



## MINISTRY OF PUBLIC SERVICES, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

### Open Competitive Examination for Recruitment to Grade III of Class 3 of Sri Lanka Information and Communication Technology Service - 2021

01. Applications are hereby called from qualified citizens of Sri Lanka for the Open competitive examination for recruitment to the posts in Grade iii of class 3 of Sri Lanka information and communication technology Service. The relevant application is published on the website of the Department of Examinations of Sri Lanka [www.doenets.lk](http://www.doenets.lk) and the applications can only be submitted online. Once the application is submitted online, it should be downloaded and the printed copy of the same should be sent by registered post to reach the Commissioner General of Examinations, Institutional Examination Organization branch, Department of Examinations of Sri Lanka, P.O. box 1503, Colombo on or before the closing date of applications after attesting the signature of the applicant. The top left corner of the envelope containing the application should clearly bear the words "Open competitive Examination for recruitment to Grade iii of class 3 of Sri Lanka information and communication technology Service 2021". The closing date of applications is **01st November 2021** this examination will be held in **January 2022**.

*Note* : it is compulsory to send the printed copy of the application by post and the complaints made on the loss or delay of application in the post will not be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

02. Applicants, who satisfy prescribed qualifications, shall be selected on merit for appointment to the posts in Grade III of class 3 of Sri Lanka information and communication technology Service on the results of a written examination to be conducted by the Commissioner General of Examinations.

03. Number of vacancies expected to be filled is 1219 Effective date of appointments shall be determined by the Director General of Combined Services. Further, the Director General of Combined Services reserves the right to refrain from filling any or all of the vacancies.

04. Three percent (3%) of the number of vacancies expected to fill will be reserved for persons with disabilities. Only 3% of the persons with disabilities who secure highest marks in the examination and qualify will be selected for appointments. The minimum level of marks candidates should score out of the aggregate of marks to be selected for appointment is 50%. A candidate selected for an appointment will be referred to a Special Medical board and, by a report obtained from a medical specialist; he/she should establish the disablement and the fact that, it does not hinder performance of duties of the respective post.

05. *Salary Scale*.- in terms of the schedule i of Public Administration circular No. 03/2016 dated 25.02.2016, monthly salary scale entitled to Grade 3-iii, of Sri Lanka information and communication technology Service is (Rs. 29,840 - 10 x 300 - 11 x 350 - 10 x 560 - 10 x 660 - Rs. 48,890) (Mt -01-2016)

06. This post is permanent. The officers, who are selected from this examination for the posts in Grade III of Class 3 of Sri Lanka information and communication technology Service are subjected to the policy decisions taken by the Government with regard to the pension scheme to which they are entitled, in the future.

07. *Qualifications*.- Following qualifications are applicable for recruitment to Grade III of Class 3 of Sri Lanka Information and communication technology Service.

- (a). Should be a citizen of Sri Lanka.
- (b). Should be not less than 18 years and not more than 35 years of age on the closing date of applications. **(Accordingly, only the persons whose birthdays fall on or before 01.11.2003 and on or after 01.11.1986 are qualified to apply for this examination)**

- (c). Should be of good character and sound physical health  
(d). Should be bound to serve in any part of the island.
- (e). Educational Qualification .-
1. Shall have passed six (06) subjects with five (05) credit passes including Language, Mathematics and English Language at the G.c .E. (Ordinary Level) examination **at not more than two sittings.**
- (f). Professional Qualifications.
- (a). Shall have followed and completed a Diploma/Higher Diploma or any other course at higher level relevant to computer Science/ information technology/ information and communication technology from a University recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institute.
- or*
- (b). Shall have followed and completed a Diploma or higher course or a course of which the duration is not less than 1500 hours in the field of Computer Science/ Information Technology/ Information and Communication technology which is recognized by the University Grants Commission.
- or*
- (c). Shall have completed and obtained following qualifications from an institution recognized by and registered in the tertiary and Vocational Education Commission or a statutory institution, which has been established by an Act passed by the Parliament.
- (1). National Vocational Qualification (NVQ) five (05) or higher NVQ certificate in the field of Computer/ information technology/ information and communication technology.
- or*
- (2). A course in the field of Computer/ Information Technology/ Information and Communication Technology of which the duration is not less than 1500 hours.

