

MINISTRY OF HEALTH

Recruitment of Graduates for the Orientation and Coordination Courses of the Service of Professions Supplementary to Medicine - 2021

1. APPLICATIONS are called from eligible Sri Lankan citizen who possess a Degree obtain from a university recognized by the University Grants Commission, for the recruitment to the following Orientation and Coordination courses of the Service of Professions Supplementary to Medicine of Ministry of Health.

02. Academic and other special qualifications relevant to the post :

Code No.	Orientation and Coordination Course	Degree Required to be Completed
1.	Medical Laboratory Technologist	B.Sc. MLS
2.	Pharmacist	B. Pharm B.Sc. Pharmacy
3.	Radiographer	B.Sc. Radiotherapy B.Sc. Radiography
4.	Physiotherapist	Bachelor in Physiotherapy B.Sc. Physiotherapy
5.	Occupational Therapist	Bachelor in Occupational Therapy B.Sc. Occupational Therapy

(Note.— If the applicant is a holder of a foreign degree, he/she should be registered with the Sri Lanka Medical Council to work in Sri Lanka for each of the above posts.)

03. *Other General Qualifications :*

- Should be not less than 18 years and not more than 35 years of age as at 25.06.2021
- The effective date of the degree should be a date prior to the closing date of application.
- Should be fit mentally and physically.

04. *Method of application :*

- The application should be prepared using A4 size papers in accordance with the specimen form of application appended to this notification. (Numbers from 01 to 09 of the application should appear on the first side of the paper and numbers from 10 to 13 should appear on the other side of the paper).
- The receipt obtained by paying Rs.500.00 to the credit of the account of “Director General of Health Services - Collection of Exam Fees” Number 7041318 of the Bank of Ceylon, Thaprobane Branch, should be affixed so as not be detached, on the place where it is mentioned “Receipt” in the application. (Please keep a copy of the receipt with you)
- Candidate’s signature should be attested by a Principal of Government School/ Justice of the Peace/ Commissioner for Oaths/ Attorney at Law/Notary Public/ Authorized Officer in Tri-forces/An Officer who holds a *gazetted* post in Public Service or Provincial Public Service and obtain a consolidated salary more than Rs.393,684.00 per annum.
- The word “Recruitment of Graduates as Trainees for the Training of the Service of Professions Supplementary to Medicine - 2021” and relevant degree and academic year should be mentioned on the top left hand corner of the envelop of size 9"x4" in which the duly completed application is enclosed and it should be sent to reach the Director (Administration) II, Ministry of Health, “Suwasiripaya”, No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 under registered post on or before 25.06.2021.

05. Employees in Public or Semi - Government institutions should submit their applications through the respective Head of the Department.

06. Received of applications will not be informed and applications which will be received after the closing date will be rejected. The applications which are not complying to the instructions and the relevant specimen form given in this notification, will be rejected without any notice.

07. Eligible persons will be selected to each training course according to the merit list prepared on the basis of the effective date of the Degree and GPA relevant to each training course. The priority will be given to the graduates those who have completed the degree after 14.06.2019 which was the closing date of previous *gazette* notification regarding recruitment of these graduates.

08. If the number of applicants is higher than the number of existing vacancies, a written examination which consists of a question paper on General Knowledge and Aptitude of 01 hour, will be held to select for recruitment for the Orientation and Coordination Course and a number equal to the number of existing vacancies will be recruitment for the training on the merit of marks obtained at the examination. At the interview, applicants should produce the Originals and Certified Copies of the following documents.

- (a) Birth Certificate.
- (b) Original of the Degree Certificate (A certified copy should also be sent with the application).
- (c) Original Certificates of the results of the G.C.E. (O/L) and G.C.E. (A/L) Examinations.
- (d) National Identity Card or valid Passport or valid Driving License.
- (e) Should be continuously resided in the district from which you are applying for a period of 03 years immediately prior to the closing date of applications which is 25.06.2021. (A Certificate issued by the Grama Niladari to confirm the residence (Certificate of the Grama Niladari-DS4))

09. *The Training Procedure :*

- I. Applicant selected from the interview will be attached to training schools for a period of 06 months to follow the relevant orientation and coordination course. The courses should be followed in the medium of English.

II. Trainees admitted to the training schools will be subject to the rules and regulations prevail in the training schools and the orders imposed by the Ministry of Health, from time to time.

III. The trainees who will not complete the training successfully at the end of the training period or whose work and conduct are not satisfactory or who fail to adhere to the conditions of the training school, may be terminated without compensation at any time.

IV. An allowance will be paid to the trainees during the training period in terms of Provisions of Public Administration Circular 03/2016.

V. At the time you are admitted to the training school, you should enter into an agreement and bond of surety with the Director General of Health Services that you will complete the training successfully, that you will not leave the training programme that you will serve in the relevant post at least for a period of 05 years (If you will receive an appointment after completing the said entire training). In case you leave or abandon the training during the training period or your training is terminated as per the above section III or you fail to serve in the relevant post for a period of 05 years in the relevant post after appointment, you shall repay the Ministry of Health the allowance paid to you during the training period, expenses incurred by the Government and the amount of the surety bond. If not, legal action will be instituted in terms of the agreement to recover said amount.

