



STATE MINISTRY OF RURAL HOUSING AND BUILDING MATERIALS INDUSTRIES PROMOTION

**Open Competitive Examination for the recruitment to the post of
Quantity Surveyor Assistant of the Supervisory Management Assistant Non Technical/Technical Category of the
Department of Government Factory - 2021**

APPLICATIONS are invited from Sri Lankan citizens by the Commissioner General of Examinations for the limited open competitive examination scheduled to be held in Colombo in February 2022 to fill vacancies in the following posts of the Department of Government Factory.

<i>Post</i>	<i>No. of Vacancies</i>
Quantity Surveyor Assistant	02

01. *Salary Scale:*

1.1 Salary Code No.: MN-3 2016

1.2 Salary Scale : Rs. 31,040 - 10x445 - 11x660 - 10x730 - 10x750 - Rs. 57,550/=

02. *Grade to which recruitment is made* : Grade III

03. *Educational Qualifications* :

Should have passed six (06) subjects at the same sitting with credit passes to Sinhala/Tamil/English Language and two other subjects of language and Mathematics at the General Certificate of Education (Ordinary Level) Examination,

and

Should have passed all subjects at the same sitting at the General Certificate of Education (Advanced Level) Examination (Other than Common General Test)

04. *Professional Qualifications* :

Should have obtained National Certificate of Technology (Quantity Surveying) of level five (05) or six (06) of the National Vocational Qualifications awarded by a technical or technological college recognized the Vocational and Tertiary Education Commission.

05. *Experience* :

Having a two year experience in a recognized technical institution of the relevant field will be considered as a special qualification.

06. *Physical Qualifications* :

Every applicant should be physically and mentally fit to perform the duties of the post and serve in any part of Sri Lanka.

07. *Other Qualifications* :

I. Should be a citizen of Sri Lanka.

II. Should be of excellent moral character

III. The candidate is considered as having fulfilled all the qualifications required to sit the competitive examination only if he/she has fulfilled the relevant qualifications and the prescribed age limit in every respect on the date mentioned in the notice calling for applications.

08. *Age* :

8.1 Minimum limit: Not less than 18 years

8.2 Maximum limit: Not more than 30 years

(Accordingly only those whose birthdays fall on or before 12.12.2003 and on or after 12.12.1991 are qualified to apply.)

09. *Method of Recruitment :*

Candidates who have passed the written examination will be recruited to the post on the order of merit and according to the number of vacancies having verified the qualifications through a general interview.

10. *Examination :*

10.1 Written Examination

<i>Subjects</i>	<i>Time</i>	<i>Maximum Marks</i>	<i>Pass marks</i>
General Knowledge and understanding	01 hour	100	40
Quantity Surveying and the use of SLS 573	03 hours	100	40

- (i) The examination will be held in Sinhala, Tamil and English Mediums.
(ii) The candidates can sit the examination in the language of their choice and all question papers of the examination should be answered in the same language.
(iii) The language medium applied will not be allowed to be changed at the examination.
(iv) The examination fee is Rs. 600.00.
The receipt obtained for the payment of fees from any post office/sub post office should be pasted in the relevant cage of the application form so as not to be detached. Money orders or stamps for the examination fee will not be accepted. The fee paid for the examination will not be refunded under any circumstances. It is advisable to keep a photocopy of the receipt.

10.2 Syllabus

Subject No. 01 - General knowledge and understanding.

<i>Syllabus</i>	<i>Nature of questions</i>
<ul style="list-style-type: none"> • Topography of Sri Lanka, history, politics, sports and major events in recent times (including victories in the international arena) • Important global events, topographic divisions, major cities, international organizations and their functions 	Short questions and multiple choice questions

Subject No. 02 Quantity Surveying and the use of SLS 573

<i>S. No.</i>	<i>Syllabus</i>	<i>Nature of Questions</i>
1	Preparing bill of quantities using standard methods (SLS 573)	Compulsory questions
2	Issuing relating in the preparation of bill of quantities	
3	Preparing bill of quantities for major construction activities	4 questions from the 07 questions from S. No. 03 to 09 can be selected and answered.
4	Estimation using estimate techniques	
5	Preparing bid documents	
6	Using contract conditions (CIDA/SBD)	
7	Obtaining collective measurements for the payment process	
8	Inspecting interim and final accounts, contract variation	
9	Knowledge on two-dimensional and three-dimensional plans	

10.3 General Interview : No marks are allocated, only the qualifications will be varified.

11. *Method of application* : The application should be in the form of the specimen appended to this notification using both sides of 8 1/2"x12" (A4) size paper with numbers 01 to 05 to appear on the first page and remained in the other page. The application should be filled in own handwriting by the candidate in the language medium he/she intends to sit the examination. The title of the examination appearing on the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms. Since the applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice, the candidates should ensure that the application is in line with the specimen application, it has been perfected with accurate information and that the receipt obtained against the examination fee has been affixed in the cage so as not to be detached. The applications perfected thus should be sent under the registered cover on or before 12.12.2021 to reach "Commissioner - General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, P.O. 1503, Colombo". On the top left-hand corner of the envelope enclosing the application "**Open competitive examination for the recruitment to the post of Quantity Surveyor Assistant of the Supervisory Management Assistant Non Technical/ Technical Category of the Department of Government Factory - 2021**" should be clearly indicated. Applications received after this date will be rejected.

