driver training instructions as well as the training. Instructor licenses will be issued to those who score 40% marks from that examination.

(II) Examination results - The Commissioner of Motor Traffic will be submitted the result sheet containing the results of the candidates obtained not less than 40% of marks per subject from the written examination. Results of all the applicants may be either posted or published in the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) of the Examinations Department of Sri Lanka.

6. **Method of Application. -**

- (a) The application should be in par with the specimen application attached hereto the notification while the same should be prepared on both sides of a 8.27" x 11.69" (A4) size sheet and be filled by the candidate himself. When preparing the applications, the name of the examination appeared in the headings should be mentioned in English in addition to the Sinhala heading in the Sinhala applications and the Tamil heading in the Tamil applications. Further to that, the question numbers/title numbers from 01 to 07 of the specimen applications should be occupied on page one while the remaining should be included in the next page / side.
- (b) The application should be prepared in the same language in which the candidate intends to sit the examination.
- (c) The completed application for the examination should reach the Commissioner General of Examinations, Organizations (Institutions and Foreign Exams) Branch, Examinations Department of Sri Lanka, P.O. Box 1503, Colombo on or before **15.03.2022** by registered post. The title "Written Examination for the Recruitment of Assistant Driving Instructors - 2022" should be clearly written on the top left - hand corner of the envelope containing the application. Applications received after this date will not be accepted.
- (d) The examination fee will be Rs. 1,200/-. A paying voucher obtained to the name of the candidate by paying the said fee to any Post Office/ District Secretariat / Divisional Secretariat to be credited to the government revenue under revenue head 20 - 03 - 02 - 12 of the Commissioner General

of Examinations should be pasted firmly on the precise place of the application from a folded edge. No money orders or stamps will be accepted as examination fee and no refunding of the fee paid for the examination will be made at any cost or not transfer of fee will be taken place for another examination. Keeping a photo copy of the paying voucher with the candidate will be useful.

- (e) The signature of the candidate on the application should have to be attested by a principal of a government school, a justice of peace, a commissioner for oaths, a lawyer, a notary public, a commissioned officer in the three armed forces, an officer holding a *Gazetted* post in the Police service or a Grama Niladhari or a staff officer holding a permanent government post.
- (f) Applications not completed by all means will be rejected. No complaint on loss or delay in the post will be considered. No notification of receipt of applications will be informed.
- (g) The commissioner General of Examinations will be issuing admissions to the candidates who have submitted applications. A notification will be published in the newspapers and departmental website immediately after the issuance of examination admissions. If any candidate did not receive admission at least five days prior to the relevant examination mentioned in the notification, he/she shall inquire it from the Organizations (Institutions and Foreign Exams) Branch of the Examinations Department of Sri Lanka. when inquiring the candidate shall mention the name in full, national identity card number and the address accurately. If the candidate is a resident outside Colombo, it is more productive to send a request letter with relevant details to the fax number mentioned in the notification indicating a fax number of the applicant to which a copy of the admission can be received with immediate effect. It is useful to secure the copy of the application sustained, the copy of the voucher received at the payment of examination fees and the registered invoice that is issued when the application was posted in proof of any information furnished when the Department of Examinations inquired.

(a) Name of the examination : .....  
.....

- (b) Full name of the candidate : .....
- (c) N.I.C. No. : .....
- (d) Address : .....
- (e) Fax No. : .....
- (f) Date on which application was posted, registration No. and the post office : .....
- (g) Voucher No. : .....

- (h) The candidates shall submit the admission on which their signature is attested to the head of the examination hall. Those unable to submit the admission to the examination will not be allowed to appear for the examination. Furthermore, candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations in regard to conducting the examination. If those rules and regulations are violated, he / she shall be subject to a penalty imposed by the Commissioner General of Examinations may.
- (i) Issuance of an admission to a candidate is not considered as an accomplishment of qualification for appearing in the examination or has accomplished qualifications to secure a post.

7. Identity of the candidate : A candidate shall prove his / her identity to the satisfaction of the examination supervisor in regard to every subject he /she is appearing for. Any of the following documents will be accepted in this connection.

- I. National Identity Card
- II. Valid Passport
- III. Valid Driving License

8. Sinhala medium notification should be considered as the original whenever any non - conformity appears among the Sinhala Tamil and English documentation of this notification.

9. The decision of the Commissioner General of Motor Traffic will be the final in case of any matter not provided in this examination notification.

Commissioner General of Motor Traffic,

At the Department of Motor Traffic,  
No. 341, Elvitigala Mawatha,  
Colombo 05.  
12th January, 2022.

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**Specimen Application Form**

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**DEPARTMENT OF MOTOR TRAFFIC**

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**WRITTEN EXAMINATION FOR REGISTRATION OF ASSISTANT DRIVING INSTRUCTORS - 2022**

◆ Medium appearing for the examination :  
(Write in the relevant cage)

Sinhala - 2  
Tamil - 3  
English - 4

01. (a) Name in full (In block letters) :  
(Ex : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)  
.....
- (b) Name with Surname first and initials of other names at the end (in block letters):  
.....  
(Ex : GUNAWARDHANA, H. M. S. K.)
- (c) Name in Full (In Sinhala/Tamil) :  
.....
02. (a) Permanent address of the applicant (In block letters) : .....
- (b) Permanent Address (In Sinhala/Tamil) : .....
- (c) Name of the driving school (In block letters) : .....
03. National Identity Card No. :
04. Sex :  Male - 0 (Write in the relevant Cage)  
Female - 1
05. Contact No. : Mobile Number -   
Fixed -
06. Age and date of birth of the applicant :
- (a) Age :   Date of Birth :
07. Educational Qualifications :  
.....
08. Experience : .....
- (Attach proofing document)

09. (a) The examination fee is Rs. 1,200/- and the voucher obtained by paying the said amount should be pasted here. Keeping a copy of the voucher will be useful.

- (b) Unless otherwise the candidate is engaged in a drivers' training activity in a government, semi- government or related institution; he/she shall confirm by an affidavit that he/she is not an employee in such an institution (Those who have 06 more months for retirement too can apply. Their instructor license will be issued only when they are retired.)

This is to declare that the above information furnished by me are accurate to my knowledge and hereby state that I adhere to all the laws and regulations imposed by the Commissioner General of Examinations in regard to conducting the examination and issuance of results.

.....  
 Date

.....  
 Signature of the applicant.

**Certification of the signature**

This is to certify Mr./Mrs./Miss/ ..... personally known to me has placed his/her signature before me and has pasted the paying voucher on the relevant place.

.....  
 Signature of the certifying authority.

Name : .....  
 Designation : .....  
 Address : .....  
 Date : .....