

**STATE MINISTRY OF PRIMARY HEALTH  
SERVICES, PANDEMICS AND COVID  
PREVENTION**

**Department of Social Service Development**

**VOCATIONAL INSTRUCTOR (GRADE III)**

APPLICATIONS are called from eligible Sri Lankan citizens to recruit to the 01 Posts of Vocational Instructor to **Katawela** Vocational Training Center. Applications, prepared in accordance with following specimen should be sent to the Director, Department of Social Service, 2<sup>nd</sup> Floor, 2<sup>nd</sup> Stage, Sethsiripaya, Baththaramulla by registered post on or before 21.05.2021. The words “Recruitment of Vocational Instructor (Grade III)” should be written on the top left hand corner of the envelop in which the application is enclosed. Application and details could also be downloaded through the website of [www.socialservices.gov.lk](http://www.socialservices.gov.lk)

Required Qualifications to Recruit for this Post :-

**1. Vocational Instructor (Vehicle Painting)**

**1.1. Age Limit :-**

Shall be not less than 18 years and not more than 35 years of age on the closing date of applications.

**1.2. Educational Qualifications :-**

**(a) Educational Qualifications for the Post of Vocational Instructor (Vehicle Painting)**

(i) Should have passed 06 subjects with credit passes for four subjects including Sinhala or Tamil Language and Mathematics and two of any other subjects at the G.C.E. (Ordinary Level) Examination at one sitting.

*and*

(ii) Should have passed G.C.E. (Advanced Level) all subjects in any stream (except the General paper) and should have achieved the required level of achievement to pursue a tertiary education course.

**1.3 Professional Qualifications**

Should have obtained a certificate for a course of two years or more on relevant profession from Ceylon Technical Collage or Ceylon German Technical Training Institute ;

or

Should have obtained a certificate for a course of two years or more from Department of small Industries or the Department of Textile Industries ;

or

Should have obtained a certificate for a course of two years or more from Department of Social Services or National Youth Service Council or its affiliated Institutes ;

or

Should have obtained a certificate for a course of two years or more on relevant profession from Vocational Training Authority or its affiliated Institutes ;

or

Should have successfully followed and obtained the certificate for a technical course recognized by Tertiary and Vocational Education Commission as a course categorized under National Vocational Qualification (NVQ) level 05 or a course recommended by that Commission as an equivalent to that level.

**1.4 Experience :-** Not applicable

**1.5 Physical Fitness :-**

All the Candidates should have physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

**1.6 Other :**

(i) Shall be a citizen of Sri Lanka.

(ii) Candidates shall be of an excellent character.

(iii) Shall have satisfied each and every way the qualifications mentioned from 1.1 to 1.6 as required for recruitment to the post, to the date prescribed in the application calling notification/*Gazette*.

**1.7 Method of Recruitment**

Recruitments are made on the result of written and professional test. The written test will be held first. Twice the number of required will be called for interview from the candidates who score high marks in the written test according to the order of merit. Only the candidates who get through the general interview will be forwarded for professional test. The number equal to the number of vacancies will be selected for the training course from the candidates who also get through from the professional test according to the total aggregated marks obtained from written and professional test in order of merit. Those who are selected, should obtain a certificate after successfully completion 3 month training course on teaching methods. Only the candidates who obtain that certificate will be recruited for the post.

**1.7.1 Written Test:-**

<i>Subjects</i>	<i>Duration</i>	<i>Maximum marks</i>	<i>Pass marks</i>
Intelligence Test	01 hour	100	40
Comprehension	02 hour	100	40

**1.8 Salary Scale**

Salary code –MT-01 -2016 as per the Public Administration Circular No. 03/2016  
Salary Scale – Rs.29,840-10x300-11x350-10x560-10x660- Rs. 48,890/=

**1.9. Terms of Service :-**

This post is permanent and pensionable. It is subjected to a future policy decision on scheme of pension made by government and required to contribute widows'/widowers' and orphans' Pension Fund. It should be acquired proficiency in the prescribed official language within 05 years in accordance with the Public Administration Circular No. 01/2014 and incidental circulars to that.

**Note :**

1. Written test will be held in Colombo according to decided by Social Services Director.
2. Only the candidates who qualified in above said qualifications should apply for this posts and recruited candidates are eligible to apply for annual transfers only after five years of compulsory service in the Institution which have relevant vacancies.

CHANDANA RANAWEERA ARACHCHI,  
Social Service Director.

Department of Social Services,  
2<sup>nd</sup> Floor,  
2<sup>nd</sup> Stage,  
Sethsiripaya,  
Baththaramulla,  
23rd April, 2021.

APPLICATION FOR RECRUITMENT TO THE POST OF .....

Language Medium

01. Name with Initials :-.....
02. Names denoted by Initials :-.....
03. Address :- .....

04. Telephone Number :- .....
05. NIC Number :- .....
06. Date of Birth :- .....
07. Age as at closing date of application  
Years:-..... Months:-..... Days:-.....
08. Marital status :- .....
09. Sex :- .....
10. Educational Qualifications :-

## I. G.C.E.(Ordinary Level)

Year :- ..... Index Number:- .....

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>
Mathematics			
Sinhala/Tamil/English			

## II G.C.E. (Advanced Level)

Year :- ..... Index Number:- .....

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>

## 11. Professional and Other Qualifications :

<i>Name of the course</i>	<i>Institution</i>	<i>Course duration</i>

## 12. Experience :-

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I hereby certify that particulars furnished by me in this application are true and accurate to the best of my knowledge and belief.

.....  
Signature of Applicant.