



**STATE MINISTRY OF SKILLS DEVELOPMENT, VOCATIONAL EDUCATION RESEARCH AND INNOVATIONS**

**Department of Technical Education and Training**

OPEN RECRUITMENT TO THE POST OF DEMONSTRATOR IN THE SERVICE CATEGORY OF MANAGEMENT ASSISTANT (TECHNICAL) SEGMENT- 03 OF THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING - 2021

APPLICATIONS are invited from the Citizens of Sri Lanka those who have fulfilled the prescribed qualifications in the following fields, for the post of Demonstrator in the Department of Technical Education and Training.

<b>Field</b>
Metalwork
Motor Mechanic
Electrical
Building                      Construction (Aluminium Fabricator)

## 1. Method of Recruitment :-

Candidates who have fulfilled the qualifications referred to in the notification should appear for a written test conducted by the Testing and Evaluation Division of the Department of Technical Education and Training. Candidates who secure highest marks, based on the merit order, from among those who passed the written test, will be called for the interview as twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based, on the merit order of the aggregate marks of the structured interview and the written test. All candidates are required to appear a question paper set to assess the candidate's knowledge relevant to the field applied under the syllabus mentioned in No. 06 and to another paper, to assess general knowledge and general intelligence. The Structured interview will be held as per the marking scheme, mentioned in No. 07

## 2. Qualifications

### I. Educational Qualifications :

Have passed the G.C.E.( O/L) examination at one sitting in 06 subjects with credit passes for Sinhala / Tamil / English Language, Mathematics and two other subjects.

### II. Vocational Qualifications :

Have successfully completed a course of National Vocational Qualification (NVQ) level 5, in the subject field relevant to the post and obtained a certificate, from an institution, recognized by the Tertiary and Vocational Education Commission.

Or

Have successfully completed a course (Fulltime/Part time) of 03 years or more on Metal work (fitter/welding) Building construction /Motor mechanism/Electrical and obtained a certificate from an institution recognized by the Tertiary and Vocational Education Commission.

Out of The candidates applying for the post of Building Construction Demonstrator , priority will be given to the candidates who have obtained competency in Aluminium Fabrication.

### III. Experience :

Should have not less than 01 year experience in a field relevant to the post from a government or government registered institution.

### IV. Physical Fitness :

Every candidate should be in good physical and mental fitness to serve in any part of the island and to discharge the duties of the post.

### V. Other

- \* Should be a citizen of Sri Lanka
- \* Should be of excellent moral character.
- \* Should have completed in every respect the necessary qualifications required for recruitment to the post, as at the closing date of applications.

## 3. Conditions of employment and service conditions.

- i. This post is permanent and Pensionable. You are subject to any policy decision taken by the government regarding your pension scheme in future. Further you are liable to contribute to the widows' and orphans' pension scheme/ widowers' and orphans' pension scheme. You are required to contribute to such fund as determined by the government from time to time.

- ii. This appointment is subject to 03 years of probation. 1<sup>st</sup> efficiency bar examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the scheme of recruitment.
- iii. Prescribed Proficiency in the other official language, in addition to the language in which the officer joined the service, should be obtained within 05 years from the date of appointment, as per Public Administration Circular No. 18/2020 and circulars incidental there to.
- iv. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka Financial Regulations and other Departmental orders.

#### 4. Age Limit

Candidates should not less than 18 years and not more than 35 years of age as at the closing date for applications.

#### 5. Salary Scale

Under MT 1-2016 salary segment of Public Administration Circular No. 03/2016 dated 25.02.2016 the monthly salary scale of Rs. 29,840 - 10 x 300 - 11 x 350 - 10 x 560 - 10 x 660 - Rs. 48,890/- is applicable for this post. Salaries will be paid as per schedule II of the said circular.

#### 6. Syllabus for written examination

No.	Name of Question Paper	Syllabus	Duration	Maximum Marks	Passed Marks
1	General knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyse problems	01 hour	100	40%
2	Metal work	Engineering, communication ability, Technical drawing, fitting mechanics (Theory), Casting work	02 hours	100	40%
3	Motor Mechanic	Engineering drawing and designing, production technology, Mechanic maintenance and power management, Automotive Technology, Petrol/ Diesel Engine, Motor Vehicle Electrician.	02 hours	100	40%
4	Electrical	Electrical Machines, power electronics and Automotive control plant, micro processing based plant, applied electrical measurements, laying of cables.	02 hours	100	40%
5	Building Construction	Building Construction and maintenance, construction site surveying, water treatment and waste water disposal, structural theory and plans, quantity surveying, Aluminium Fabricator	02 hours	100	40%

### 7. Fields for which marks are given at the Structured Interview.

<i>Fields for which marks given</i>	<i>Maximum marks</i>
1. Additional Educational Qualifications	25
2. Additional Vocational Qualifications	20
3. Additional Experience	30
4. Proficiency in Language	10
5. Computer Literacy	10
6. Skills in the interview	05
<b>Total</b>	<b>100</b>

### 8. Identity of the Candidates

Only the candidates who have forwarded complete applications in all respect will be called for the interview. Originals and duly certified copies of all certificates should be produced at the Interview.