It is compulsory for every applicant to satisfy all the qualifications relevant to the post on or before the closing date of applications.

8.0. Scheme of the examination.-

- 8.1. The examination shall consist of two papers. This examination shall be held in Sinhala, Tamil and English medium. Candidates shall not be allowed to change the language medium applied once it is selected.
- 8.2. Subjects and the marks allocated for each subject are mentioned below.

<i>SUBJECTS</i>	<i>Maximum Marks</i>	<i>Duration (Hours)</i>
1. information and communication technology	100	2 hours
2. Aptitude test	100	1 hour
Total Marks	200	

8.3.

1. *Information and Communication Technology:*

The paper shall consist of structured and multiple choice questions to measure the general knowledge of the candidate on information and communication technology, knowledge on operational systems/ software/ hardware, web and other system analysis, design, testing, implementation and maintenance, knowledge on

creating and maintaining database, knowledge on network management, knowledge on fields such as internet and e-mail. All the questions should be answered.

*Aptitude Test.-*

This paper consists of questions to test statistical ability and logical reasoning of the candidate. It consists of 50 multiple choice questions and questions for short answers and all the questions should be answered.

**Note :** These question papers shall be designed to test the eligibility and ability of the candidate for the duties of the service. Although this is a competitive examination, candidates should secure at least forty percent (40%) of the marks allocated for each subject and an aggregate of at least fifty percent (50%) of the total marks of the examination. Marks shall be deducted in every written paper for illegible hand writing and spelling mistakes. Appointments shall strictly be made on the order of the marks scored, depending on the number of vacancies set apart to be filled on the results of the competitive examination.

9.0. Penalty for furnishing false information. -

The candidate should be very careful to include the correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination, his/her candidature can be cancelled at any time before, during or after the examination. Further, if it is found that any information furnished by a candidate is false he/she is liable to dismissal at any time from the public service.

10.0. Conditions of the Examination. -

- (i). The examination will be held in the language medium of Sinhala, Tamil and English. Candidates shall sit for the examination in a language of their preference. A candidate should sit for all the papers of the examination in one and the same language. A candidate shall not be permitted to change the language medium of the examination, indicated in the application. Every candidate shall appear for all three question papers.
- (ii). Online Examination Application should strictly be filled in English. Once the Department of Examination receives both the soft copy of the application submitted online and the printed copy of the application sent *via* registered post, the soft copy and the printed copy will be verified and the candidates will be notified *via* SMS to the mobile phone number used to access the system or *via* email whether the application was accepted/ not accepted by the Department as a valid application. Before completing the online application you should download the common instructions sheet, and the instruction should be strictly followed. Any alteration done after taking the print out of the application will not be considered as a valid modification. Incomplete applications are rejected without any notice.
- (iii). Examination fee is Rs. 600/-. Payments should be made only via following methods of payments provided by the online system.
  - (i). Any bank credit cards
  - (ii). Debit cards with online payment facilities
  - (iii). Bank of Ceylon Online banking method
  - (iv). Bank of Ceylon teller Slip Payment
  - (v). Postal Department Payment at any Post Office

**Note :** Instructions on making payment through above methods are published under technical instructions relevant to the examination on the web site.

- (iv). Receipt of payment will be notified *via* an SMS or email. The total of the examination fees should be paid and the applications with payment of lesser or higher amounts shall be rejected. Department of Examination shall not be responsible for any error occurs during the payment of examination fees *via* above methods of payments.

- (v). Under no circumstances the examination fee will be refunded or transferred to pay any other examination fee.
- (vi). The signature of the applicant placed on the application and admission card should also be attested. An applicant who submits the application through an institution should get his/her signature attested by the Head of the Institution or any officer authorized by him. Other applicants should get their signature attested by a School Principal/Retired Officer, Grama Niladhari of the Division, Justice of Peace, Commissioner of Oaths, Attorney at Law, Notary Public, a commissioned officer in three armed forces, a permanent staff officer in the public, or provincial public service or higher or a chief incumbent of a Buddhist temple or clergy of any other religion who holds a considerable position.