10. *Terms of Engagement.*– At the end of the training, it will be decided to grant/ not to grant permanent appointments considering the number of vacancies existing for the time being. Accordingly, if the Ministry of Health, decides to grant permanent appointments in the relevant post, action will be taken to appoint the candidates to the Class III of the relevant post in terms of the conditions of the scheme of Recruitment relevant to the course concerned considering the number of existing vacancies. In terms of Public Administration Circular 03/2016, the salary scale Rs. 32,080-445x10-660x11- 730x10-750x10- Rs. 58,590 of MT-06-2016 is applicable to the posts given above under the code numbers 1,2,3,4 and 5 of the Service of Professions Supplementary to Medicine, and payment are made in terms of the provisions of Public Administration Circular 03/2016.

11. The particulars of education and other qualifications in the application should be filled carefully and accurately. If the above mentioned certificates are found to be counterfeit after recruitment to the training or after appointment, action will be taken to refer the case to the criminal Investigation Department for legal action, and also to cancel the appointment and to dismiss from the training/ Post, and to enter his/ her name in the black list of those who are not permitted to be re-employed in the public service after taking legal action against him/ her. And action will be taken to recover the allowance paid to him/ her during the training period, expenses incurred by the Government, and the amount of Agreement and Surety Bond.

12. Selected applicants should submit themselves for a medical examination during the first month of the training to obtain a certification that he/ she is physically and mentally fit to follow the course and serve in any part of the Island, and if an applicant is found to be unfit at the medical examination he/ she will be disqualified for the training.

13. All persons selected as above will be subject to all laws and regulation applicable to the Public Officers, the provisions of the Establishment Code of Democratic Socialist Republic of Sri Lanka, policies imposed by the Ministry of Health, Financial Regulations and other regulations and rules and orders that may be imposed by the Government from time to time.

14. The Ministry is not bound to provide residential facilities in the training schools for the applicants recruited for the training. If such facilities are provided, rent assessed for a room, water and electricity bills will be charged.

15. If any problem arises regarding recruitment to the training or any matter covered or uncovered by this Gazette notification, the decision of Secretary of Ministry of Health will be final. In case of any inconsistency between the Sinhala, Tamil and English texts, the text in Sinhala will prevail.

Dr. S. H. MUNASINGHE,
Secretary,
Ministry of Health,

Ministry of Health,
“Suwasiripaya”,
No.385, Rev Baddegama Wimalawansa Thero Mawatha,
Colombo 10.
05th June, 2021.

Code Number relevant to the Training Course (According to the <i>Gazette</i> Notification)

SPECIMEN FORM OF APPLICATION

RECRUITMENT OF GRADUATES FOR ORIENTATION AND COORDINATION TRAINING
COURSE OF THE SERVICES OF PROFESSIONS SUPPLEMENTARY TO MEDICINE - 2021
(Read the *Gazette* notification carefully before filling the application)

Course applying for (In Sinhala/Tamil):

Course applying for (In English):

01. (a) Name with Initials:.....
(In English Block Capitals) Ex. A.B.C.SILVA
- (b) Name in Full (In English Block Capital):-.....
- (c) Name in Full (Sinhala/Tamil):-.....

02. National Identity Card No: -.....(Attach a Copy)

03. Postal Address: - In Sinhala/Tamil In English

04. (a) Permanent Address: - In Sinhala/Tamil In English

(b) Telephone No. :- Mobile
Fixed

(c) District of Residence :- In Sinhala/Tamil In English
 (d) Are you a Permanent Resident in this District ? Yes/No:-
 (e) If “Yes”? How long: -.....

05. Date of Birth: - Year :..... Month :..... Date :.....
 Age as at 25.06.2021 : Years:..... Months :..... Dates :.....

06. Gender: - Female Male (Mark a “√” in the relevant cage)

07. Whether a citizen of Sri Lanka: - Yes No (Mark a “√” in the relevant cage)

08. Civil Status: - Married Single

09. Education Qualifications:-

Code No.	Degree	Grade	Grade Point Average (GPA) and Effective Date of the Degree	University	Academic Year	Medium in which you appear for the written examination

10. Have you ever been convicted for any offense in a court of law? Yes No

(Mark a “√” in the relevant cage)
 If so, give particulars: -.....

11. Certificate of the applicant:-

- (a) I certify I have carefully read and understood the *Gazette* Notification and filled the application subject to all the conditions mentioned therein, and I do not take part in any other full time course and the particulars furnished by me in the application are true and correct to the best of my knowledge.
- (b) I am aware that if this declaration or any particulars contained in the application are found to be false, I am liable to be disqualified for the training, and if so found after appointment, I am liable to be dismissed.

Affix the receipt obtained by paying the relevant amount to the credit of the Account of ‘Director General of Health Services - Collection of Exam Fees’ Number 7041308 of the Bank of Ceylon, Thaprobane Branch.

.....,
Signature of the Applicant.

Date :.....

12. Attestation of the Applicant’s Signature:-

I hereby certify that Mr./Mrs./Miss..... who is submitting this application is personally known to me and he/she placed his/her signature in my presence on

.....
Date

.....,
Signature of the Attester..

Full Name of the Attester :.....
 Designation :.....
 Address :.....

13. *Certification of the Head of Department, if the applicant is in Public Service/Provincial Public Service (Delete irrelevant words) :*

- (i) I hereby certify that the above applicant Mr./Mrs ./Miss..... holds the post of in this Department.
- (ii) I hereby certify that the particulars furnished in the above application are true and he/she can/cannot be released if he/she is selected to the post.

.....
Date

.....,
Signature of the Head of the Department.

Name of the Head of the Department :.....
 Designation :.....
 Address :.....
 (Official frank of the Head of the Department)