

**NATIONAL DANGEROUS DRUGS
CONTROL BOARD**

Vacancies

APPLICATIONS are invited from citizens of Sri Lanka to fill the following vacancy in the National Dangerous Drugs Control Board.

- 01. Position- Assistant Legal Officer**
Service Category - "Junior Manager"
No. of Vacancies - 01

01.1. Qualifications :

01.1.1. *External Candidates.*– Should have a degree in law recognized by the University Grants Commission, and is a lawyer in the Supreme Court ;

and

Should have 01 year experience as a lawyer and notary.

Salary Category - JM 1-1

Salary Scale.- Rs. (42,600 - 10 x 755 – 18 x 1,135 - Rs. 70,580/-) (Government approved allowances are paid in addition to salary)

Age : Must be not less than 22 years and not more than 45 years. Maximum age limit is not applicable for internal applicants.

Other.– Applicants should be able to carry out the duties entrusted to the post efficiently and should be able to work in any part of the island and should have a perfect physical and mental fitness as well as an excellent character.

Qualifications must be fulfilled in every way on the closing date on which applications are received.

Language of reference to the above post.– Applications should be referred in English Language and using given format.

Recruitment Procedure.– Will be recruited on the results of a written competitive examination and / or a structured interview decided by the recruitment authority.

Nature of appointment.– This is a permanent post and entitlement to Employees Provident Fund and Employees Trust Fund.

Application fee.– Application fee Rs. 500 shall be paid by any Bank of Ceylon branch to the account number 1643, maintained at Bank of Ceylon under "National Dangerous Drugs Control Board", Please keep a copy of the slip with you and send the original deposit slip attached to the application. The application fee will not be refunded.

Application forms should be sent to the Chairman, National Dangerous Drugs Control Board, No. 383, Kotte Road, Rajagiriya on or before **13.08.2021** under registered Post. Specimen application forms can be downloaded from NDDCB web site: (www.nddcb.gov.lk).Your application must be prepared in "A4" paper using both-sides and with copies of certificates attached. State the post applied on the left hand top corner of the envelope. Applicants who are employed in Government/ Corporations/ Statutory Boards should apply their applications through relevant Heads of Institutions/ Departments.

Incomplete Applications / applications without the original deposit slip / applications without specimen application/attaching money or money orders to the application/ applications of Internal applicants without the signature of the Director General or Chairman and delayed applications will be rejected without further notice. Further, influencing to obtain this position in any manner will lead to disqualification.

The decision of the National Dangerous Drugs Control Board will be final.

Chairman.

National Dangerous Drugs Control Board.

No. 383, Kotte Road,
Rajagiriya.
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