Note :

- (i) It is essential for applicants who are in the public service to submit their applications through their respective head of department/Institution.
 - (ii) Applications that are not completed in every aspect will be rejected. Any complaints regarding applications lost or delayed in the post will not be entertained.
 - (iii) A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received by any applicant even after 2 to 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address, the NIC number of the candidate should be indicated and copies of the application and receipt for the payment of examination fees kept in your possession should attached. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the department of Examinations through the fax number mentioning the notification for sending a copy of the admission.
 - (iv) The applicants should have their signature in the admission card attested and on the first day of sitting the examination, the Admission card so attested should be submitted to the Chief Supervisor of the Examination.
 - (v) Issuance of an admission card to an applicant does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination or to be appointed to a post.
12. Applicant's signature in the application form and the admission card should be attested. An applicant who applies for the examination from an institution should get his signature attested by the head of the institution or by an officer authorized by him and other applicants by a Principal of a government school/a retired officer, a Grama Niladhari of a division, a justice of peace, a Commissioner of oaths, and attorney-at law, a Notary Public, a commissioned officer of the armed forces, or a staff officer holding a permanent post in the public service or the provincial public service, a chief incumbent of a Buddhist Temple or a Venerable Nayaka Thero or a member of the clergy of any other religion holding an important position.
13. *Identity of the candidate* :
- Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, One of the following identity cards should be submitted to the supervisor.
- I. National Identity Card
 - II. Valid Passport
 - III. Valid driving license
- Candidates should be dressed in a manner which exposes the full face (including ears) ensuring, their clear identification. The candidates, who refuse to prove their identity in the said manner shall not be allowed to enter the examination hall. Further, candidates should remain in the examination hall from the moment of entering and leaving the examination hall without covering the face and ears enabling the examiners to identify them easily.
14. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and issuance of results and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.

15. The results sheet of all the applicants will be submitted to the Director General, Department of Government Factory.
16. Any matter not included in these regulations will be dealt with as per the discretion of the Director General of the Department of Government Factory.
17. *Results of the Examinations:-* The results sheet of the applicants who have secured not less than 40% of marks for each subject, prepared on the order of the merit will be submitted to "Director General, Department of Government Factory, Kolonnawa". Results will be personally informed to all applicants or will be published on the website of Department of Examinations www.results.exam.gov.lk.
18. In the event of any inconsistency between Sinhala, Tamil and English texts of this *Gazette* Notification, the Sinhala text will prevail.

Director General,
Department of Government Factory.

Department of Government Factory,
Kolonnawa Road,
Kolonnawa.

02nd November, 2021

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SPECIMEN APPLICATION FORM

(For Office use only)

OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO
THE POST OF QUANTITY SURVEYOR ASSISTANT OF THE
SUPERVISORY MANAGEMENT ASSISTANT NON TECHNICAL/TECHNICAL CATEGORY OF THE
DEPARTMENT OF GOVERNMENT FACTORY - 2021

Medium of examination	
Sinhala 2	<input type="checkbox"/>
Tamil 3	
English 4	
(Write the relevant number in the cage) This will not be allowed to be changed subsequently	

1.0

1.1 Name in full (In English Block Letters)

.....
.....
(Eg: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with the last name first followed by the initials of other names (In English block letters)

.....
(Eg: GUNAWARDHANA, H. M. S. K.)

1.3 Name in full (In Sinhala/Tamil)

.....
.....

1.4 Name and address of the office/department/institution (In English block letters)

.....

1.5 Name and address of the office/department/institution (In Sinhala/Tamil)

.....

2.0 The address to which the admission card should be sent (In English block letters)

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3.0 3.1 Gender :

Female - 1

Male - 0

(Write the relevant number in the cage)

3.2 Date of Birth

: Date

Month

Year

3.3 Age as at the closing date of the application:

3.4 Marital Status :

4.0 NIC No.:

5.0 Mobile Telephone No.:

6.0 Educational qualification:

6.1 G. C. E. (Advanced Level) Examination

Year:

Medium :

Index No.:

<i>Subjects Passed</i>	<i>Grade</i>
(1)	
(2)	
(3)	
(4)	

6.2 G. C. E. (Ordinary Level) Examination

Year:

Medium :

Index No.:

<i>Subjects Passed</i>	<i>Grade</i>	<i>Subjects Passed</i>	<i>Grade</i>

6.3 Professional Qualifications:

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6.4 Experience:

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7.0

- 7.1 Examination fee:
- 7.2 Post office/Sub post office:
- 7.3 Receipt No.:
- 7.4 Date :

The examination fee is Rs. 600/= and the receipt obtained for the payment of that amount should be pasted here.
It is advisable to keep a photocopy with you.

I, declare that the information given herein are true and correct and that I am eligible to sit the examination from the language medium indicated above and that I have pasted herein the receipt for the payment of examination fees. I, further declare that I am subject to the rules and regulations imposed by the Director General of Examinations in regard to the conduct of the examination and the release of results.

.....
Date

.....
Signature of the applicant

Attestation of the Signature of the Applicant

I, Certify that Mr./Mrs./Miss.* who submits this application is personally known to me, that he/she placed his/her signature before me on, that prescribed examinations fees have been duly paid and the receipt thereof has been affixed herein.

.....
Signature of attesting Officer

Name of the Attesting Officer :
Designation :
Address :
Date :

Certification of the head of the Department

I, certify that Mr.* /Mrs.* /Miss* is employed as a permanent employee of this Ministry*/Department* and if selected to the post he/she can be released from the service.

.....
Signature and official stamp of the
Head of the Department

* Delete whichever not applicable

Name:
Designation :
Address :
Date :