

DEPARTMENT OF ARCHAEOLOGY

ATTACHMENT OF OFFICERS IN THE PUBLIC SERVICE TO THE POSTS IN CLASS I OF THE EXECUTIVE GRADE (SL-01-2006A) OF THE DEPARTMENT OF ARCHAEOLOGY BELONGING TO THE STATE MINISTRY OF NATIONAL HERITAGE, PERFORMING ARTS AND RURAL ARTS PROMOTION

APPLICATIONS are hereby called from the officers, who are already serving in public service and exercising their option to be attached to the posts of Director in class I of the Executive Grade of the Department of Archaeology. The posts which have fallen vacant are given below and the candidates who have satisfied educational as well as professional qualifications prescribed for each post, should send an application prepared in accordance with the specimen attached below to reach the Director General of Archaeology on or before 15.12.2021 by registered post.

S/ No.	post	Number of vacancies
i	Director (Exploration and Documentation)	01
ii	Director (Excavation)	01
iii	Director (Epigraphy and Numismatic)	01
iv.	Director (Museum)	01
v.	Director (Promotion)	01
vi.	Director (Maintenance)	01
vii	Director (Projects Operations and Supervision)	01

1. Method of Attachment:

Candidates, who have satisfied qualifications prescribed in the notification, will be called for the interview conducted with the concurrence of the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion. The candidates selected at the interview will be attached to the posts which have fallen vacant.

2. Qualifications:

i. Educational/ Professional Qualifications :-

- Should have possessed a postgraduate degree in the relevant field.

S/ No.	post	Educational qualifications (Post Graduate)
i	Director (Exploration and Documentation)	A postgraduate degree at the level of Master of Art Degree in Archaeology possessed from a recognized University
ii	Director (Excavation)	
iii	Director (Epigraphy and Numismatic)	
iv.	Director (Museum)	A postgraduate degree at the level of Master of Art Degree in Archaeology/ Museology possessed from a recognized University
v.	Director (Promotion)	A postgraduate degree at the level of Master of Art Degree in Mass Media and Information Management possessed from a recognized University
vi.	Director (Projects Operations and Supervision)	A postgraduate degree at the level of Master of Art Degree in the fields of Planning, Business Management and Economic Development possessed from a recognized University
vii	Director (Maintenance)	Full certificate of Chartered Engineer of Sri Lanka Institute of Chartered Engineers or full certificate of Architect of Sri Lanka Institute of Chartered Architects.

ii. Experience :-

Should be an officer in class I of Executive Grade of Public Service, who have satisfied the above mentioned educational qualifications;

or

Should be an officer, who have satisfied the above mentioned educational qualifications and possessed 17 years of experience in a post of Executive Grade.

3. Submission of applications :

- i. The applications should be sent to Director General of Archaeology, Sir Marcus Fernando Mawatha, Colombo 07 on or before 15.12.2021 by registered post. The applications received after the closing date will be rejected.
- ii. A specimen of the application to be submitted is attached at the end of this notification. Candidates should prepare their applications using a paper of size A4 so as to indicate Section No. 1.0 up to 3.0 on the first page, from No. 4.0 up to 6.0 on the second page and from No. 7.0 up to 8.0 on the third page. For your convenience, facility is available in the official website of the Department of Archaeology (www.archaeology.gov.lk) to download the application prepared correctly. (It may be useful to keep a photocopy of the application at hand.)
- iii. The words " Recruitment to the posts of Director of the Department of Archaeology" should be indicated on the top left corner of the envelope in which the application is enclosed.
- iv. All candidates should submit their applications through the Head of Institution, where the candidate serves.
- v. The applications, which have not been perfected in any aspect, will be rejected. Further the complaints made on the applications lost or delayed in the post will not be considered.

4. The matters not referred to these regulations will be determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions of the Public Services Commission.

5. In the event of any inconsistency between the Sinhala, Tamil and English mediums notifications, the Sinhala notification shall prevail.

PROF. ANURA MANATUNGA
Director General of Archaeology

Department of Archaeology,
02nd of November, 2021

SPECIMEN OF APPLICATION

**RECRUITMENT TO THE POSTS OF DIRECTOR OF THE DEPARTMENT OF ARCHAEOLOGY
BELONGING TO THE STATE MINISTRY OF NATIONAL HERITAGE, PERFORMING ARTS AND
RURAL ARTS PROMOTION - 2021**

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(For office use only)

01.
02.
03.
04.

(Post/ posts applied for)

1.0 1.1 Name in full (Mr./ Mrs./ Miss.) :-
(In Sinhala/ Tamil)

1.2 Name in full :-
(In English block capitals)

1.3 Name with initials (Mr./ Mrs./ Miss.) :-
(In Sinhala/ Tamil)

1.4 Name with initials :-
(In English block capital)

(Eg: GUNAWARDHANA, M.G.B.S.K.)

2.0 2.1 Permanent address :-
(In Sinhala/ Tamil)

2.2 Permanent address :-
(In English block capitals)

3.0 3.1 Gender : Male - 0
(Indicate in the relevant cage) Female - 1

3.2 Marital status : Married - 1
(Indicate in the relevant cage) Single - 2

3.3 Date of birth : Year Month Date

3.4 Age as at 15.12.2021 : Years Months Days

3.5 Number of the N.I.C

3.6 Contact No. : Mobile -

: Fixed line -

4.0 4.1 Present Post :

4.1.1 Date of appointment to the said post:

4.2 Service :

- 4.3 Grade :
- 4.3.1 Date of appointment to the said grade :
- 4.4 Official address :
- 4.5 Total period of service in the executive service category :
- 4.5.1 Relevant particulars :

S/ No	post	period (from to)

- 5.0 5.1 Educational qualifications :-
- 5.2 Professional qualifications :-
- 5.3 Language competency :-
- 5.4 Knowledge in information technology :-

6.0 State whether any disciplinary action has been taken against you.
 (Indicate (√) in the relevant cage)

yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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(Furnish particulars, if the answer for the above is 'yes')

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7.0 Candidate's certificate :
 I, solemnly declare that the particulars furnished by me in this application are true and correct and all the parts of the application are perfected correctly. Further, I declare that I am fully aware that if the statement made by me is found to be false, I am liable to disqualification before appointment and to dismissal from service if it is detected after appointment and further I agree to abide by all the rules and regulations.

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 Date Signature of the Applicant.

8.0 Recommendation of the Head of the Department :
 I, hereby certify that Mr./ Mrs./ Miss., whose particulars are given above is serving at

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PART I : SEC. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 19.11.2021

this institution, the particulars furnished by him/ her are correct, his/ her works and attendance are satisfactory, no charge has been leveled against the officer and he/ she can be released from the service of this institution if selected to the post.

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Signature of the Head of Department/ Institution

Name :

Designation :

Address :

Date :

(Place Official Stamp)