**Note :** Entrance to the examination hall shall not be permitted without an admission card. Every applicant should furnish the admission card in which his/her signature has been attested to the supervisor of the examination on the first day on which he/she sits for the examination. Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the qualifications to sit for the examination and to hold the post.

- (vii). The Commissioner General of Examinations will issue admissions to applicants who are within the age limit mentioned in the notification and have paid relevant examination fee and submitted the perfected application online and the printed copy of the same by post on or before the closing date of applications, on the assumption that only those who have satisfied qualifications mentioned in the *Gazette* have applied. A notification will be published in newspapers and on the official website of the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations, Institutional Examination Organization Branch in the manner specified in the advertisement. When such inquiry is made, the candidate should clearly mention the name of the examination, full name of the applicant, National Identity Card number and address, in case of applicants outside Colombo, it will be more effective to send a letter of request to the fax number mentioned in the said advertisement furnishing a fax number to which the admission card should be sent. Further, it would be advisable to keep the copy of the application kept in your possession, copy of the receipt relevant to payment of examination fee, and the receipt of registration of the printed copy of the application to prove any information requested by the Department of Examinations.
- (viii). The town and number of the town in which the applicant wishes to sit for the examination as per Schedule I shall be indicated as first and second choice on the order of preference. Candidates are not allowed to change the town in which they apply to sit for the examination. At the instances where the number of candidates apply for a certain town, is not sufficient to maintain an examination center, they shall be directed to the town which they have indicated as second preference. If there is no sufficient number of candidates even at the second center, the candidates shall be directed to an adjoining city. However, the Commissioner General of Examinations shall take action to conduct the examination only in Colombo if it is found that there is no sufficient number of applicants at all or most examination centers. Commissioner General of Examinations shall reserve the right to postpone or to cancel the Examination.
- (ix). All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examinations with regard to the conducting and issuing results of this examination. Further, candidates will be subjected to the punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations. Issuance of an admission card to a candidate does not necessarily mean that the candidate has satisfied the qualifications for this post. If it is found at the interview that the applicant does not possess the required qualifications as per the *Gazette* Notification, his or her candidature shall be cancelled.
- (x). A candidate will be required to prove his/her identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted.
- (i) National Identity Card
  - (ii) A Valid Passport
  - (iii) Valid driving license in Sri Lanka

candidates should enter the examination hall without covering face and ears enabling to verify the identity. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain with their face and ears uncovered until they leave the examination hall enabling the examination supervisors to confirm their identity.

(xi). *Issuance of results.*- Result sheet prepared on the order of the merit including the names of the candidates equal to the number of vacancies expected to be filled by selecting who have secured marks not less than 40% for each subject at the written examination and who have secured 50% or more out of the aggregate marks of the examination shall be submitted to the Director General of Combined Services by the Commissioner General of Examinations.

The results of all the applicants who have sat for the examination shall be informed personally or published on the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) by the Commissioner General of Examinations.

11. Any matter not referred to herein shall be decided by the Director General of Combined Services. All candidates are bound to comply with the general examination rules published in this *Gazette*.

12. In case of any inconsistency among Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.

S. ALOKABANDARA ,  
Director General of Combined Services,  
Ministry of Public Services,  
Provincial Councils and Local Government.

Ministry of Public Services, Provincial Councils  
and Local Government,  
“Independence Square”,  
Colombo-07,  
15th September, 2021.

#### Schedule I

Towns in which Examination centres are arranged

NO.	Town	Number of the town
1	Colombo	01
2	Kandy	04
3	Galle	07
4	Jaffna	10
5	Batticaloa	15
6	Kurunegala	18
7	Anuradhapura	20
8	Badulla	22
9	Rathnapura	24