### 9. Method of application

- i. The Applications should be prepared in the form of the specimen appended to this notification , on A4 size paper using both sides with items from 01 to 07 to appear on the first page, from 08 to 10 to appear on the second page and the rest on the next pages. The Application should be duly filled by the candidate's own legible hand writing and should be sent under registered cover to reach “Director General, Department of Technical Education and Training, P.O.Box 557, Olcott Mawatha, Colombo - 10” before 07.06.2021. The envelope enclosing, the application should be clearly marked “Application for the post of Demonstrator (Open)” on the top left hand corner.
- ii. Applications, which are not in conformity with the specimen, containing incomplete details and are received after the closing date of applications will not be entertained, candidates are advised to send their applications well in advance to avoid the possibility of postal delay.
- iii. The Application should be filled in the medium, which the candidate intends to sit for the examination.
- iv. The examination fee is Rs.650/- It should be paid at any branch of People’s Bank in the Island to be credited to the Account Number 176 - 100 - 139026228 (Mid City Branch) of People’s Bank in the name of Director General, Department of Technical Education & Training .The receipt obtained should be firmly fixed in the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.
- v. Candidate's signature in the application form should be attested by a Principal of Government school/A Justice of the Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned officer in the Army Forces or an officer holding a permanent post in public service drawing a monthly consolidated salary of Rs. 41,580/- (As per schedule I of Public Administration Circular No. 03/2016).
- vi. Officers, currently in the Public Service or Provincial Public Services should forward their applications through the respective Head of the Department.
- vii. Applications should not be sent to the name of any officer of the Department and the applications thus sent or those handed over personally will not be accepted. No complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.

## 10. Examination Procedure

- i. The Director General of the Department of Technical Education and Training will issue Admission cards to all candidates who sent applications formally. Every candidate should produce his/her admission card with the signature attested, to the supervisor of the relevant examination hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- ii. Traveling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- iii. The Candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he appears. For this purpose, either of the following documents shall be accepted:-
  - a) National Identity Card issued by the Department of Registration of persons, or
  - b) A valid passport.
- iv. The Examination will be held only in Sinhala and Tamil medium. The medium applied for cannot be changed later on.
- v. All candidates who have paid the prescribed fee and sent applications on or before the prescribed date will be allowed to sit for the competitive examination, by the Director General of the Department of Technical Education and Training, on the prior assumption that only those with qualifications mentioned in the Notification for calling applications have applied. Appearing for the competitive examination, will not be treated as an acceptance of the fulfillment of qualifications.
- vi. Candidates will be subject to the rules and regulations, imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the examination.
- vii. The Testing and Evaluation Division of the Department of Technical Education and Training will conduct this examination only in Colombo.

## 11. Furnishing false information

Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from the service, subject to the procedure relevant thereto.

12. Director General of the Department of Technical Education and Training reserves the right to fill or not to fill the vacancies.
13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

S. C. JAGATH,  
Director General,

Department of Technical Education and Training,  
PO Box: 557,  
Olcotte Mawatha  
Colombo 10.

03rd May, 2021

SPECIMEN APPLICATION FORM

For office use

**Application for Open recruitment to the Post of Demonstrator In the service category of Managment Assistant (Technical) segment - 3 of the Department of Technical Education and Training - 2021**

Field, applied for	
medium applied for	

**1. Name of the candidate :**

(i) Name with initials, with initials at the end (In block capital letters) :-.....

.....

(ii) Full Name (In block capital letters) :-.....

(iii) Full Name (In Sinhala / Tamil ) :-.....

**2. Address and Telephone number:**

(i) Official Address :.....

Telephone Number :.....

(ii) Private Address :.....

Telephone Number :.....

Mobile Number :.....

(Any change in the address or Telephone number, should be informed immediately)

**3. Date of Birth :**

Year : ..... Month :..... Date :.....

**4. Age as at closing date of applications :**

Years : ..... Months :..... Days :.....

5. National Identity Card Number :.....

6. Gender (Male / Female) :.....

7. Whether married / unmarried / widowed :.....

8. Educational Qualifications:

I. GCE (O/L) Examination : Year:..... Index No. : .....

<i>Subject</i>	<i>Grade</i>

II. GCE (A/L) Examination : Year:..... Index No. : .....

<i>Subject</i>	<i>Grade</i>

9. Vocational Qualifications :

<i>Certificate/Diploma/ Degree or other qualifications</i>	<i>Years</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institution/University</i>

10. Particulars of Experience :-

<i>Institution</i>	<i>Post</i>	<i>Period of Service</i>	<i>Whether a government/semi-government/ private institution</i>

11. Proficiency in Computer Literacy :

Diploma : .....

Certificate course : .....

12. Proficiency in English Language.  
Diploma in English : .....  
Certificate course in English : .....
13. Have you been dismissed from a government post that you previously held ?  
.....
14. If you are already in public service, are there any departmental disciplinary inquiries against you ?  
.....
15. The peoples' bank branch at which the examination fee was paid :  
.....  
Date of payment : .....

Receipt should be firmly affixed here

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification and to dismissal, without compensation, if such inaccuracy is revealed after the appointment.

.....  
Signature of the candidate

Date : .....

16. Attestation of the Signature of the candidate

I do hereby certify that Mr. / Mrs. / Miss. .... making this application is personally known to me and that he/she placed his/her signature in my presence on .....

.....  
Signature of the Attestator.

Date : .....

(This part is applicable only to the candidates already in Government employment)

Certificate of the Head of the Department/ Institution

I hereby certify that Mr / Mrs / Miss .....is serving in this Ministry/ Department/ Institution in the post of ..... and that his / her work and conduct are satisfactory and that no disciplinary action is pending against him / her and no decision has been taken to impose any such in future. He / She can /cannot be released, from the service if selected for the post applied for.

.....  
Signature of the Head of the Department or  
Authorized Officer.

Date : .....  
(Official seal)